

HOVERINGHAM PARISH COUNCIL

All Councillors are hereby summoned to attend a virtual meeting of Hoveringham Parish Council which is to be held via Zoom on Tuesday 4th May 2021 at 7.00pm

Present: Cllrs. H. Nall (HN), R. Hill (RH), Dawn Hall (Dawn), David Hall (DH), J. Rooney (JR), S. Sharpe & N. Collen (NC).

In attendance: LJ Campbell (Clerk), Cllr R. Jackson (RJ) and one member of public

1. Apologies for acceptance and approval.

All Councillors present

2. Election of Chairman and Vice Chairman

Cllr Helen Nall was elected Chair and Cllr Nick Collen was elected Vice Chair and both signed the declaration of acceptance of Office in front of the Clerk.

3. Allocation of Strategic Roles (point of contact and liaison)

Chapel Field	- Cllr Rooney
Village Hall	- Cllr Dawn Hall
Flood Warden	- Cllr David Hall
HR	- Cllrs Nall and Collen
Scouts	- Cllr Collen
Hov News & Wildlife	- Cllr Hill
Website & Comms	- Cllr Sharpe

4. Declarations of interest

Cllr Nall declared an interest in the planning application for The Lodge

Cllrs **Collen**, Hill, Hall, Rooney and Sharpe declared an interest in the planning application for Boundary House

5. To approve Minutes of the last meeting held 23rd March 2021

The Minutes from the meeting held on 23rd March 2021 were approved as a true record and will be signed by the Chair.

6. Clerk's update: (if any)

There was no update from the Clerk

7. Public Representation

There was no representation from the public

8. Reports from NCC Councillors & NSDC Councillors.

Cllr Jackson (arrived at 19h48)

9. Financial Matters:

- 01 To approve payments: Two payments totalling £290.26 were authorised,
- 02 To note receipts: there were no receipts to note
- 03 Budget Monitoring: The budget balanced and was approved.

- 04 Bank Reconciliation: The bank reconciliation balanced and was approved.
- 05 Banking arrangements – The Unity Trust Bank account is in the process of being opened.

9. Planning:

- 01 Applications: 21/00638/FUL- Boundary House: erection of two bed dwelling: OBJECTED
21/00669/FUL – The Lodge: change of use: SUPPORTED
21/00881/HOUSE – Heron Court: single-storey rear extension: DEFER whilst awaiting comments from Highways, and image of the proposed sail (omitted by applicant) (Clerk to confirm extension and if none then to arrange an extra-ordinary meeting for comments).
- 02 Decisions: There were none at the time of setting the Agenda

10. To consider matters in relation to Chapel Field

Cllr Rooney will obtain quotes for supply and install of permanent dog signs. (see also item 12 re grounds maintenance)

11. To consider all Village Hall matters including:

- 01 Defibrillators: these have been inspected and are in working order.
Cllr Dawn Hall is in contact with management to confirm that Covid risk assessments for opening are in place.

12. To consider Cemetery & Churchyard matters (if any).

Concerns about a grave stone that was laying flat were raised and it was confirmed that this has been in situ for a long time and carries no risk and will be left as is.
01 Tree Management update: NSDC is waiting for a planning response before the work can be completed.
Clerk to request a quote from NSDC for grounds maintenance on Chapel Field, Cemetery and around the play area and tennis courts.

13. To consider Highways issues:

- 01 Roadworks notifications from VIA EM
There was nothing to report
- 02 Caythorpe Road outside Ferry Farm
Cllr Nall is waiting to hear back from VIA (Shaun Brown) regarding signage and a request to re-paint the single yellow lines on Boat Lane. The PC wished the Clerk to Minute their concern regarding the state of the roads and especially the potholes which they consider a very high risk, not only to motorists, but particularly the large amount of cyclists that visit the area.

14. HR Committee update

Nothing further to update.

15. Tarmac/Scouts' Sailing Lake

A meeting was held to conclude the handover however there are still flooding concerns leaving some issues outstanding and the project not signed off. Cllr Jackson proposed inviting Mike Hankin to join the PC at a meeting prior to signing off the project so that he can answer any outstanding concerns; ongoing.
Cllr Collen met with the Scouts who confirmed that some access areas around the lake were closed due to increased dry-side Scout activities.

16. To consider Community/Environment issues

- 01 Hov helping hand

Remove from future Agendas until there is something to report.

02 Summer community event

Deferred to June until Covid restrictions are lifted.

03 Hov news quarterly newsletter

The PC thanked Cllr David Hall for his hard work scanning all past copies of the Hov Newsletters. Cllr Hill will investigate which residents cannot access the electronic version of the Hov News and it was suggested that printing it out and putting it on the noticeboard would be helpful. Cllrs Dawn Hall and Rooney offered to print and deliver paper copies to residents.

04 Update of Emergency Flood Plan

Nothing to report at present

05 Possible projects for the 2021 'Safer' NCC fund initiative update

Still awaiting quotes for the parking kerb.

06 **Fishermens'** Parking barrier

It was agreed to identify what permissions were needed from the Environment Agency and / or NCC to install a kerb; Cllr David Hall will investigate.

17. Correspondence for noting & additional agenda items for next meeting:

All correspondence was circulated electronically to Cllrs.

18. Date of next full Parish Council meeting: 22nd June 2021

01 Plans to return to face-to-face meetings

Clerk to check Standing Orders and confirm how meetings the PC are required to hold each year. As from 21st June all Covid restrictions will be lifted and the Village Hall will be open.

19. Private & Confidential Matters

The meeting was closed by the Chairman at 20h48