

BROUGHTON PARISH COUNCIL

Chairman: Cllr Mrs P.A. Scouse

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Minutes of the meeting of Broughton Parish Council held
Wednesday 20th November 2019, 7.00 pm
at Broughton Village Hall

Councillors Present:

- Cllr P. Scouse (Chair)
- Cllr R. Shrive
- Cllr H. Bull
- Cllr P. Wade
- Cllr R. Baxter
- Cllr M. Rose
- Cllr S. West
- Cllr I. Robson

County Councillor present: Cllr C Smith-Haynes

19/8085	Apologies (1) <ul style="list-style-type: none">• Cllr O Wyeth• Cllr J Chester	Actions
19/8086	Declarations of Interest (2) No declarations were made	Actions
19/8087	Minutes (3) Draft minutes of the Parish Council meeting held on 16 th October 2019, copies were circulated and then approved by members and authorised for signature by the chair. An amendment was made to July's minutes regarding 19/8045 Planning Control. This was approved by members and authorised for signature by the chair. KBC – Kettering Borough Council NCC – Northamptonshire County Council	Actions

	<p>BPC – Broughton Parish Council</p> <p><i>This meeting was audio recorded and was agreed by members. The recording will be deleted as soon as the minutes have been signed off. Broughton Parish Council meetings are open to the public but the audio recording is to remain solely as a reference for minuting by the clerk at all times.</i></p>	
19/8088	<p>Public right to speak (4) The facility was not used at this meeting</p>	Actions
19/8089	<p>Reports of Local County and Borough Councillor's (5) <u>Cllr Chris Smith-Haynes</u> There have been a lot of meetings in the last month on Brexit and budgets.</p> <p>Cllr Smith-Haynes attended Overview & Scrutiny meeting at County, looking at the draft budget identifying priorities. A possible 4% pay rise for staff after a period of no pay rises in the past. The proposed rise in council tax is 3.99%. This breaks down as 2% for social care and 1.99% general uplift.</p> <p>Developments not affecting Broughton but County Council have some houses that support people who have been rough sleeping. They live there for about 9 months and receive training and support to learn how to manage a tenancy before being moved on. One has just been opened in Desborough and there is a possibility of another one being opened in Burton Latimer which is being bought by one of the churches to rent.</p> <p>Will be attending NFHT Council meeting instead of Full Council. The reason being that they often clash so attend in rotation.</p> <p>Unitary - The Standing Orders have been approved but not announced due to purdah.</p> <p>Attended training on gang and child sex exploitation.</p>	Actions
19/8090	<p>Matters arising from the minutes (6)</p> <p><u>Matters arising from June minutes</u> 19/8028 General interest items Cllr Wyeth raised that a resident had asked him to mention the bench in</p>	Actions

Wellingborough Road going towards the Pytchley crossroads has deteriorated significantly. Members agreed to ask KBC to remove.

Ongoing:

25/06/19 KBC confirmed it will be removed asap but the wrong 2 benches were taken in error. The right one was eventually taken. A resident contacted the clerk to say his elderly parents were very much missing the bench. The benches had not been replaced at the time of the meeting.

19/09/19 Clerk spoke to Trevor and he confirmed they will need to order 2 new benches. BPC emailed Dave Lane who was dealing with it.

24/09/19 BPC emailed DL again asking for clarification on return of the benches and cc'd Cllr Hakewill and Cllr Scouse as he was not returning the clerks emails.

16/10/19 After Cllr Hakewill pushed for an update, Dave Lane finally responded by sending over a picture of the benches he will order and install. BPC have agreed them

24/10/19 Dave will need to get 3 quotes. Typically, the 'lead in time' for supply is about 4/5 weeks from order to delivery.

