

# Minutes of Dunham-on-Trent, with Ragnall, Darlton and Fledborough Parish Council (Dunham & District Parish Council)



Annual Meeting of **Dunham & District Parish Council** held on the **9<sup>th</sup> May 2023** at Dunham Village Hall, the meeting commenced at **6:30pm**.

## Council Members & Officer Present

Cllr Madeline Barden

Cllr Lucy Atkinson

Cllr Emma Thorpe

Cllr Carole Booth

Cllr Vera Ballinger

Current Vacancies

Ed Knox

0 Members of the Public

Chairman

Cllr Kathryn Watkinson

Cllr Rachel Sergison

Cllr Rachel Bean

Cllr Adrian Stapleton

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Clerk/Responsible Financial Officer

## Also, Present

### ➤ Public Forum

None.

### 27/23 To Elect a Chairman of the Council

Cllr Watkinson **Proposed**, Cllr Stapleton **Seconded** that Cllr Barden be Chairman. The Council **resolved** that Cllr Barden be elected Chairman. Cllr Barden together with the Proper Officer, signed the Declaration of Acceptance of Office of Chairman form.

### 28/22 To Elect a Vice-Chair of the Council

Cllr Barden **Proposed**, Cllr Watkinson **Seconded** that Cllr Ballinger be Vice-Chair. Therefore, the Council **resolved** that Cllr Ballinger be elected Vice-Chair.

### 29/23 To Sign Declaration of Acceptance of Office Forms

Any Cllr elect who did not attend must sign their declaration of acceptance of office by tonight's meeting, or their seat is automatically vacant and they are disqualified as a Cllr. However, there is provision in the Local Govt Act 1972 to allow the Parish Council to vote whether to allow a onetime extension to this rule, to allow the absent Cllr elect to sign their acceptance of office at the next meeting.

Cllrs Barden, Atkinson, Watkinson, Thorpe, Sergison, Booth, Bean, Ballinger and Stapleton were elected at the 4<sup>th</sup> May elections. All Cllrs signed the Declaration of Acceptance of Office forms together with the Proper Officer. All Cllrs have 28 days to log on to the District Council website to complete their Register of Members' Interests General Notice of Registerable Interests

at: <https://selfservice.bassetlaw.gov.uk/renderform.aspx?t=718&k=AD82EDB36916E03A0A9CE90ED5A1D3B6E569F926&refresh=1> to comply with the Localism Act 2011. **Action**, All Cllrs.

### 30/23 To receive apologies for absence

None.

### 31/23 To receive declarations of interest

None.

### 32/23 To Approve Minutes of the Previous Meeting

After discussion, the council **resolved** to accept the minutes. The chairman signed the minutes of the previous meeting as a true and accurate record.

### 33/23 To receive reports from County and District Councillors

**Dist Cllr Stanniland** – Did not attend.

**Dist Cllr Griffin** – Did not attend.

**County Cllr Ogle**: Did not attend.

### 34/23 To Receive Internal Audit Report for 2022/23

After discussion, the Council unanimously **noted** the findings of the internal auditor for 2022/23. The Audit passed with some minor recommendations for the future based on the latest guidance when undertaking audits. That it is best practice to:

- Note land owned by the Parish Council on an additional list on the website to the asset list,
- Print HMRC PAYE download receipt emails with the wages for the accounts folder
- To split the annual approval of the AGAR into separate agenda items/minute references (To Receive Internal Audit Report, to Approve Annual Governance Statement, to Approve Accounting Statements, to approve the certificate of exemption, and to set the dates of public rights).
- To have additional document called Internal Control's detailing the Council's procedures for authorising payment etc.
- To have a ref number on the accounting spreadsheet and in the minutes for each transaction.
- The Council's policies and procedure documents on the website will be readopted each year but not amended on the website unless there have been any changes to the existing documents.
- To split the AGAR into separate scans on the website per page.

After discussion, the Council agreed to the recommendations apart from the separation of the AGAR forms into separate PDF scans. Cllr Barden called a vote and the Council **resolved** to adopt all recommendations except the separation of the AGAR which will continue to be scanned and uploaded as one PDF.

35/23 To Approve Annual Governance Statement (Section 1 Annual Return) for Year Ending 2022/23

After discussion, Cllr Booth **Proposed**, Cllr Watkinson **Seconded** that the Council unanimously **approved** the Annual Governance Statement. The Clerk and the Chairman signed the Annual Governance Statement.

