



WINTERTON-ON-SEA PARISH COUNCIL

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Chairman: Mark Bobby, Vice-Chairman: Nigel Coe

Clerk to the Council: S. Bromley

Draft Minutes of the Winterton-on-Sea Parish Council Finance Committee Meeting held on Wednesday 9th November 2022 at 7:30PM

Present: Cllrs Mark Bobby, Dawn Clegg (Chair), Nigel Coe and Cllr M. Hartley.

Present: Zero members of the public.

Clerk: Samantha Bromley

1. Election of Chairman.

Cllr D. Clegg was elected as chair for the Financial Committee. Proposed Cllr M. Bobby, seconded Cllr N. Coe. AGREED.

2. Apologies.

No apologies were received as all Councillors were present.

3. Minutes.

This was the first meeting of the committee so there were no minutes to sign.

4. Declarations of interest.

No pecuniary or non-pecuniary interest were declared.

5. Public Participation and Reports (20 minutes maximum).

There were no members of the public present.

6. Administration.

6.1. Alterations were made to the Financial Committee Terms of Reference. Recommendation to be made to full council to be adopted.

6.2. The Financial Regulations were review and AGREED as presented. Recommendation to be made to full council for adoption.

6.3. The asset register was reviewed. A further review of assets is required.

7. Churchyard

The request from the PCC was discussed and it was RESOLVED not to offer further financial support at this time. Recommendation to go to full council.

8. Banking.

8.1. It was noted that Unity Banking have increased their Savings interest rate as of September 2022.

8.2. A bank reconciliation was received up to the 7th November 2022.

8.3. The VAT was discussed and will be submitted by the clerk.

8.4. It was AGEED for council to move forward with the Unity Banking MultiPay Card at a cost of £3.00 per month. Recommendation to be made to full council.

9. Village Hall.

The income and expenditure of the Village Hall was reviewed and it was AGREED to increase the cost of hiring the Village Hall to £10 per hour from the 1st of April 2023. Recommendation to be made to full council.

It was resolved to suspend the standing orders to continue the meeting.

10. Budgeting.

- 10.1. The actual spend to date was received and the projected spend for 2022-23 was discussed.
- 10.2. The draft budget for 2023-24 was received and discussed. It was AGREED to recommend to full council. The following recommendations are to be made to council:
 - 10.2.1. Unsubscribe from Zoom.
 - 10.2.2. Increase staff rate as recommended.
 - 10.2.3. Award the AGREED grass cutting contracts.
- 10.3. The Ear Marked Reserves were reviewed and AGREED. Recommendation to be made to full council.

11. Any other Business.

- 11.1. Surgeries
- 11.2. Naming of the Playing Field
- 11.3. Grass Cutting Contracts

12. The date of the next meeting

To AGREE that the next meeting of the council will be held on Wednesday 30th November 2022 at 7:30pm in the Village Hall.

In accordance with the Public Bodies (administration to meetings) Act1960, the meeting RESOLVED to exclude the press and public during the following items due to the confidential nature.

13. Sensitive or confidential items.

None.

Meeting closed at 10:10pm

Clerk: *Samantha Bromley*

Recommendations to Full Council:

- To AGREE and adopted the Financial Committee Terms of Reference.
- To AGREE and adopt the Financial Regulations.
- To RESOLVE not to offer further financial support for churchyard maintenance at this time.
- To RESOLVE to AGREE to obtain a MultiPay Card with Unity Banking at a cost of £3 per month.
- To AGREE to increase the Village Hall hourly hiring fee by £2, increasing it to £10 per hour from the 1st January 2023.
- To consider and AGREE the draft budget.
 - a. Unsubscribe from Zoom
 - b. Increase staff rate as recommended
 - c. Award the AGREED grass cutting contracts
- To AGREE the Ear Marked Reserves.