Matters arising from July minutes

19/8045 Planning Control

It has come to light from a member of the public that a rumour is circulating relating to an agricultural building in Kettering Road, that has been fitted out with a kitchen. BPC have looked at planning applications relating to this property and there had previously been 2 applications to change an agricultural building into a private dwelling which have been refused and one application was approved in 2014 for the replacement of an agricultural building. The officer's report mentioned BPC were sceptical of the validity of what was proposed at the time but permission was granted with officer's comments stating it shall only be used for agricultural purposes as defined in the Town and country guidelines. The clerk was asked to contact Planning with regards to this matter. **Emailed 19/10/2019. 04/11/19 KBC Officer emailed clerk and a councillor asking for more information.**

- **Is there a residential function? If so, how long do you think this has been going on?**
- **Are there bins and other items of residential paraphernalia which would support the residential use?**
- **What are the other alleged planning breaches you are referring to? Please provide details.**

It was pointed out to the officer that without trespassing on private land, BPC were unable to answer the above questions. The officer stated they had carried out an inspection last year after a similar accusation was made.

Matters arising from Sept minutes

19/8066 General interest items

Cllr Shrive asked the clerk to contact KBC to ask for an up-to-date village map for the playing fields. **RESOLVED**

Matters arising from Oct minutes

19/8073 Reports of Local County and Borough Councillor's

Loddington illegal development

An email was sent to KBC asking why they did not use their powers of injunction S187B that could have bought an immediate stop to anymore works. A breech of an injunction is punishable by prison whereas a breech of a stop notice is punishable by a fine. **Response: KBC did not reply**

A statement was agreed and published by Broughton Parish Council on the 22nd October 2019 regarding the unauthorised development in Cransley Road, Loddington and was posted on the website. A copy is attached to the end of the minutes.

Kettering Borough Council released statement 1 regarding development at Cransley Road Loddington, 5 - 8 November 2019, A copy attached to the end of the minutes.

Kettering Borough Council released statement 2 regarding the unauthorised development at Cransley Road Loddington, 7 – 14 November 2019. A copy attached to the end of the minutes.

Members discussed the planning application KET/2019/0711 which will be put into circulation and will remotely construct a comment that everyone agrees to before the deadline.

19/8077 Policing

There have been door-to-door salesmen around the Broughton and surrounding villages claiming to have disabilities, recently out of prison trying to pick their lives up, selling cleaning products etc. This type of activity is associated with spates of burglaries tend to follow shortly after. Pytchley and Little Harrowden have already had visitors at 4am over the last 2 nights. A neighbourhood alert has been circulated via facebook and request to everyone to pass this information on to people who are not on social media. Residents are being asked to be more aware of locking their doors and not to answer the door.

Residents are also being advised not to leave their keys in the locks, especially if they have a Mortice lock. There is a new device that can grip the

	<p>end of a key from the outside so burglars can turn the key to open the door. More information will be sent over to the clerk to add to the website. RESOLVED</p> <p>19/8078 Traffic Calming Speed is not enforceable in the village at the moment as the sign is out in Northampton Road, vegetation has grown over in Wellingborough Road and the speed limit sign not very visible on Kettering Road. The gateway sign on Northampton Road was damaged recently and has been taken away by NCC to be repaired. Clerk will report via streetdoctor to KBC. Reported Kettering Road ref 1811317. 19/10/19 Scheduled 26 weeks Reported Northampton Road ref: 1773394. Scheduled for 26 weeks Wellingborough Road, Vegetation grown over speed sign ref: 1811509</p> <p>19/8079 Pytchley Crossroads It has been suggested by NCC speed limit panel to decrease the speed limit at Pytchley crossroads to 40mph. While members had no intrinsic issue with reducing the speed limit, the question was raised as to why it was felt useful as there is no enforcement mechanism. It was also raised about introducing a "stop" rather than a "give way" on the approaches to the Crossroads from Pytchley and A43 arms and additionally would it be possible to introduce reflective material on the opposing fence line to alert drivers of the position of the junction. Cllr Scouse agreed to contact to ask NCC for their rational before a decision is made. Cllr Scouse contacted NCC. The original officer who designed it has now left but an email had been forwarded to the new officer Stuart Hoskins, asking for a stop notice rather than a give way sign and reflective signs at the junction.</p>	
19/8091	<p>Correspondence (7) The following correspondence were put into circulation:</p> <ul style="list-style-type: none"> • Northamptonshire ACRE's Annual General Meeting 2019 • KBC Planning Enforcement Policy • Letter from Barclays re interest rates • Small grants programme – Police and crime commissioner funding given to Cllr Robson first and then to be circulated. • Letter from Loddington Parish Council • CILCA portfolio 	Actions
19/8092	<p>Reports of Members attending meetings or other bodies (8) Members of BPC attended a closed meeting along with other parish councils called by Loddington Parish Council with regards to the unauthorised development in Cransley Road, Loddington.</p>	Actions

