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QUOTATION

**Prepared for Donhead St Andrews Parish Council**

**Dated 23<sup>rd</sup> February 2018**

**1a. Purchase of Rialtas Suite Alpha Financial Management Software**

Purchase Installation of the following:

Alpha Financial Management Software	£ 295
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Discount as Clerk an existing user	-£ 295
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Chart of accounts and online install of software	£ 75
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<b>Purchase of Software</b>	<b>£ 75</b>
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1 <sup>st</sup> Year Annual Support and Maintenance Single User Licence	£ 119
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<b>Total Costs 1<sup>st</sup> Year for Purchase of Software</b>	<b>£ 194</b>
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**1b. Ongoing costs**

Annual Support and Maintenance Multi 5 User Licence	£165per annum
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or

Annual Support and Maintenance Single User Licence	£119per annum
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All of the above prices are subject to VAT at the standard rate.

Quotation valid for 90 days, unless otherwise agreed in writing. Orders are subject to an initial 3 year minimum contract term for Annual Support and Maintenance. All Orders are subject to our terms and conditions overleaf.

If you wish to proceed with this Order please signed below, indicating your acceptance of the Quotation and our terms and conditions overleaf.

Name: .....

Position (Clerk/RFO): .....

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**Rialtas Business Solutions Ltd.**  
**Unit 5, Uffcott Enterprise Park, Uffcott, Swindon, Wilts. SN4 9NB**  
**Company Number: 6361949 - Vat Registration Number: 920950827**

**Tel: 01793 731296 - Fax: 01793 731938 - Web: [www.rbssoftware.co.uk](http://www.rbssoftware.co.uk)**



Signature:

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### **Software Purchase Terms and Conditions**

1. Orders are subject to an initial 3 year minimum contract term for Annual Support and Maintenance. After year 3 the contract will automatically renew annually, unless cancelled in writing. Cancellations require six months notice.
2. Annual Support and Maintenance charges are reviewed annually and will change over the contract term. If our charges increase by more than 5% over the rate of inflation, the customer can cancel their Annual Support and Maintenance within the 3 year minimum contract term.
3. Support and Maintenance Fees are charged Annually in advance for the coming 12 month period. The initial period commences upon the installation and setup.
4. If the customer elects to cease use of the software within the minimum term, the minimum terms fees must still be paid.
5. After the minimum 3 year term, cancellations mid year will not receive a refund of Support and Maintenance fees already paid.
6. Software Purchases are subject to the use of the software as per the End User License Agreement, which is available upon software installation, or upon request.
7. Support and Maintenance services are provided subject to the Terms and Conditions of those services, these Terms and Conditions are provided annually, or upon request.
8. We recommend you have an online demonstration of the software prior to purchase to ensure you are content the software meets your needs. Once installed and setup any fees due or paid are non-cancellable and non-refundable.