

EAST DRAYTON PARISH COUNCIL

Minutes of the Parish Council meeting (held via Zoom) at 7pm on 21st July 2020

Present: Cllrs D Jopling (acting Chairman), A Stanley, P Darlow, S Manson, R Bond. The Clerk and Mr S Ellis.

1. **Apologies for absence** : Cllrs R Small and I Stephens; DCllrs K and S Isard.
There were no requests received from members of the public to access this meeting.

2. **Minutes of the meeting held on 19th May 2020** - approved and will be signed by the acting Chairman when practical.

3. To consider matters arising from the above minutes:

- i. Cllr Jopling welcomed Cllr Bond to the Parish Council and thanked him for accepting co-option on to the Parish Council. BDC did not receive any requests from electors for an election (notice posted 20th May for 14 working days on notice board and website).
- ii. The Clerk confirmed receipt of the Annual Audit by the external auditors PKF Littlejohn. The notice for the period of public inspection was posted on the noticeboard and website on 15th June and expires on 24th July.
- iii. Cllr Manson was thanked for replanting the 3 village planters and Cllr Stanley for the donation of plants at the foot of the "soldier". The PC would also like to thank Mr Hinchliffe for the floral display at the East Drayton sign on Low Street. All these displays enhance the village. Cllr Stanley suggested an annual budget for the planters and this was agreed at £200pa.
- iv. Cllr Stanley had sent an article about the history of East Drayton to Andrew Bax of Drayton, near Abingdon, who was compiling information on the "Draytons" in the UK. Her article was published in a recent edition of their newsletter which Mr Bax has sent to Cllr Stanley. This may be seen on request.
- v. PC Mitchell has confirmed receipt of information regarding intimidation of villagers.
- vi. There were no other matters arising.

4. **Declaration by Councillors of any disclosable pecuniary interest(s) in any agenda item.** NONE

5. Planning

- Kushti Tan: The Clerk had contacted BDC Planning Office on 29th April, the day "the little house on wheels" appeared on the site. BDC issued an enforcement reference and said an officer would investigate. On 17th June a large decrepit caravan arrived. The owner of the site, Mr D Schofield assured Cllr Jopling this would be removed within 4 weeks. Again BDC were informed. To date, both "caravans" remain on the site. Cllr Jopling again spoke to Mr Schofield who has assured him the old caravan will be removed within the next 2 weeks. If this has not occurred by 4th August the Clerk will again contact BDC for action. The owner has also assured the PC that the little house will be removed as soon as the occupant has found a permanent site. He also told Cllr Jopling he is to submit a planning application for a house to be built on the plot "Kushti Tan".
- The Paddock, Long Lane. The Clerk contacted BDC regarding the presence of 5 caravans on this site on 13th May. The owners were given permission for 3 caravans "for a temporary period of 3 years only or by 18th March 2022" on 19th

March 2019. There has been no response from BDC and the Clerk will contact the planning office again.

- Application 20/00756/HSE - the PC has NO objection to the planned extension and conversion at Kitma, Top St. (BDC informed 22nd July 2020)
- Application 20/00784/CAT - the PC has NO objection to the planned removal of trees and shrubs on the land behind the Blue Bell Inn, Low St. (BDC informed 22nd July 2020)

6. **Correspondence** - see attached sheet. No circulation file due to COVID-19. All correspondence (including COVID-19 administrative and legal documents) distributed by email.

7. **Urgent Business - Drainage-** Cllr Jopling contacted VIAEM regarding blocked drains on North Green. The next "gulley cleaning" is not due until 2021, but an inspector will visit to ascertain the risk of flooding. Cllr Manson reminded the meeting that the former Chairman, Cllr N Stanley had met with himself and Joanne Horton (drainage officer) last year and it was agreed the gulleys would be cleaned twice a year. Action- Cllr Manson.

Cllr Jopling expressed concern over the blocked ditches on North Green. Mr Stone had cleared his on the south side, but the one along the field containing the beehives on the north side needs attention. Again, ex-Cllr Stanley had been in touch with the owner Mr Germany earlier in the year but no action had been taken. The Clerk will contact Mr Germany again. Regarding the copse between Germany's field and Kushti Tan, the land registry holds a name but no contact information for the owner who left East Drayton many years ago.

8. Meeting adjourned for public discussion

Mr Ellis reported that a faculty application had been made to Southwell Diocese for the repairs to the Parish Clock.. The contractor has been provisionally booked for 8th August.

9. Finance

a. Income - nil

b. Accounts for payment

S. Ellis - Website -£110.42 APPROVED

Liam Goddard - cutting of churchyard hedges(2x p.a.) - £50- APPROVED

Cllr Manson - planters - £115 - APPROVED

Cllr Jopling - petrol - £12.56- APPROVED

Cllr Jopling - Zoom meeting - £14.40 - APPROVED (actually £14.39)

c. Balance of accounts as of 30.06.20

TSB £1747.39

NBS £1872.48

TOTAL £3619.87

d. Transfer of funds - none

e. New signatories - Cllrs Darlow and Manson to complete documentation.

10. General Business

- a. COVID-19 Volunteer Team - the Clerk reported that the team continued to collect prescriptions and do shopping as appropriate. Although there had not been many requests for assistance it was acknowledged that the vulnerable residents of the village appreciated the help offered. The Allen family again passed on masks for distribution - a huge thank you for their generosity.
- b. Neighbourhood Plan - awaiting a response from BDC regarding planning issues and the validity of a NP.
- c. The Clerk had received Risk Assessment documents (NALC) relating to face-to-face meetings of the PC. She would contact the Village Hall committee to discuss this.
- d. Cllr Manson confirmed that the mower for verge cutting is now in his keeping and Cllr Jopling that the heavy-duty strimmer is with him.

11. Date of next meeting - Tuesday 15th September 2020 at 7pm, details to follow.

There being no further business, Cllr Jopling closed the meeting at 7:50pm and thanked everyone for attending a successful Zoom meeting.

Signed

Cllr D Jopling, Acting Chairman, EDPC

Dated