	<p>KBC Officers and their solicitor were also in attendance. KBC disclosed that they do have enough funds to spend on whatever legal decision they decide to take.</p> <p>Cllr Scouse attended a funding open evening event by safer communities on 7th November where 3 funding schemes from the police and crime commissioner was highlighted for road safety this year and 4 periods for next year. A copy of the schemes was circulated.</p> <p>See below – Traffic Calming / ANPR 19/8094</p>	
19/8093	<p>Policing (9)</p> <p>There have been more cases of Nottingham knockers, Residents are asked to look out for any suspicious behaviour and report it to 101.</p> <p>Guidance on recognising authentic pedlar’s license will be published on the website.</p> <p>Cllr Bull brought up that the chip shop was broken into again. BPC have asked the police if there are any deterrents that would be useful but are awaiting a reply. No money was left on the premises.</p> <p>It was welcomed by BPC that the police secured a conviction for the people who robbed the co-op earlier in the year.</p> <p><i>Residents are requested to report all non-urgent crime and anti-social behaviour to the police by either calling 101 or filling an online form www.northants.police.uk/webform/online-crime-reporting</i></p> <p><i>For emergencies or serious crime, call 999 immediately</i></p>	Actions
19/8094	<p>Traffic Calming / ANPR (10)</p> <p>Chris Smith-Haynes called a meeting with Highways and Cllr Scouse to discuss the traffic calming project in Broughton.</p> <p>Drawings for the proposed project will be sent to BPC within the next couple of months.</p> <p>Cllr Scouse asked Ian Boyes to also consider if any improvement scheme can be made for Cransley Road and Coxs Lane if there is any money left over or BPC could possibly apply for a grant.</p> <p>Cllr Robson asked if speed ramps were an option. This was discussed but Highways no longer install them for various reasons.</p>	Actions
19/8095	<p>Wellingborough Road update (11)</p> <p>Cllr Bull advised that she had been in touch with the highway’s depot at</p>	

	<p>Brixworth as the traffic lights are out again.</p> <p>In the roadworks mapping it had been indicated that these works should be completed by 4.11.19 but have spotted that the date has now been moved out to May 2020 which is a bit concerning with the bad weather expected.</p> <p>Highways got back with a bit more of an explanation. When they were doing the remedial barrier and tree work, they uncovered that the road bridge itself has significant structural issues and is collapsing on one side and pulling away from the sub structure.</p> <p>The delay that has been posted on the mapping service now of May 2020 is because they have to make the structure safe and are commissioning topographical surveys and bridge building evaluations which will take some time.</p> <p style="text-align: center;"><u>Northamptonshire Highways Statement dated 11/11/2019</u></p> <p>Northamptonshire Highways are requiring to carry out the removal of trees and vegetation around the bridge structure on the above road. To carry out these works safely will require that the road is closed for up to 5 days from the 25th November 2019</p> <p>A plan showing the closure and the diversion can be viewed here https://one.network/?tm=115469526</p> <p>If you require more information about the works please contact Josh Moorhouse on 01604 883400.</p>	
19/8095	<p>Precept and estimates for coming year (12)</p> <p>Discussions were had about the forthcoming precept for 2020/21 that included future projects for the Pocket Park, Unitary provision, ANPR cameras, Village Hall, Councillor training/refresh, CILCA training for the clerk and the money in the reserve account. At present there is £16k in reserves unallocated which amounts to 1 year's business. This was agreed to be acceptable.</p> <p>The chair pointed out that although the unitary will not affect 2020/21 precept, it does still need to be taken into account as when it does come in, BPC could find themselves taking on a lot more of the services currently covered by KBC. In theory, when unitary happens, resident's council tax should not</p>	Actions