36/23 To Approve Accounting Statements (Section 2 Annual Return) for Year Ending 2022/23

The Clerk circulated by email prior to the meeting the Annual Return Section 2 Accounting Statements. Cllr Watkinson **Proposed**, Cllr Ballinger **Seconded** that the Council unanimously **approved** the Accounts and the Clerk and the Chairman signed the Accounting Statements. **Action**, the Clerk will upload the document to the webpage.

37/23 To Approve the Certificate of Exemption for Year Ending 2022/23

The Clerk circulated by email prior to the meeting the Certificate of Exemption. After discussion, Cllr Ballinger **Proposed**, Cllr Watkinson **Seconded** that the Council unanimously **approved** the signing of the certificate by the Chairman and the RFO. **Action**, the Clerk will submit the Annual Return Exemption Certificate (because turnover is below £25,000) to the External Auditor along with any required supporting documents and upload copies to the webpage.

38/23 To Set the Period of Public Rights for the Year Ending 2022/23

The period recommended for the public rights notice by the external auditor is 5<sup>th</sup> Jun 2023 to 14<sup>th</sup> July 2023. After discussion of the form. Cllr Atkinson **Proposed**, Cllr Watkinson **Seconded** that the Council unanimously **approved** the recommended dates. **Action**, the clerk will upload the notice to the website and Cllr Thorpe put in the noticeboards.

39/23 To Review & Re-adopt all formal documentation (Policies & Procedures)

Prior to the meeting the Clerk circulated all the latest policies and procedures. After discussion Cllr Bean **Proposed**, Cllr Ballinger **Seconded** that the Council unanimously **approved** the re-adoption of:

- Standing Orders
- Financial Regulations
- Complaints Procedure
- Expenses Policy
- Disciplinary and Grievance Procedure
- Health & Safety Policy
- Risk Management Policy
- Section 137 Grant Policy
- Sickness Absence Procedure
- Social Media Policy
- Social Media Code & Civility + Respect Statement
- Training & Development Policy

- Annual Leave HR Policy
- Whistleblowing Policy
- Dignity at Work Policy
- Equality and Diversity Policy
- Flexible Working Policy
- Maternity Leave & Pay Policy
- Paternity Leave & Pay Policy
- Public Participation Policy
- Petitions Policy
- Planning Scheme of Delegation
- Homeworking Policy
- Performance Improvement Policy & Procedure
- Emergency, Dependants & Bereavement Leave Policy
- Sickness Absence Policy
- GDPR Data Breach Policy
- GDPR Privacy Notice
- GDPR Records Retention Policy
- GDPR Security Compliance Checklist
- GDPR Subject Access Request Procedure
- Code of Conduct

The Clerk advised that he will let the Council know once any new or updated policies or policy changes come through from NALC.

#### 40/23 To Appoint Internal Auditor for 2023/24

After discussion, the Council unanimously **resolved** to appoint Harworth & Bircotes Town Clerk as the internal auditor for 2023/24. The Council **noted** that the auditor is the mother-in-law of the self-employed Lengthsman who provides contracted services to the parish council.

#### 41/23 To Review and update the Responsibilities and Appointment of Representatives of Other Bodies List

The Charity Governing Document of the Village Hall allows the Parish Council to appoint up to 2 people to be committee members of the village hall. The rest of the list of responsibilities can be any number of cllrs. After discussion the Council **Resolved** the following:

- o Dunham Millennium Hall Trustees appointed by the Parish Council – Cllr Atkinson
- o Parish Website/social media – Clerk & Cllr Watkinson
- o Police Meetings – Cllr Booth
- o EDF Power Station Liaison – Cllr Barden & Cllr Ballinger
- o Bassetlaw Rural Conference – Cllr Barden
- o Bassetlaw South East Forum – Cllr Barden
- o Bassetlaw Local Plan – Cllr Barden & Cllr Atkinson
- o Bassetlaw Planning Applications – Scheme of Delegation is in Place
- o NCC Policy – Cllr Bean
- o LCC Policy – Cllr Bean
- o Central Government Policy – Cllr Barden
- o School Governor – Cllr Watkinson & Cllr Barden
- o Fledglings Preschool – Cllr Atkinson
- o Noticeboards – Cllr Thorpe (for all noticeboards in Dunham, Darlton, Ragnall & Fledborough)
- o HR – Cllr Watkinson & Cllr Atkinson

The Clerk will update and send around the council a copy of the updated Responsibilities and Appointment of Representatives of Other Bodies List. **Action**, Clerk.

