

BROUGHTON PARISH COUNCIL.

Chairman: Cllr P.A. Scouse.

Parish Clerk: Alison McDaid.

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Minutes of the Broughton Parish Council Annual Meeting held at Broughton Chapel Room, 7pm, Thursday 19th March 2026

Councillors Present:

Cllr P. Scouse (Chair)

Cllr R. Shrive

Cllr. H. Bull

Cllr M. Rose

Cllr M. Gray

Cllr C. Taylor

Ward Councillors present:

Cllr Jim Hakewill

193/25. Apologies.

Cllr A. Tempest

194/25. Declarations of Interest.

No declarations were declared

195/25. Minutes to be resolved.

Draft minutes of the Parish Council meetings held on 15th February 2026 were circulated, approved by members and were authorised for signature by the chair. **RESOLVED.**

BPC - Broughton Parish Council.

NNC - North Northamptonshire Council.

NCALC - Northamptonshire County Association of Local Councils

CiLCA – Certificate in Local Council Administration

196/25. Public right to speak.

No members of the public were present

197/25. Reports from NNC ward councillors

Cllr Jim Hakewill

Cllr Benneyworth now has Housing in his portfolio.

Attended full council last night – North and West Northamptonshire councils will align under a strategic authority should their preferred option of joining a larger South Midlands organisation which includes Bedford, Luton and Milton Keynes continues to falter

198/25. Report from clerk & correspondence

Clerk Report

128/25 – 28 Wellingborough Road – **Clerk to ask ward councillor to chase Enforcement and Highways. Ongoing**

The following was reported:

- Ref: 8708184 - Road surface getting worse in Wellingborough Road – **Action scheduled**
- Ref: 8708134 - Pot hole in High Street – **Not completed.**

March correspondence

- Northants CALC Strategic Plan - Engagement Sessions - 23 March 2026
- Reminder - ONLINE - Active Travel briefing – Friday 6th March. 12:30 Teams
- NNC BIG50 initiatives – Book Festival and Tree planting
- Neighbourhood watch Our News - March 2026
- Leisure services resident engagement
- Local link newsletter from Leader, 06/03/2026
- Slides from meeting with the Commissioner, Chief Constable and Chief Fire Officer on Weds 4 March
- Initial Feedback on Local Transport Grant Submissions
- March PLR update
- Town and Parish Council Briefing - Local Plan Update
- Village Halls Week: FREE Networking Event – 18th March
- Waste Services Update - Introduction of Food Waste Collections for North Northamptonshire residents of Kettering & Wellingborough

The clerk received an email from a resident of Baker Avenue who reported a street light not working outside no 22 which has now been passed onto NNC Street Lighting Department

The clerk received an email from a resident asking for confirmation on whether or not the Annual Meeting for Local Electors will be held after the March meeting. The clerk replied and confirmed it has yet to be called and can be held anytime between 1st March – 1st June. Councillors agreed in will be held on 21st May at 6:30pm.

199/25. Report from external meetings

Cllr Shrive attended the Northamptonshire Larger Councils Partnership meeting. The meeting focused on Community Safety. Guests included Julie Mead, Citizens in Policing Manager at Northamptonshire Police and Sarah Fox, Chief Officer at Daventry Town Council who will talk about the council's Community Ranger, CCTV Monitoring, and Retail Radio Scheme. Danny gave an update and he will now be the voice for NNC now Lesley has retired.

Cllr Shrive attended the Police Liaison Representative finance meeting with the Commissioner, Chief Constable and Chief Fire Officer and the slides from the meeting were shared.

Cllrs Scouse and Bull attended a meeting on the local plan. The site assessment will be filtered and advertised. There are no slides to share yet. NNC are still waiting on regulations from central government. It will be a 30 month scheme until adoption and will be paced in time frames. National Planning structure is out for consultation.

200/25. Police & Community matters within village

Work will pick up again with the village map.

A meeting has been arranged in the Village Hall on Monday to discuss the ASB in connection with Morrisons Daily.

201/25. – Communications

The clerk posted the following on social media this month:

- Cybercrime Helpline for Neighbourhood Watch – 68 views
- Northants Police live session – 102 views
- Road closure for Church Street

202/25. – Traffic calming – Works update

Cllr Scouse asked NNC Highways for some signs to remind drivers to slow down around horses. They have some temporary ones signs and it was suggested to place at either end of the village at both Northampton and Kettering Road.

The clerk requested an addition to the Section 50 licence for a lamppost in Wellingborough Road from NNC Highways to mount the SID to collect traffic data.

This request was denied as they will not issue any further approvals for VAS' or SID's on NNC lampposts.