increase dramatically as the top line (KBC) will disappear but it is very unknown territory for parishes under Kettering at this time as they have been unique for many years. At the moment KBC are responsible for street lighting, allotments, cemeteries, grass cutting, public spaces etc. In reality, and in all other districts and boroughs, these are the responsibility of the Parish Council. It is estimated that 2021/22 when unitary comes in, BPC precept could double.

The clerk produced a spreadsheet of money already earmarked from the Community account from the last precept, spending so far this year and the remaining budget.

Members agreed to precept at least £14,000.00 in January 2020, which is the same amount as the last 2 years but will work on earmarking funds and forthcoming contingency plans on the estimated figure of £18k at the end of the year from the community account.

Contingency agreed tonight:

Unitary – contingency £7k. This is half BPC reserves and was agreed to be a reasonable amount.

The next big project for BPC is the Pocket Park. KBC are holding around £6k from the Redrow Estate S106 money that is allocated for this and BPC have £3.3K already earmarked. Cllr Scouse and Shrive are meeting with a representative from River Nene Regional Park who worked for KBC on their Green Infrastructure Policy, to get some ideas of what could be reasonably achieved with a budget BPC could afford. Depending on the estimate, additional money could be earmarked for this project – to be confirmed at next meeting

Village Hall – the village hall has asked to be considered for a grant of £3,485 from BPC to make the village hall more accessible for wheelchair users and others with disabilities. Works would include levelling the outside path so its flush to the door and re-levelling the floor of the lobby with a non-slip covering and replacing lighting. - to be decided at next meeting.

Councillor training – legal training. This would probably be done through NALC. The possibility of obtaining this through NACRE will be researched. Clerk to explore.

Clerk to contact NACRE

Clerk training, CILCA – registration fee of £350 no VAT, training days for 4 full

	<p>days over year of £508.00 including VAT. The clerk has one year after registration to complete course which normally consists of 200 hours work of which the clerk asked BPC to cover. The CILCA 2015 portfolio was put in for circulation – to be decided at next meeting.</p> <p>ANPR – the clerk acquired an additional quote that came in at around £6k – this was more than original quote so BPC will wait until the next meeting</p>	
19/8096	<p>Development Control (13) <i>Members were reminded to refer to their copy of the Neighbourhood Plan conditions document and the summary of policies when looking at Planning applications for consideration.</i></p> <p style="text-align: center;"><u>Planning applications for consideration</u></p> <p>KET/2019/0749 Mr Bland 5 Coxs Lane Full: Single story side extension No comment</p> <p style="text-align: center;"><u>Planning Decisions</u></p> <p>KET/2019/0455 Mr Lipczak 132 Northampton Road Full: Demolish and rebuild single storey outbuilding APPROVED</p> <p>Cllr Scouse has been in correspondence with Development Control regarding the unfinished building on the corner of the High Street and Bentham Close. At the moment it does not constitute abandonment so it was agreed that the clerk is to write to the owner and ask when works will resume or at least area to be screened off properly as its now become an eyesore in the conservation area.</p> <p>The old school house is looking very dishevelled with vegetation growing within now. BPC are not sure who owns it but it could well be documented on the land registry.</p>	<p>Actions</p> <p>Clerk to contact owner</p>
19/8097	<p>Finance (14)</p> <p>November statements – Barclays Savings £11,473.10 Nationwide 125 day saver £5000.00 Barclays Community £21,936.41</p>	Actions

