Present:  Cllr. Barry Coward (Chairman)  
Cllr. Kate Daunt  
Cllr. Elizabeth Swabey-Collison  
Cllr. David Wakeling  
Mr Raymond Fergusson (Parish Clerk)  

Member of the public: None

01/02/16 Apologies for Absence:  
Cllr. Bertie Bright, Cllr. Alison Shelton, County/District Councillor Stephen Harrod

02/02/16 Declaration of any pecuniary interests of members  
There were no interests declared.

03/02/16 Approval of Minutes  
The Parish Council RESOLVED to approve the minutes of the Parish Council Meeting held on 13th January 2016 as a true record of the meeting and the Chairman signed the minutes.

04/02/16 Resolution for Council to exclude members of the public and press  
Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the Council were asked to resolve that, because of the sensitive nature of the business to be transacted under agenda item 5, Special General meeting of Little Milton Shop Ltd on February 15 2016, that the public and members of the press would be asked to leave the meeting during the consideration of this item. The matter was discussed and one councillor felt that it was inappropriate to exclude the press and public. The Clerk stated that any decision to consider a matter in close session was a very rare occurrence and one that the Council should only make if publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for any other special circumstance. The Clerk advised the Council that it could consider any public discussion in advance of the Special General Meeting as not in the public interest.

The Council RESOLVED to pass the resolution by three votes to one.

05/02/16 Special General Meeting of Little Milton Shop Ltd.  
The Chairman explained that a Special General Meeting of Little Milton Shop Ltd had been called by the Shop Committee on 15th February 2016 to elect additional committee members to allow Little Milton Shop Ltd to have a viable Committee. It was also intended that the Shareholders would be advised of the current administrative and financial situation and it was this part of the meeting that the Chairman had been asked to deliver to the shareholders in a personal capacity and not one representing the Parish Council. The Council RESOLVED that the Chairman would act in a personal capacity and that any questions that were directed to the Council would be responded to by the Parish Clerk who was the Proper Officer for the Council. The Council discussed the powers of the Parish Council in respect of a Community Shop as well as aspects of the lease between the Council and the Shop. This was in preparation for the meeting.
06/02/16 Matters Arising

BT pole transfer
The Clerk informed the Council that he had received a communication from a Mr Peter Smeaton SSE requesting that the Council should request a diversion of the existing overhead cables on the old pole to the new pole and the subsequent removal of the old pole that were adjacent to Boundary Cottage and Holly Cottage. The Clerk was confident that the work would be completed within the next two months.

Thames Water: Survey of network
The Chairman informed the meeting that the work to reline the sewerage pipes between the pumping station and Great Haseley had now started. The majority of the work was on the BBOWT nature reserve. The Clerk stated that he had contacted Thames Water to request that the verges on Blenheim Lane should be repaired at the end of the project.

Millennium Bench
The Chairman reported that the Council had received a quote to replace both benches at the Millennium feature with suitable hardwood but RESOLVED that the Clerk should obtain a further quote from Broadleaf Joinery at Milton Common.

Local Council Ward Scheme
The Clerk informed the Council that he had registered with NALC for the Foundation Level of the Local Council award scheme

07/02/16 Community Policing
The Clerk informed the Council that the report for January had not been received from Thames Valley Police. The Clerk was asked to enquire about the reporting of successful convictions on previously reported criminal activity.

08/02/16 Gainsbridge Brook
The Clerk informed the Council that he had communicated with Ashley Book of Thames Water over access to the land adjacent to the pumping station as this appeared to holding progress of the de-silting programme.

09/02/16 Recreation Ground
The Chairman informed the Council that it had received two quotes for the grass cutting contract for the recreation ground and the village green. The quotes received were very similar and the Council RESOLVED to award the contract to Windmill Landscapes who are the current contractors. The Clerk reported that he had received no further information from OCC re verge cutting within the Parish. The Council RESOLVED that this matter would be considered when more information is received from OCC and that the contractors who had already quoted for the current grass cutting programme would be contacted if the Council decided to progress with it.