#### 42/23 Finance:

##### 1. To Approve Payments:

The Council **approved** the following: -

<u>Payee</u>	<u>Ref</u>	<u>Item</u>	<u>Amount</u>
Cllr Barden	1	Mileage & Chairman's Allowance	£31.20
MeadowMakers	2	Wildlife Project Annual Maintenance 2023/24	£1,500.00

Holmes Groundcare	3	Grass Cutting Mar 2023	£46.35
NALC	4	Cllr Booth Cllr Training	£45.00
NALC	5	Cllrs Barden & Ballinger Chairmanship Training	£90.00
W.Davies	6	Internal Audit Fee 2022/23	£60.00
<b>Total Payments</b>			<b><u>£1,772.55</u></b>

Receipts:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Bassetlaw District Council	1 <sup>st</sup> ½ Precept	£8,179
Bassetlaw District Council	1 <sup>st</sup> ½ Concurrent Grant	£17
Bassetlaw District Council	1 <sup>st</sup> ½ Street Cleaning Grant	£256
Member of Public	Reptile Gardens Rent	£312.91
<b>Total Receipts</b>		<b><u>£8,764.91</u></b>
Bank Balance		<b><u>£32,776.08*</u></b>

Prior to the meeting, the Clerk had circulated the draft budget statement with potential precept requirements Bank Reconciliation for the year to date to be approved. Council **resolved** unanimously that figures were correct. Reconciliation to be signed by when practical. Direct Debits and Standing Orders for staff salaries including PAYE and Pension, all **approved** unanimously. \* £519.25 Wildlife & Environmental Project Budget, Grant Funds currently raised and Ring-Fenced for the finalisation and ongoing maintenance of the project. Three wildlife boards and a wildlife interpretation board to be ordered by Cllr Barden.

43/23 To Receive an update on Fledborough Broadband with Evolve Ltd

Cllr Bean gave an update, unfortunately, there has been no change since the previous meeting. Central Govt has put Nottinghamshire on hold for applications to the funding source, and it is not known how long this hold will be in place. An application has gone in from Evolve and is now on hold awaiting a decision.

*If any residents have further questions, they can also contact the Notts County Council Broadband Engagement Officer and his Better Broadband for team using [enquiries.broadband@nottscc.gov.uk](mailto:enquiries.broadband@nottscc.gov.uk) or by phoning 0115 977 2532.*

44/23 To Discuss Potential Christmas Lamppost Decorations

After discussion Cllr Watkinson agreed to look into the suitability of battery lights and Cllr Bean to look into potential decorations from Etsy.

45/23 To Note in the Minutes the response to any planning applications via the scheme of delegation

The Council **noted** the following which have been responded to via the scheme of delegation:

**23/00421/HSE 10 Byron Close - Erect Single Storey Rear Extension, Carry Out Internal Alterations and Minor Change to the Front Door:** The Council responded as follows: *'The Council has no objections and supports the application.'*

**23/00403/FUL Application for Change of Use from Residential (Use Class C3) to Mixed Use Including Residential and Business and Retain Detached Storage Building Chestnut Cottage Main Street Ragnall** - The Council responded as follows: *'The Council has no objections and supports the application.'*

**22/01071/FUL | The Erection of Unit A - A Finished Product Despatch Warehouse Building (B8 Use) and Packaging Plant (B2 Use) Including Odour Abatement Plant and Solar PV and Unit B - Raw Animal By-Product (ABP) Intermediate Storage Building (B8 Use) Incorporating Mechanical Processing Plant for Crushing, Freezing and Reloading (B2 Use) Including Odour Abatement Plant and Solar PV on Land Comprising Part of the Former High Marnham Power Station at High Marnham | Land At High Marnham Power Station Power Station Access Fledborough Road High Marnham Newark Nottinghamshire NG23 6SE** - The Council responded as follows: **"The Parish Council discussed this application at its meeting on Tuesday 9th May 2023 and the proposal was NOT SUPPORTED"**

*The Parish Council wish to make comments on their decision based on the following Material Planning Considerations:*