Credits to Community account

	£0.00
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Cheques issued from Community account 20th Nov 2019

Zen internet DD closes 2nd Nov 19	3.86
BRT PF & VH Ass SO	7.79
A. McDaid wages 101902	345.92
HMRC income tax 101903	79.00
A. McDaid home working 101904	22.00
P. Scouse paint for telephone box 101905	20.00
British legion poppy wreath x 2 101906	34.00
A. McDaid Stationary 101907	44.96
Mr & Mrs Bedford, bus shelter rent 101908	65.00

The clerk asked members to authorise backdated pay which was awarded in April 2019 LC1 (13-17) scale 23 which amounted to £74.82. Members agreed and was added to this month's wage and taxed accordingly.

The decision was taken to close the Barclays savings account after a letter received confirming the interest rate was going from 2% to 1%. BPC agreed to transfer the funds into the community account. Once this transaction has been done, a cheque will be deposited into the Nationwide saver account.

19/8098

General interest items (15)

Cllr Wade - a cherry picker was spotted attending the tree outside the chapel. They were checking the Christmas lights and will return after dark. Members agreed it looked lovely last year.

There have been a lot of leaves that have accumulated at the High Street park. A resident has been gathering as much as they can along the front and the side. Clerk to contact KBC and ask to remove.

Cllr Baxter asked if we received any daffodils this year. Cllr Scouse confirmed she ordered them but they never showed.

A complaint was made regarding a hedge on the corner of Baker Avenue. Members agreed that the hedge was not intruding onto the pathway and is within the requirements. Cllr Baxter to report back to the complainant.

Cllr Bull - Human excrement and toilet paper were found in the first grass field again. Clerk to contact Environmental Health at KBC.

Actions

Clerk to contact Sarah Parr

Clerk to contact Environ

	<p>Cllr Robson - youth provision was raised when considering the precept, members asked Cllr West to get a timeline from the Village Hall on when the MUGA is due to be completed.</p> <p>Cllr Smith-Haynes – reminded the clerk that Darren from the fire service would like to visit BPC, it was arranged back in Jan/Feb but cancelled last minute. Clerk to rearrange</p>	<p>mental Health</p> <p>Clerk to rearrange</p>
19/8099	<p>Date of next meeting (16) Wednesday 18th December 2019</p>	
19/9000	<p>Any other matters that the Chair considers to be urgent (17) No other matters were considered and the meeting was closed at 9pm</p>	Actions

Signed:

Dated:

Kettering Borough Council released statement 1 regarding development at Cransley Road Loddington, 5 - 8 November 2019

Co-ordinating Future Communications.

In order to provide a central point of contact for further information and enquiries being sent to the Council in respect of this particular matter, the Council has both for your convenience and to ensure that no information is missed, set up a dedicated email address.

The email address is planninginfo@kettering.gov.uk In the future could you please use this email address for all information and enquiries regarding this unauthorised development.

Enforcement Action

A number of emails received over the last few weeks have queried whether Kettering Borough Council has been undertaking any enforcement action.

As stated in our previous statements, the Council as the Local Planning Authority have undertaken enforcement action by way of the service of the Temporary Stop Notice, Stop Notice and Enforcement Notice. In addition to the enforcement action already undertaken, the Council is prepared to move swiftly to use further powers at its disposal should it consider it reasonable and necessary to do so. Any action or possible actions that the Council take or may take are not always visible to residents but the Council does wish to reassure each and every resident that the Council and its officers remain committed to ensuring that this matter is resolved.

There have been some recent reports that the number of caravans on the site has increased to 30. Council Officers undertook a site visit on Wednesday 6th November and observed 21 caravans on site.

Information regarding the powers available to the Council for managing unauthorised traveller sites is outlined on our website at the following link

https://www.kettering.gov.uk/info/20054/planning/23/works_without_permission_enforcement/3

Planning Application Update

A retrospective planning application for this development was submitted to the Council on 14th October 2019. The application was missing some information and also required clarification. That detail has now been provided and the application will go through the usual process with a period of consultation, with the relevant parties, shortly taking place.

