

ASH-CUM-RIDLEY PARISH COUNCIL

The Parish Office, Ash Green Sports Centre, Ash Road, New Ash Green, Kent, DA3 8JZ

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14 December 2017

Dear Councillor

You are hereby summoned to attend the next meeting of the Ash-cum-Ridley parish Council which will be held at **7.45pm on Thursday 21 December 2017 at Ash Village Hall, The Street, Ash, TN15 7HB.** Please note that the meeting will start promptly at 7.45pm to accommodate the filling of the Casual Vacancy.

Yours faithfully

Alison de Jager
Parish Clerk

AGENDA**1. APOLOGIES FOR ABSENCE****SUSPENSION OF MEETING FOR THE CO-OPTION PROCESS****2. CASUAL VACANCY****3. DECLARATIONS OF INTEREST**

- a. Declarations of Interest – Notification of Disclosable Pecuniary Interests and of Interest Other Than Pecuniary declarations of interest which have not already been entered in the Members' register of interests.
- b. Changes to Register of Interest – a reminder that any alterations or new interests must be registered with the Monitoring Officer within 28 days.

4. DISPENSATIONS

To consider any requests received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matters to be considered at this meeting where a Member has an interest in Appendices A or B of the Council's adopted Code of Conduct.

5. TO APPROVE THE MINUTES of the Parish Council meeting held on Thursday 16 November 2017 (Attached).**6. CALENDAR OF DATES FOR 2018/19****(APPENDIX A PURPLE)**

- a. To note the Calendar of Dates for the year 2018/19.
- b. The Annual Parish Meeting will be held on Thursday 10 May 2018 at Hodsoll Street Village Hall

7. PLANNING**(APPENDIX A GOLD)**

- a. Applications attached
- b. Decisions attached
- c. Appeals attached
- d. Enforcements None at time of Agenda

- e. To note the minutes of the Planning Committee meeting held on 07 December 2017.
- f. To note the property address for the development on the Forge Cottage site to be: 1 to 5 Forge Row, Ash Road, Ash, TN15 7HW.
- g. Neighbourhood Plan – Cllr Cameron Clark will be meeting with the Planning Policy Team at Sevenoaks District Council to take account of KCC's comments on the archaeological issues.

8. FINANCE

(APPENDIX B PINK)

- a. To note the current financial position and accompanying reports.
- b. To authorise the cheques signed since the last meeting.
- c. To note that the next meeting of the Finance Committee will be held on Tuesday 20 February 2018.
- d. General Data Protection Regulation – preparation for the compliance for the new regulation which will apply from 28 May 2018. To note that there will be a financial implication in that a Data Protection Officer must be appointed and that the National Association of Local Councils is advising that this should not be the Clerk. (attached)
- e. SLCC Training – to authorise the Clerk to take part in a Data Protection Webinar on 11 January 2018 in the amount of £30 plus VAT.
- f. To authorise the renewal of the Clerk's membership to the Society of Local Council Clerks for 2018 in the amount of £233.00.
- g. KALC Training - Governance, Procedures and Transparency Conference. To authorise the attendance of the Clerk on 08 February 2018. Cost £60 plus VAT.
- h. To consider a request from Cllr P Nightingale to request the Parish Council's financial support to study for CiLCA (Certificate in Local Council Administration). (KALC training £180.00 SLCC Registration £250.00)
- i. To give consideration to the renewal of the Campaign to Protect Rural England membership in the amount of £36.00.
- j. To give consideration to an appeal for funding from the Kent Tree and Pond Partnership as per the attached letter.
- k. To give consideration to an appeal for funding from New Ash Green Village Trust as per the attached letter and accounts.

9. SPORTS CENTRE

- a. To note that the next meeting of the Sports Centre Management Committee will be held on 29 January 2018.

10. BARNFIELD PARK

(APPENDIX C BROWN)

- a. To note the minutes of the meeting of the Liaison Group held on 04 December 2017.

11. NORTHFIELD

(APPENDIX D GREEN)

- a. To note the minutes of the Northfield Management Committee held on 13 December 2017.

12. BURIAL GROUND

- a. To note that the minutes of the Burial Ground Committee meeting held on 18 December 2017 will be distributed with the January 2018 Agenda.

13. YOUTH

- a. 8 – 12's Steering Group –
- b. Youth – to note that a meeting of the Youth Committee will be held on 23 January 2018.

14. SOCIAL COMMITTEE

To discuss establishing a Social Committee and arranging for more Parish Council events. (Cllr P Nightingale)

15. HIGHWAYS

Speed Indicator Device -

**SUSPENSION OF MEETING TO ALLOW FOR THE COUNTY AND DISTRICT
COUNCILLORS' REPORTS**

16. FOOTPATHS**17. TRANSPORT**

- a. To note that a meeting of Arriva and the Parishes will be held on 13 March 2018.

18. ASH, HODSOLL STREET AND RIDLEY

- a. Ash –
- b. Hodsoll Street –
- c. Ridley –

19. THE BULLETIN, PARISH WEBSITE

- a. Bulletin.
- b. Website.

20. NEW ASH GREEN FOCUS GROUP AND POLICE

- a. To note that the next meeting of the Focus Group will be held on 08 January 2018.

21. THURSDAY LUNCH PROVISION

- a. The Christmas Lunch was held on Thursday 7 December 2017.

22. KENT ASSOCIATION OF LOCAL COUNCILS

(APPENDIX E BLUE)

KALC Community Awards Scheme 2018 – to give consideration to any nominations as per the attached. Closing date for nominations: Friday 26 January 2018.

23. REPORTS, CIRCULARS AND CORRESPONDENCE. (All publications available from the Clerk)

- a. Sevenoaks District Council Planning Application List 2491 – 2494
- b. Sevenoaks District Council Press releases to date
- c. Sevenoaks District Council Current state of Premises Licence Applications
- d. The Clerk – December 2017
- e. Clerks & Councils Direct – December 2017
- f. Countryside Voice

RISK ASSESSMENTS: Copies of the risk assessment visual check sheets for the Burial Ground and Hodsoll Street Playing field are available from the Parish Office.