- **Noise**
- **Smell**
- **Traffic**
- **Visual Impact/Lighting**
- **Operating Hours**

## **NOISE**

*Since the closure of the Power Station, the only noises heard within the vicinity and particular for the residents of Fledborough is that of wildlife and the occasional conversation heard from the railway bridge of cyclist and all other users.*

*Whilst under the current construction of a Storage Building (Class B8) Application 19/00818/FUL, the voices of workers and more prominent that of lorries reversing can be heard clearly. An example of this on Friday 24th March 2023, reversing sounds were heard clearly all day. This kind of noise has a detrimental impact on the lives of the people who live in this community, particularly if hearing it day and night and should this kind of noise become the norm for this community, living and working would become very unpleasant. As outlined in the application, the J G Pears operation is a growing industry and should it continue the number of HGV's entering and leaving will also increase.*

*This is a traditional rural community; many people work outside and from home and hearing the regular sound of reversing lorries plus other industrial noises on the site may cause these working environments to be negatively impacted and will also have a detrimental effect on the everyday life of residents.*

*Since 2008, the Sustrans cycle track (National Cycle Routes 64 and 647) runs alongside this site and has become a very well used tourist route taking users from The National Trusts Clumber Park in Nottinghamshire via Fledborough Railway Viaduct to Woodall Spa in Lincolnshire. This is currently being promoted through Destination Lincolnshire as a favourable tourist attraction.*

*The stretch that will be impacted by both the noise and the smell generated by the proposed J G Pears operation runs for approximately 2.1 miles from Fledborough Station to South Clifton. Currently, users experience floral and wildlife habitats within a natural environment, whilst this may still be there, the addition of industrial noise will certainly change the dynamics of this environment.*

*There is nothing within the planning application that indicates noise/sound levels have been carried out north of the development site or on the opposite of the River in North and South Clifton*

## **SMELL**

*Bonemeal does smell and, on this scale, cannot be compared to that of opening a bag of dog food, this is on a much larger scale and involves higher concentrations of Bonemeal. The Developer has a history of not controlling odours at its site in Low Marnham. Based on this, we would request that the Odour Abatement Plant and operational controls are robust enough to ensure that should there be a breakdown/breach that this is quickly remedied with spare parts and engineers available to fix immediately and that additional consideration is given to this being regulated by the Environment Agency.*

## **TRAFFIC**

*Based on the Transport Plan, half of the HGV's will use the A57 via Ragnall and Fledborough and is a concern. Both are rural villages and nearly all the homes sit close to/and on the roadside. The noise, pollution and smell generated by so many lorries and the additional number of non-local employees travelling to and from the site will make a detrimental impact to the feel of these villages.*

*The entrance to the Sustrans track, National Cycle Route 647, the point where it goes from being on the highway to being on the old railway track at Fledborough sits in between the entrance of the High Marnham Site and the designated route to the A57 at Dunham on Trent, it is also adjacent to 2 sharp bends in the road. Users of this route, including those accessing the Trentside public footpaths and generally in groups, may not be seen by the HGV drivers and visa versa, they will also have added experience of the lingering pungent stench generated from these lorries.*

## **VISUAL IMPACT/LIGHTING**

*There are a good number of trees on the Northern side of the site which may help hide some of the structures and this is reassuring along with the landscape plan that has been proposed. This development site is sat in a rural setting and there is concern that it is bringing with it an industrial feel. The current fencing/gates erected at the entrances by the Developer are silver palisade, these sit in contrast to the green security fencing already in situ in other parts of the villages erected by Network Rail and also to the hedging that J G Pears have at their Low Marnham Site. It is requested that consideration be given to enhance these entrances to be more rural and to blend in with what is already there, such as painting the fencing and gates green and planting evergreen hedging where possible.*

*Even though there is a landscape plan included within the planning application which may help hide the structures, another concern is the impact industrial lighting will have on the surrounding area during dark hours. Currently, there is no light pollution south of Fledborough and Ragnall. External low-level lighting and wildlife friendly lighting, only being used when absolutely necessary and not on permanently would certainly help and not change the landscape and ecology of the site too much.*

## OPERATING HOURS

*The proposal by the Developer is to operate 24/7, we would request that if the application is granted that a condition be considered to limit the operating hours Monday to Friday 0800-1800 only and not on Public Holidays. Also, to consider access for all HGVS being limited along this stretch (A1 at Sutton on Trent to A57 at Dunham on Trent) and during these hours. This would benefit the communities surrounding the site to have quiet time at night, during weekends and bank holidays.*

