



WOORE PARISH COUNCIL

www.wooreparishcouncil.org

Chelsea Burnard, Clerk to Woore Parish Council
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Dear Councillor:

You are hereby summoned to attend a **Meeting** of the **Parish Council of Woore**, to be held on **9th October 2023**, commencing at **7:30pm**, in order to conduct the following business listed on the agenda below.

Signed: *C Burnard*

Date: 29th Sept 2023

Chelsea Burnard (Clerk to Woore Parish Council)

PARISH COUNCIL MEETING AGENDA

23066 Welcome / Present, Apologies and/or absent

23067 Declarations of Disclosable Pecuniary or any other Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer. Members are reminded to declare any gifts and/or hospitality. (LGA 1972 s94).

23068 Requests for Dispensations of DPIs

23069 Open Forum: to last no longer than 15 minutes

23070 Approval of the Minutes of the Parish Council Meeting held on 11th September 2023. (Local Government Act 1972, s12p41(1)).

23071 Matters arising: to cover any matters arising from Minutes referred to in 23070.

23072 Shropshire Council Representative Report: for Cllr R. Aldcroft to provide reports/updates on any relevant matters.

23073 Planning:

- a) Applications: to adopt comments in response to the following applications, as shared by Lead Councillors prior to the meeting;
 - i. Reference: 23/03956/FUL (validated 22nd September 2023)
Address: Barn India, Newcastle Road, Woore, Crewe, Shropshire
Proposal: Proposed elevational alterations to dwelling (previously approved under application No: 22/03761/PA3MA) and erection of detached garage with room above
- b) Decisions: to acknowledge all planning decisions made between 11th September and 8th October 2023.

23074 Committee and Representatives Reports: for Councillors/representatives to provide reports/updates on any relevant matters.

Date of next Ordinary Meeting of Woore Parish Council: 13th November 2023

a) All reports as required.

23075 Meeting Dates for 2024 to be discussed and agreed upon by Councillors.

23076 Finance:

a) Invoices/payments & receipts: to resolve to approve the below detailed expenditure:

Date	Recipient	Reason for Payment	Cheque Number	Net Amount	VAT Amount	Power of Expenditure
19/09/2023	Chelsea Burnard	Clerk Salary (Sept month): Gross Pay - NI deduction Income Tax deduction Mileage Expenses - Subsistence Stamps		£530.64 £0.00 -£106.00 £0.00 £6.57 £6.00 <u>£438.53</u>	 £1.32 £0.00	LGA 1972 s.112 (2) LGA 1972 s.112 (2) LG (FP)A 1963 s.5 LG (FP)A 1973 s.5 LG A 1972 s.111 LGA 1972 s.137
19/09/2023	PKF LittleJohn LLP	AGAR Annual Audit	1937 (PAID)	£210.00	£42.00	LGA 1972 s. 111
	Woore Victory Hall	Room Hire Q3 2023 Storage Charge Q3 2023		£104.00	£0.00	LGA 1972 s.134 (4)
	Fiona Hamilton	Bus Shelter Paint	1938 (PAID)	£41.67	£8.33	LGA 1972 s.134 (4)
19/09/2023	Helen Jackson	Clerk Salary (July, Aug and Sept Salary) Gross Pay Holiday Pay (accrued) Bank Holiday Pay (3no) NI deduction Income Tax deduction Mileage Expenses Sundry *stamps, printer ink	1933 (PAID)	 £1,019.69 £0.00 £0.00 £0.00 £-21.00 £0.00 £134.69 <u>£1,133.38</u>	 £0.00	LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LG (FP)A 1963 s.5 LG (FP)A 1973 s.5 LG A 1972 s.111 LGA 1972 s.137
	J Sparkes	Remembrance Display		£272.97	£0.00	LGA 1972 s. 137
	Fiona Hamilton	Notice Board Wood Varish		£8.00		LGA 1972 s.134 (4)

b) Bank reconciliation:

i. For the Council to receive end of month bank reconciliation for September 2023

c) Budget 2023-2024 for the Clerk to provide a brief on the preparations for budget discussion at the November meeting.

d) Clerk to arrange date for half year scrutineering.

23063 Clerk's Report and Correspondence

To receive a summary of Reports and Correspondence for the period from 10th September to 8th October 2023.

DATE OF NEXT ORDINARY PARISH COUNCIL MEETINGS

13th November 2023, 7.30pm and 11th December 2023.

Date of next Ordinary Meeting of Woore Parish Council: 13th November 2023