For new licensing requests of VAS', a post must be installed for the purpose of holding these and locations can be reviewed by our Engineering Teams to ensure appropriate as stated in their Network Management Plan.

Recent data collected from the SID was shared. The volume of traffic remains the same with an encouraging trend in speed reduction

203/25. – Assertion 10

Assertion 10 is a new requirement in the 2025/26 Annual Governance and Accountability Return (AGAR) for parish and town councils, focusing on digital and data compliance. It mandates that councils comply with UK GDPR and the Data Protection Act 2018, ensure website accessibility, and use official, council-owned domain-based email addresses. Councils should conduct data audits, adopt IT policies

204/25. – Resolve to adopt IT and email Policy in line with Assertion 10

A copy of the IT Policy was circulated and was **Resolved** to adopt.

205/25. CiLCA, external grant, training and future conference

BPC offered the Clerk a total of 21 additional hours (structured as seven 3-hour sessions) to support her studies, to be claimed as required. The Clerk appealed this decision, requesting an increase in hours on the basis that the offer represented approximately 10% of the estimated 200 hours required for the course.

Following deliberation, the Council declined the request.

The Clerk expressed her disappointment with the outcome and subsequently withdrew her application for the training.

Arrangements will now be made to pay the grant money awarded by SLCC Education Trust of £1645.00

There is a waiting list for the latest addition of the Charles Arnold-Baker 14th edition on Local Council Administration from SLCC which is expected in November.

206/25. Northants CALC Membership.

It was **Resolved** not to join NCALC again this year.

207/25. Development control / Planning Report.

Planning applications

None

Planning Decisions

26/00251/TCA

LOCATION: 10 High Street Broughton NN14 1NG

PROPOSAL: T1; Beech - crown reduce by 2.5-3m

T2; Poplar - remove to ground level.

T3/T4/T5/T6; Conifer - remove to ground level.

T7; Beech - crown reduce by 2.5-3m.

Decided – No Objection

25/02168/HFUL

LOCATION: 22 Glebe Avenue

PROPOSAL: Proposed two storey rear extension, single story front extension and conversion of out building, including external insulated render and alterations.

No comment

In Progress

25/02061/LNT

LOCATION: Bypass Farm A43 Broughton Bypass Broughton NN14 1NT

PROPOSAL: Removal of 3 no. existing antennas, and installation of 6 no. new antennas, 2 no. transmission dishes, and ancillary development thereto

No comment

25/01424/LBC

LOCATION: The Gables 54 Church Street Broughton NN14 1LU

PROPOSAL: Installation of a home wall mounted 7kw EV charger to the garage within a private driveway

No comment

Awaiting Decision

25/00766/HFUL

LOCATION: 16 Carter Avenue, NN14 1LZ

PROPOSAL: Replace conservatory and outbuilding with two storey side and rear extensions.

In progress

NK/2025/0047

LOCATION: 37 Church Street

PROPOSAL: Notification of Works to Trees in Conservation Areas: T1-T6 Sycamore - re-pollard to previous points; T7 Holly - crown reduction by approximately 3m

Target decision date: 13/03/2025

In progress

208/25. Finance Report - to note expenditure for March

March 2026 statements

Nationwide 125-day saver - £17,817.63

Nationwide 35-day saver - £5,194.28

Community – £17,083.01

Credits to Nationwide 125 day-saver account

Interest		
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Credits to Nationwide 35 day-saver account – 2.45% Jan 2026

Interest		
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Credits to Community account

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Payments issued from Community account.

Payee	Method	Amount
Salary - mth 12	Bank transfer	£447.35
HMRC income tax	Bank transfer	£111.60
A McDaid home working £12.00 Travel 27 miles @ 45p per mile £12.15	Bank transfer	£24.15
Village Hall	Bank transfer	£16.00
Broughton Chapel – March	Bank transfer	£20.00
EE Ltd	Direct Debit	£6.88
Hugo Fox	Direct Debit	£11.99
Hugo Fox emails	Direct Debit	£20.99

Cllr Shrive to authorise payments this month.

The clerk forgot to include a payment of £25.00 to NNC for elections last month. As soon as the clerk receives a new pin for the online banking, she will load onto the payroll

209/25. Items for consideration at next meeting

Winter light project – report from working group and clerk

Communications

Pytchley Crossroads

Domestic EV charging points

High Street Play Equipment – Site visit

Neighbourhood Plan review

192/25. Date of next meeting and other matters the chair considers to be urgent.

The next meeting will be on Thursday 16th April 2026

The meeting was closed at 9pm

Signed:

Dated:

DRAFT