*When the Power Station was operational, operating hours was not 24/7, being mindful of this historic precedence, we urge some consideration to have operating hours as mentioned above.*

*Historically, this site was a combination of farmland and woodland and for 50 years housed High Marnham Power Station which also employed local people. This was demolished in 2012. Since then, the landscape, the ecology and community has evolved, just like it did when the Power Station was first erected. We would therefore request that when deciding the outcome of this application, consideration is given to the complete history and purpose of this site and not just from 1962 to 2012.*

*Taking into account the severe negative impact this development will have on the people living and working around it, the families and businesses that will be affected by the noise, smell, traffic and the visual impact and on both sides of the River Trent, can we suggest a decision is not made until the government review of the site is finalised?*

*This planning application is a further application for the J G Pears operation in the locality and has aims for additional development proposals on this site such as battery storage and hydrogen power plant. It is considered that this will be a further nuisance site which will affect a large number of people and this is why we cannot support this application. “*

### 46/23 To agree that the Parish Council meets the criteria for eligibility (two thirds elected members and CiLCA qualified Clerk) & to agree to adopt the General Power of Competence

Sections 1 to 8 of the Localism Act 2011 provides statutory power to local councils the general power of competence (GPC) ‘to do anything that individuals generally may do’, described as a ‘power of first resort’. The generality of the power is not limited by the existence of any other powers of the authority, as long as it does not break other laws (for instance it doesn’t overrule S.8 of the 1894 Local Govt Act, therefore GPC doesn’t allow payments to churches). Once adopted GPC, council cannot also incur section 137 Local Government Act 1972 expenditure.

The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 lays down the criteria for eligibility:

- When a resolution is passed that the council meets the criteria, the number of councillors declared elected at the last ordinary election or subsequent by-election, must equal to or be greater than two-thirds of the total number of members of the council.
- The clerk must hold either CiLCA 2012 or a higher education (Level 4) qualification in Local Council Administration


More than 2 thirds, (8) seats on the Parish Council were elected in 2023 and the Clerk obtained the CiLCA qualification in 2020. Therefore, after discussion, Cllr Barden **Proposed**, calling for a vote and the Council unanimously resolved to adopt the General Power of Competence with immediate effect.

### 47/23 To Receive Councillor’s/Clerks’ Reports including Road Traffic Accidents:

- **Noting of Accidents** – a pink lorry went off the road in Fledborough.  
The following items have been raised with the Highways Authority Manager so that these matters can be investigated and finally resolved. Each month the Clerk chases the Highways Manager and the Parish Council adds to this list while awaiting a reply:

County Council Item	Issue/Detail	Potential Solution	Progress Made
<b>Fledborough</b> Flooding - 4 Long Row Cottages Flooding	The Drainage Manger and Principal Flood Risk Manager are working together to find a resolution to this issue. The resident has been contacted by a member of the Flood Risk team at NCC. The Council would	The Drainage Manager met a colleague from the Design Team on site. We spoke to the resident affected whilst there. We'll need to return to take levels but I think that the solution is to create a ditch around the outside of	12/01/2023 - My colleague was unable to get hold of the survey equipment to enable us to take the levels. However, I have drafted my programme for next year and the scheme at Fledborough is on it. We'll need to take the levels prior to the scheme taking place and not doing them this week won't delay scheme delivery. At some point in the new financial year

