



DALTON PARISH COUNCIL

Dalton Parish Hall,
Doncaster Road,
Dalton,
Rotherham.
S65 3ET

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5th February 2026

Dear Councillors,

You are hereby summoned to attend the **Ordinary Meeting** of the Parish Council, to be held on **Thursday 12th February 2026**, at Dalton Parish Hall, Doncaster Road, Dalton commencing at **6.30 p.m.** for the purpose of transacting the following business:

R Chico

Rachel Chico
Clerk to the Council

BUSINESS

Enclosure:

1. To receive apologies for absence given in advance of the meeting
2. To consider the approval of reasons given for absence
3. To note any declarations of interest on items to be discussed at this meeting
4. To approve the minutes of the Ordinary Meeting held on 22nd January 2026 (A)
5. To note the approved minutes of the Finance and employment committee October 2025 (B)
6. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)
7. To note any issues from members of the public in attendance
8. To consider any community matters from Councillors
9. To receive a verbal Clerk update regarding matters from previous meeting
10. To consider financial matters including:-
 - 10.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)
 - 10.2 To approve the bank reconciliation to December 2025
 - 10.3 To receive and approve the quarterly accounts (C)
 - 10.4 To review parish bank accounts (D)
 - 10.5 To discuss and agree action for process of registering DPC unregistered land
 - 10.6 To confirm and accept terms of appointment for internal auditor (E)



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11. To consider and agree action regarding recommendation from extraordinary meeting of finance and employment committee and HR consultant in Jan 26
12. To consider and agree action for a request for recreational space for organised Rugby training
13. To agree and adopt the data protection policy (F)
14. To agree and adopt the model publication scheme (G)
15. To agree and adopt the Privacy Notice for Staff, Councillors and Role Holders (H)
16. To agree and adopt the General Privacy Notice (I)
17. To agree and adopt the Accessibility Statement
18. To agree and adopt the Records Management Policy (J)
19. To discuss and agree action for Councillor GDPR training
20. To consider and agree action for stage at Sunnyside Community Centre
21. To discuss and agree action for the installation of a dishwasher at Dalton Parish Hall
22. To carry out a debrief of the Christmas Lunches and agree action for 2026 event
23. To consider any general correspondence and publications, including: -
 - 23.1 To receive a summary and agree any actions for play inspections reports
 - 23.1.1 To consider pricing and agree action for safety flooring at Magna Lane (K)
24. To consider planning matters including new planning applications in Dalton: -
 - 24.1 Planning: 4 - 6 (List 6, items to be emailed to councillors prior to the meeting)
25. To notify Parish Clerk for any matters for inclusion on a future agenda
26. To note dates of future committee meetings, events and the next Parish Council Meeting

Parish Council – 6:30pm

19th March 2026

Other Meetings / Events

Dalton Parish Council Community Café held on the above dates at 900am – 1230 at Dalton Parish Hall

Finance Meeting – 6:30pm

2nd April 2026

Sunnyside Charity Meeting – 6pm

16th April 2026

Sunnyside Meeting – 6:30pm

12th March 2026

Gala Saturday 16th May 2026 11am – 4pm – Sunnyside Top Field

PUBLIC NOTICE

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM “To note any issues from members of the



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**public in attendance” , BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS,
SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON**