

Minutes of Meeting held Thursday 13th January 2022

The Emmanuel Centre, Parkside, Cliffe Woods

PRESENT: Cllrs Andy Keates (Vice-Chair) (AK)
Sue McDermid (SM), Malcolm McLeod (MM),
Ken Kentell (KK), Sandra Fenney (SF)
Fred Harper (FH), Joan Darwell (JD), Vivienne Walton (VW)

Parish Clerks- Chris Fribbins (PO) and Michelle Dolley (RFO)
The meeting opened at 7:30



NO ITEM

92 APOLOGIES FOR ABSENCE – Cllrs Peter Clements (Covid related), Robert Wyatt, Ray Letheren, Jim Wenban, Barry Dibble (delayed due to a training course) and Annette Cooper (delayed)

Cllr MM proposed to accept the apologies, seconded by Cllr KK- **ALL AGREED**

93 DECLARATIONS OF INTEREST – Cllrs SM and VW (Cliffe Woods Community Association) and Cllr SF (Cliffe Memorial Hall and Cliffe Woods Community Association)

94 Co-Option- There are currently two vacancies in the Cliffe Woods Ward following a resignation and an exclusion due to non-attendance. Both vacancies have been advertised and there was no call for election in the statutory period so the council can proceed to co-option.

ADJOURNMENT- No members of the public in attendance.

95 APPROVAL OF MINUTES OF MEETING ON 16/12/2021

Some minor amendments were suggested, subject to these the minutes were proposed as correct by Cllr KK, seconded by Cllr SM- **7 AGREE, 1 ABSTENSION- MAJORITY DECISION**

MATTERS ARISING FROM MINUTES OF MEETING held on 16/12/2021

Elsewhere on the agenda

96 REPORT: CLERKS

Concern has been raised by councillors and residents following the death of a young Cliffe Woods teacher on Station Road in Cliffe. A memorial (format to be agreed, possibly a bench) is being planned at or near the school. Road safety issues to be raised with Medway Council Highways/Ward Councillors. It is possible that the speed limit could be reduced in that area by extending the limit south from the Cliffe direction, but enforcement will remain an issue. Street lighting could be considered but there is a lack of dwellings in that location, and it is outside the core village area.

97 Report: Chair-

Nothing to report

98 Report: Finance & General Purposes (Cllr Keates/Clerks)

1) To receive a report and recommendations of the F&GP meeting held Tuesday 4th January 2022 in St Helens House Cliffe

a. To note financial reports (to 31st December)- **NOTED- The bank reconciliation was also checked against the bank statements by Cllr Barry Dibble at F&GP.**

Cllrs Barry Dibble (BD)(Chair) and Annette Cooper entered the meeting at 7:55

b. To agree Payments and note Receipts as necessary- **These were proposed by Cllr BD, seconded by Cllr MM- ALL AGREED**

c. To agree recommendations from F&GP

i. Changing Rooms –

1. Outside Lighting for path to Small Hall. Agree the quote for BTD Electrical to install two PIR/LED floodlights to the outside wall. After discussions it was recommended for the Clerk RFO to source quotes for the frost protection heater replacements from the same supplier as the above outside lighting.

2. Boot Scraper – Agree the quote from AJS to install sockets in the grass outside the changing rooms for the Boot Scraper. Cllr BD proposed to accept the quote, seconded by Cllr VW- **9 AGREE, 1 ABSTENSION**

- ii. Allotment Road – to review quote for repairing the road and sealing the surface when worst winter weather is past. Cllr BD proposed to accept the quote for the allotment road, seconded by Cllr VW- **9 AGREE, 1 ABSTENSION.**

2) Annual Budget and Precept

- a. **Agree the Final Draft Budget** (following changes identified at F&GP, as circulated After discussions Cllr MM proposed to accept the draft budget as circulated, seconded by Cllr VW- **6 AGREE, 3 AGAINST, 1 ABSTENSION- MAJORITY DECISION.**
- b. **Agree the Precept from 1/4/2022 to 31/3/2023** to pass to Medway Council for collection from residents along with other precepting authorities from 1/4/22. (The Council Tax). Clerk RFO presented Cllrs with the tax bases on a range of different options ranging from a 0%-5% increase in the precept. After discussions and consideration, Cllr MM proposed a 5% increase (to £66,122) in the precept, seconded by Cllr SF- **7 AGREE, 2 AGAINST, 1 ABSTENSION- MAJORITY DECISION**

98 1B Payments made January 2022

Receipts	Dec	Jan
Bank Interest	0.27	
Payments		
220101 Chris Fribbins	Dec Salary, Home Allow	
220102 Michelle Dolley	Dec Salary, Home Allow	
220103 John Davies	Dec Salary, Mileage	
220108 British Gas	Changing Rooms Elec Bill	£172.32*
PAYMENTS MADE UNDER DELEGATED/ PRE-APPROVED POWERS		
211209 ZOOM	Monthly Subscription	£14.30*
211204 Vonage	Parish Phone for Dec	£10.25*
220110 Drop Box	Clerk RFO Computer Storage Annual	£95.88

- Represents VAT, Reclaimable

Cllr BD proposed to accept the payments, seconded by Cllr MM - ALL AGREED

99 REPORT: ALLOTMENTS- Cllr Clements, Letheren

Clerk PO reported that a local contractor was looking at the road and will be providing a quote for a total relay.