Cllr. Elizabeth Swabey-Collison gave a summary of the work that had taken place in respect of investigating the feasibility of replacing the current playground in the recreation ground. She stated that there was small working group but that in due course there would be a need to be a full consultation with the village. Cllr. Swabey-Collison covered the initial work on grant availability, planning requirements, tendering from 2/3 suppliers of equipment, possible playground configurations and outline costs. The Council RESOLVED that the working group should present a plan of the configuration options, outline capital costs, likely grant funding, ongoing maintenance costs and a likely timeline of events that would include a full consultation with the village.
This information will be presented at probably the April/May meeting although the date was not formally agreed.

10/02/16 **Subsidised Community Transport**

The Chairman informed the meeting that he had attended a meeting at the Merry Bells in Wheatley with representatives of Heyfordian Travel who presented their proposals for the local bus services in the light of the withdrawal of subsidies for rural bus services by Oxfordshire County Council. The outcome was that the 104 service would be withdrawn and the 103 service would be reduced from 6-7 trips per day to 5 trips. He stated that fares were likely to rise by 10-20% but concessionary fares and bus passes would be honoured. The current 103/104 services would continue until mid-June and that the new service would run initially as a six month trial.

11/02/16 **Finance**

The Council **RESOLVED** to approve the following expenditure

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Colourplus: February newsletter/copier paper</td>
<td>£273.61</td>
</tr>
<tr>
<td>R. Fergusson: Month 11 payment to Clerk/Editor</td>
<td>£194.14</td>
</tr>
<tr>
<td>Intuit: Accounting Software use (Direct Debit) 14 Jan- Feb 14 2016</td>
<td>£9.90 (D/D)</td>
</tr>
<tr>
<td>Little Milton Village Hall: MUGA lights 2 Jan 2015 – 30 Jan 2016</td>
<td>£89.33</td>
</tr>
<tr>
<td>Public Loans Board: Loan repayment due on 1st March 2016</td>
<td>£1805.30</td>
</tr>
</tbody>
</table>

The bank reconciliations were available for inspection

12/02/16 **Planning**

**P16/S0222/LB: The Lamb High Street: Proposal to attach a village emergency AED defibrillator to the front elevation of The Lamb Pub so it is accessible and visible.**

The Council considered the application and **RESOLVED** to recommend that South Oxfordshire District Council should grant planning permission.

13/02/16 **Correspondence**


The Council noted that the Core Strategy in respect of Minerals and Waste had been submitted to the Secretary of State for independent examination and that OCC expect to receive the Inspector’s report in summer 2016.

**OALC: Training Courses**

The Clerk informed the Council of two training courses schedules by OALC. The Chairman expressed an interest in attending the one day course on Employment scheduled for April 20th. The Council **RESOLVED** to ask the Clerk to reserve a place on the Course for the Chairman.

14/02/16 **Defibrillators**

The Chairman informed the meeting he had drafted an outline agreement detailing the responsibilities of the owner of the building and the Parish Council in respect of the installation of a defibrillator. This would cover funding, installation costs, future maintenance and running costs as well as a schedule for inspection. He stated that the draft agreement was currently being reviewed by the Village Hall committee. The Chairman stated that the Village Hall would be the pilot site that could then be used as a template for the two other sites that were planned for the installation of a defibrillator.
15/02/16 **Report by District/County Councillor**

The Chairman highlighted that OCC would increase their Council Tax by 3.99% in line with the Governments recent settlement arrangements with the County Council. The Chairman also highlighted the recent decision by the Secretary of State on a planning appeal that should help to protect South Oxfordshire from some unacceptable planning applications. The Secretary of State’s report into an appeal by the developer of SODC’s refusal to allow the development of Thame Police Station stated that SODC did have a five year land supply. This was important as having a five year land supply helps to stop developers forcing through developments that SODC would normally reject.

16/02/16 **Exchange of Information**

Cllr. Kate Daunt highlighted the broken kerbing on the A329 at Frogmore as result of a recent accident. The Clerk stated that he would report it to OCC Highways.

17/02/16 **Date of Next Meeting**

The Chairman requested that due to a number of current issues that the date of the March Council meeting be brought forward by a week.

The Council **RESOLVED** that the next Parish Council meeting would be held at **8.00 p.m.** on **Wednesday 2nd March 2016 in the Pine Lodge Little Milton** unless there is a need to convene any planning or other meetings.

18/02/16 **Parish Forum**

The meeting finished at 10.02 p.m.

Signed by

Chairman…………………………………………………………………Date…………………………………………………

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