

MEETING OF HAWKLEY PARISH COUNCIL TO BE HELD WEDNESDAY 12th JULY 2023 AT 7:30PM

Dear Councillor, You are hereby summoned to a meeting of Hawkley Parish Council for the transaction of business set out below. This meeting is being held at Hawkley Village Hall.



Katherine Horton, Clerk to the Council

6th July 2023

Members of the public and press are welcome to attend
Public participation is allowed only at the invitation of the Council

AGENDA

- 1) **Welcome**
- 2) **Apologies for Absence.** *To receive and approve apologies for absence.*
- 3) **Acceptance of Office.** Further to the 2023 Parish Council elections, to confirm that all the Councillors for Hawkley Parish Council have completed the required paperwork: Acceptance of Office, Expenses and Register of Interests
- 4) **Declarations of Interest.** *Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary or personal interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses & votes on the matter*
- 5) **Approval of Minutes** - Parish Council Meeting held on 17th May 2023.
- 6) **Appointment to Committee roles**
 - a) Resignation of the Chair
 - b) Appointment of Chair and signature of Acceptance of Office
- 7) **Public Participation** *Public participation for ten minutes to allow members of the public present to raise questions, to ask questions of, and make comments, regarding the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Each person wishing to speak will be allowed a maximum of two minutes. (Public Bodies (Admission to meetings) Act 1960, Section 1)*
- 8) **Report from County Councillor Oppenheimer**
- 9) **Report from District Councillor Louisson**
- 10) **Play area.** To note completion of the refurbishment project
- 11) **Parish Ponds**
 - a) Further to the report from Arcadian, to agree who will produce and coordinate a maintenance plan for the parishes three ponds
 - b) To agree how to engage residents in completing the work of the maintenance plan for the three ponds with specific help needed at Jolly Robins.
- 12) **Phone Boxes**
 - a) To approve funding for the purchase of paint for the Lower Green phonebox.
 - b) To agree next steps for any maintenance works at Upper Green phonebox.
 - c) To agree how to engage local residents in deciding the purpose of the Upper Green phonebox.

13) Drainage channels and gulleys – to receive an update from the Clerk on actions taken to date.

14) Ash Die Back around Hawkley.

- a) Trees on the roadside. One recent example being an ash falling across Upland Lane at the top of the hill. This has been reported to Highways by the nearest landowner.
- b) Power lines
- c) Footpaths

15) To consider a response to the following planning application(s):

a) SDNP/23/02414/LIS. Mabbotts Farm, Standfast Lane, Hawkley, GU33 6NR

Proposal: Listed building consent - Remove redundant stored materials, water tank, dirt debris and nesting materials. Repair the existing timber roof structure with traditional carpentry techniques and detailing and in accordance with the structural engineers details and specification. Lay new non-combustible breathable insulation between/over existing ceiling joists. Improve natural roof void cross ventilation. Rake out and repoint the brickwork chimneystack with lime mortar. Fix new stainless-steel bird-proof mesh to openings. Refix/bed existing stone slab capping. Remove the existing chicken wire and the outer layers of the existing thatch covering to the roof and re-thatch with wheat-straw to match existing on a like for like basis. Replace/renew the existing leadwork flashings around the base of the brickwork chimneystack at the junction with the thatch roof covering. Carry out traditional carpentry repairs to exposed timber rafter feet at eaves level (underside of the thatch at eaves) to match existing on a like for like basis. Repair and/or renew existing rendered soffits to eaves (underside of the thatch at eaves) with new lime render on new oak riven lathes to match existing on a like for like basis.

b) SDNP/23/02639/LIS. Mabbotts Farm, Standfast Lane, Hawkley, GU33 6NR

Proposal: Listed building consent - Below ground drainage and associated works. Install new below ground drainage to reduce ground water saturation and divert ground water around the farmhouse to reduce rising and penetrating damp through the walls and floor to the cellar. Connect new ground water drainage pipework to a new soakaway.

c) SDNP/23/02646/LIS Mabbotts Farm, Standfast Lane, Hawkley, GU33 6NR

Proposal: Listed building consent - Internal and external repairs, and internal alterations. Minor alterations to bathroom facilities and circulation to improve the building's existing use as private residential accommodation. Necessary and essential repairs to the existing external and internal structure and fabric, improve the existing cellar to bring it in to use, refurbish windows and external doors, update building services and to redecorate.

16) To note an update from EHDC Planning Inspectorate re Empshott Farm and to agree any response

17) Parish Council Finances/Administration

- a) Financial summary for March to July 2023 and in addition:
 - i) Notification of Payments made under Item 14 of the Financial Regulations since the last meeting
 - ii) Notification/authorisation of other payments
- b) To review and then accept the following policies/documents for 2023/24:
 - i) Temporary Scheme of Delegation to the Clerk
- c) To note that the arrangement for mowing Upper Green will cease this season and the cutting for 2024 will need to be arranged.

18) Items for next agenda

19) Date of next meeting – Wednesday 20th September, 7:30pm

Katherine Horton (Clerk). 6th July 2023