

LEIGHTON & EATON CONSTANTINE

PARISH COUNCIL

Dear Councillors and members of the Public,

You are respectfully summoned to attend a Full Parish Council meeting of Full Council to conduct the business as shown on the agenda below. The meeting will be held at Eaton Constantine Village Hall on Tuesday 3rd July 2018 starting at 7.30pm.

LC Pardoe (Clerk & RFO)

Mrs LC Pardoe, "Home", Back Lane, Longnor, Shrewsbury, Shropshire. SY5 7PP

25th June 2018

Tel 01743718695 e-mail: lecparrishcouncil@gmail.com

AGENDA

1. Chair's Welcome
2. Present and Apologies
3. Co-option of New Councillors
4. Signing of Declaration of Acceptance of Offices
5. Declaration of Pecuniary Interests
6. Council to appoint representatives to:
 - SALC
 - LJC
 - AONB
 - Wrekin Trust
7. Police Report
8. Public Session.
9. Reports from:
 - Shropshire Councillor
10. To Confirm & Accept minutes from 1st May 2018
11. Clerks Report arising from those Minutes
12. Council to look at date and time for Meeting to bring the Emergency Plan to the residents with a view to forming a steering group to guide the process with the assistance from Shropshire Council
13. Council to look at The Environmental Maintenance Grant and its eligibility to apply for funding.
14. Council to adopt the DPIA from the Data Protection Officer
15. Council to review and adopt
 - Risk Assessment Policy
 - Complaints Policy
 - Grants awarding Policy
 - Freedom of Information Policy
 - Financial Regulations
 - Standing Orders. There are new model standing orders which Council will consider.
 - Privacy Policy for members of the public
 - Privacy Policy for Members, staff and post holders.

Leighton & Eaton Constantine Parish Council

July Agenda 2018

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- **Retention of Documents Policy**

16. PLANNING MATTERS

(a) Council to consider new applications

- Reference: 17/01869/FUL - The Villa; Permission granted 1st June 2018
- Reference: 18/01546/FUL: The Manor House, Leighton, Shrewsbury, SY5 6RN
Permission Granted 23rd May 2018
- Reference: 18/01944/FUL; Eaton House, Eaton Constantine. SY5 6RF; awaiting decision
- Reference: 18.02359/FUL; 6 Upper Longwood, Eaton Constantine, SY5 6SB; awaiting decision

(b) Council to consider any applications received after agenda was sent out

17. Highways Matters –

To receive reports of any highways issues

18. Financial Matters

- To approve invoices for payment
- To approve payment of invoices received after agenda was sent out
- To accept Bank Reconciliation for month ended June 2018
- Council to consider grant for £75 to Leighton Village Hall
- Council to look at condition of Notice Boards in the parish.
- Council to agree to change website providers from Web Orchard to Hugo Fox.
- Council to agree additional hours for clerk to build new website with Hugo Fox

19. CORRESPONDENCE; list to be circulated prior to the meeting.

20. PARISH MATTERS

- Clerk to update.
- Councillor to report any parish matters

21. Date & Time of the next meeting Tuesday 4th September 2018 starting at 7.30pm at Eaton Constantine Village Hall