Environment Agency Update

The Environment Agency have provided the following position statement

From our knowledge of the site and what we have seen, we are satisfied that the site can comply with a U1 exemption, should one be registered. I attach the guidance for this exemption for your information (<https://www.gov.uk/guidance/u1-waste-exemption-use-of-waste-in-construction>).

Our intention is to provide advice and guidance to the contractors that have been using the site to deposit material on their duty of care and we to inspect the paperwork for the waste taken to the site to identify its origin. It would not be considered it necessary to sample the waste. I understand that you can forward the details of the contractors to us, I would be interested to know what information you have on this.

Guidance for the sewage disposal issues at the site is that, if the site is within 30m of a foul sewer they will need to connect to the mains. If not or this is impractical for a good reason, then a package treatment plant is usually suitable.

The General Binding Rules for discharge to water will need to be abided by. A permit will not be required unless they plan to discharge more than 5m²/ day. The Flows and Loads document (on the internet) is a useful aid to work this out or ask a consultant. If the discharge exceeds 5m²/day then it will need a permit.

*The General Binding Rules can be found:
will want*

<https://www.gov.uk/guidance/general-binding-rules-small-sewage-discharge-to-a-surface-water>

Stop Notice - Western Power

Using its powers under section 183 (6) of the Town & Country Planning Act 1990 the Council served a Stop Notice on Western Power. The Stop Notice prohibits Western Power undertaking any works on the land which are prohibited by the Stop Notice, this will include installation of utility services provided by Western Power on the land.

Anglian Water

Anglian Water have been made aware of the unauthorised development, including the enforcement action taken to date, and residents' concerns and will be investigating.

Trees and Hedgerows

We have received suggestions that the trees and hedgerows on this particular site should be subject to a tree preservation order (TPO).

For a (TPO) to be made there would need to be a strong justification. Reasons for making an order include the special contribution trees make to the landscape, their intrinsic beauty or because of some other special quality, such as rarity or historic significance. It is unlikely a TPO would be justified in this case.

Kettering Borough Council released statement 2 regarding the unauthorised development at Cransley Road Loddington, 7 – 14 November 2019

Enforcement Notices

As you are aware notices were served on the site on 15 October. As we explained in our statement of the same day there is a right of appeal against these notices. The Council has been informed by the Planning Inspectorate that they have received such an appeal.

The notices required a number of steps to be carried out, for example removal of caravans, within a specific timescale. The making of an appeal means that the enforcement notice is suspended pending the outcome of the appeal.

The Inspector will normally visit the site and interested parties have a chance to be involved in the appeal process if they wish.

We do not yet have any further information from the Planning Inspectorate only that an appeal has been made. When we have more details to share, we will be in contact again.

Planning appeals, including those against enforcement notices, are dealt with by the Planning Inspectorate based in Bristol. They are independent from the Council and their role is to make decisions and provide recommendations and advice on a range of land use planning-related issues across England and Wales. For more information about the Planning Inspectorate please see:

<https://www.gov.uk/government/organisations/planning-inspectorate>

Planning Application

The planning application process continues to run alongside the enforcement appeal. The planning application reference is KET/2019/0711 and can be viewed on our website at

<https://www.kettering.gov.uk/planningApplication/129262>

Environment Agency and Anglian Water

Both the Environment Agency and Anglian Water are aware of the enforcement action which has been taken by the Council. The Environment Agency's last response was included with the Council's Statement of 8 November. Both parties have also been consulted on the submitted planning application.

Ongoing Action

The Council continues to work diligently with our legal advisors to assess and pursue all avenues of the legal process. This includes looking at other similar

examples across the country and relevant caselaw. We know that the legal process can be slow and complex but we continue to hope to reassure you that this is ongoing.

We commit to continuing the email communication updates for residents as and when the situation changes or develops.