100 REPORT: PLANNING COMMITTEE (Cllr Harper/Clerk (PO))

- 100.1** a) To receive a report on Planning issues dealt with by the committee under delegated powers and where the council is asked to decide/confirm - The committee did not meet in December.

- 100.2** Further Planning Applications Received since date of Planning Committee for decision or referral to Planning Committee

- a) MC/21/3500 2 Perry Hill Cliffe Rochester Medway ME3 7TX

Cllr FH proposed the above as no objections, seconded by Cllr AK- **ALL AGREED**

100.3 Other Planning Issues :

- a) **Trenport Land Cliffe** –No Planning submission yet. There is a risk of this site being added to approved sites in the Local Plan because of removals elsewhere.
- b) **Simpkins- MC/19/2836 (MC/16/3742)** Remaining reserved matters (appearance, landscaping, layout, and scale for the 50 Retirement homes (approved on appeal at outline stage) refused by Medway Planning and upheld by the Planning Inspector. (St Helens Meadow). A further application received on the site MC/21/3380 Outline application with

some matters reserved (appearance, landscaping, layout and scale) for construction of nine detached houses.

- c) **MC/21/1287 Redrow (Gladmans) site West of Town Road** – Changes have been made following representations – 138 Private/46 Affordable, 184 Total (was up to 225), 3 Storey reduced to 2.5, no pedestrian access through Ladyclose/Mortimers.
- d) **Esquire- MC/21/1694 (Orchard) South of View Road** – No further information or date for decision.
- e) **Draft Medway Local Plan – awaiting update as publication of Draft and Public Consultation has been postponed to late February 2022.**

101 Cliffe and Cliffe Woods Neighbourhood Plan

Medway Council are being chased for a timetable for progressing the plan, without success. There is no procedure for reporting this problem. There has been no further update over Christmas/New Year.

102 Report: Other Committees

102.1 Footpaths and Common Land – General Report – Cllrs Harper and Cooper-

Nothing to report

102.2 Youth Liaison – General Report - Cliffe Woods – Cllrs McLeod (Chair), Wyatt. Fribbins & Dolley (Clerks) – Nothing to report

103 Report: Other Bodies

103.1 Cliffe and Cliffe Woods Community Trust – Report – Clerk (PO)/Cllrs Keates/Kentell -

Cllr KK reported there is a meeting planned for Monday 17/01/2022. There are still some issues regarding the rights of access to the field by the new development.

103.2 Cliffe Woods Community Centre Liaison- General Report- Cllr Walton-

Cllr VW reported that the social club has been closed due to covid cases. There were also new fire doors and doorways have had to be altered.

103.3 Cliffe Memorial Hall- General Report- Cllr Fenney- Cllr Fenney reported that they have changed their meeting days to the 2nd Wednesday of the month.

103.4 Brett's Liaison- Nothing to report

103.5 Rural Liaison Committee- Cllrs Keates – Cllr AK reported that previous minutes had been circulated and the next meeting is not planned until March.

103.6 Kent Association of Local Councils- Cllrs McDermid/Harper- Nothing to report

103.7 Police Liaison Committee/ PACT/ Police Surgeries- Cllr Wyatt- Nothing to report

103.8 Patient Participation Group- Cllrs McDermid/Fenney- Nothing to report

103.9 Friends of North Kent Marshes- Cllr Darwell- Nothing to report.

104 Other Reports None

**Other items to be handed to the Clerk for the next meeting on
Thursday 10th February at 7:30pm in the Small Hall, Memorial Hall, Church Street, Cliffe.**

Meeting Closed at 22:00

Signed by..... Chair and dated.....

Action List

2016	Yellow Line Restrictions – Cliffe & Cliffe Woods	Medway Council to Advertise Traffic Regulation Order/Consultation
2021/01	Dogs Bins in Remote Areas	Medway Council responsibility, have requested precise location for normal bin (Dog bins no longer supplied)
2021/01	Raw sewage on Town Road Cliffe Woods	Southern Water responsibility. Contacted 2021/1 awaiting reply. Ongoing problem exacerbated by heavy rain.
2021/03	Neighbourhood Plan	Parish Council have now approved Draft Plan and it has been formally submitted to Medway Council (1/9/21).
2021/04	Allotment Road – Type1 Aggregate	Type1 Aggregate sourced Clerk RFO is trying to get a mini digger to complete the works (initial work carried out to remedy the worst holes).
	Planning 101 One session in each village, Saturday morning/Midweek evening and recorded/session for our website.	Interest has come from several residents and an external person. Medway Planning contacted for support, waiting for a response.
	Asset Review	Cllr AK is organising this.
	Youth Committee – leaflet/meet with Strood Youth/Review Youth Equipment and disposal where required.	Cllr MM to arrange. CWCA would like to see equipment re-allocated and shed transferred to their ownership.