

# HURSTBOURNE TARRANT PARISH COUNCIL

Chairman: Councillor I Kitson

Clerk: Mrs M Edwards

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**SUMMONS** issued under LGA 1972, Sch 12 para 10(2)(a)

## **ORDINARY MEETING OF THE PARISH COUNCIL**

I hereby give notice to the Councillors that a meeting of the Hurstbourne Tarrant Parish Council will be held on **Monday 19<sup>th</sup> March 2018 at 7.30pm, at the Hurstbourne Tarrant Community Centre**, at which your attendance is required.

Members of the Press and Public are entitled and encouraged to attend

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## **AGENDA**

1. **Apologies for Absence**
2. **Public participation** – to receive any questions or petitions (for information only)
3. **Declarations of Interest** – to receive any declarations of interest from councillors.
4. **Minutes of previous meeting** - To approve and sign the minutes as a true record of the parish council meeting held on 19<sup>th</sup> February 2018.
5. **Actions arising** from previous minutes (for information only)

<b>Horseshoe Lane public meeting</b> – Councillor Russell updated that an email had been sent to residents and a meeting was still to be convened.
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<b>Village Design Statement</b> – Cllr Williams updated that volunteers had been identified but a volunteer was still needed for the administration of the project.
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<b>Provost Hill</b> – Cllr Locke had been asked to approach HCC again regarding funding for traffic calming measures.
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<b>CCTV signage</b> – Common Road, Pill Heath – re litter picking – Cllr Thomas to update
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<b>Lengthsman scheme</b> – clerk to update on work requests made prior to end of funding year and change to application process for 2018/19
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6. **HTCC Quarterly Report** – verbal update by Mrs Susie Hoare
7. **Planning Applications** - To review details of planning applications received and to agree what actions should be taken.
  - 18/00329/TREEN – reduce various trees at Waylands and The Cedars, HBT – Mr Tacey
  - 17/01736/FULLN – continuation of the siting of caravans adjacent Netherton Road, Netherton
8. **Clerk's Report & Correspondence**
9. **Councillors' Reports**

**Distribution:** Cllrs: I Kitson ; M Thomas ; D Sullivan ; L Russell ; J Williams

**Borough Cllr:** P Giddings : **County Cllr:** K Locke

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10. **Grants & projects** – to review the project register and consider appropriate grant applications
11. **Annual Grounds Maintenance quote 2018/19** – to consider the Environmental Service quotation from TVBC.
12. **Agenda planning** – for Annual Parish meeting & Annual Parish Council meeting 21st May 2018.
13. **Disbursements** – To review and authorise monthly payments

<b>Number</b>	<b>Payee</b>	<b>Expenditure</b>	<b>Amount</b>
1329	D R Baker	Salary March	£ 131.38
1330	HM Revenue & Customs	PAYE	£ 87.60
1331	M J Edwards	Salary March	£ 515.47
1332	HM Revenue & Customs	PAYE	£ 128.87
1333	HTCC	HBT5 grant	£ 100.00
1334	Mr Mark Thomas	Purchase of CCTV signs	£ 17.96
1335	Mrs M Edwards	Publication – Local Councils Explained	£ 16.00
1336	Lexis Nexis	Publication - Local Council Administration – Tenth Edition	£ 66.64
1337	HALC	GDPR training for Clerk	£ 48.00
<b>Total to be authorised</b>		<b>£ 1,111.92</b>	

14. **Next meeting 16<sup>th</sup> April 2018** and to receive any forward plan updates or agenda items:
  - Performance monitoring 17/18 YE – financial year end report and Annual Return
  - finalise agendas for the Annual Parish and Annual Parish Council meetings.

12<sup>th</sup> March 2018