	like to be copied in on the final resolution for information purposes.	the field. This will require liaison with the owner of the field. A scheme that will be considered for funding for the next financial year, commencing April 2023.	2023/24, I'll need to arrange to meet the owner of the land. 09/05/2023 Cllr Atkinson confirmed the new owners have recently moved in and she will pass on the details to the Drainage Manager.
<b>Dunham</b> Road Resurfacing, A57 towards Dunham Bridge, County Cllrs Priorities.	County Cllr Ogle advised he is working with the County Highways Manager regards road resurfacing priorities and the A57 from Dunham to the bridge has been identified as a potential location for this work.	County Council to potentially resurface the road which is in a very poor condition on the Nottinghamshire side in comparison with the Lincolnshire side of the bridge.	15/11/2022 – No update as yet from County Cllr Ogle. 10/01/2023 – Cllr Ogle asked the Clerk to Chase the Highways Manager. 10/01/2022 The Clerk chased the Highways Manager for an update. 22/02/2023 Highways Manager advised “County Cllr Members requests are due to be accepted/rejected in March, we should have more info then regarding this.
<b>Darlington – Highways</b> Safety issues & speeding A57	A local resident of Darlington advised potential speeding issues on A57 in the village and poor signage.	Notts Police to come do speed checks and Notts County Council Highways Manager to look at what additional signage could be possible, particularly any which encourages drivers to slow down and make them aware of the playground and school children crossing.	16/11/2022 PC Glenn Turner advised that he would speed check again before Christmas and choose a spot to deploy the speed gun so that any vehicles we pull over are done safely and we have to risk assess each location to ensure we don't cause a collision. 13/01/2023 PC Mitchell advised the Speed Camera Team have assured me they will put Darlington on their list of places to conduct road safety campaigns in the future as a positive improvement for the village and also a visible and proactive deterrent to the motorists who speed through it. 28/11/2022 The Highways Manager agreed to visit W/C 5 <sup>th</sup> Dec to ascertain what could be potentially done regards signage. 10/01/2022 The Clerk chased the Highways Manager for an update. 22/02/2023 Highways Manager update “The data is back following the site visit and I've had a discussion with the colleagues regarding the data from the traffic survey and it does meet criteria for an interactive sign so we will look at getting a sign put in place at this location. This is now with NCC Transport Planning to assess the locations, effectiveness etc. I will hopefully have more information in the coming weeks or perhaps months depending on their workload but it is on their radar now.

			 <p>The signs are like the one above but can differ in design at times, but more often than not they look like the image. 03/04/2023 reply from Highways Manager 'I don't have timescales at the moment unfortunately, this is with NCC at the moment to assess.'</p>
<b>Dunham</b> – A57 start of 30mph – Ref CSC514405382	In 2022 one interactive flashing 30mph speed sign was destroyed by vehicular impact and the other no longer works	NCC to replace one and repair the other	Reported by Cllr Atkinson and then chased again by the Clerk 10/05/2023.
<b>Dunham</b> Public Highway Access from A57 past St Oswalds Church Door to Church Walk	Since May 2022 the public have experienced issues with the new owner of the Church when walking along the public highway, off putting signage and self-closing devices have been installed.	Notts CC to liaise with the Church owner to ensure access to the public highway by members of the public is maintained and there is no hinderance of any kind to the public from the church owners.	<p>Since May 2022 the County Council have advised that "The whole path from the A57, under the church, in front of the church door and onto Church Walk is a public highway of Notts County Council. These areas must remain available for public use.</p> <p>06/07/2022 The Highways Manager wrote to the Church Owner to explain why the highway must remain open and advised "the public highway should remain available for public use, and if works are to be carried out to the building which requires a temporary closure to the public highway". 25/08/2022 The Highways Manager advised "I can confirm that the new owner of the church has not contacted me at all, nor have they contacted my colleagues in Co-ordination about a temporary closure of the public highway. I am in the process of issuing an Enforcement Notice" 05/09/2022 The Highways Manager Advised "Enforcement Notice has been posted today to the church owner. I have allowed 14 days for the public highway to be reopened (by 20th Sep). 11/10/2022 the Notice was ignored and the signage still in place. 27/10/2022 the Highways Manager advised "I have a meeting tomorrow with a colleague in legal so will provide a further update once I've spoken with him". 15/11/2022 the Highways Manager emailed the church owner with the legal team's response "It is confirmed that the signage displayed on the gates is</p>



			<p>misleading and deters people from using the public adopted highway, in this case ancient highway, under the National Parks and Access to the Countryside Act 1949. As the Highway Authority, we have a duty to assert and protect the public's right to safely pass and repass and is engaged where public highway rights exist. Therefore, the signs do dissuade members of the public from using the public highway and should be removed immediately. 19/12/2022 The self-closing devices were removed but the inappropriate signage remains, the Clerk chased the Highways Dept for an update on what they will do next. 10/01/2022 The Clerk chased the Highways Manager for an update asking what can be done about the signage. 22/02/2023 Highways Manager Advised "we have spoken to our legal team, approached owner of the church this morning. If they do not cooperate, we will enforce the removal of any obstructions." 31/03/2023 Highways Manager advised "We have received a document from the owner of the church and this has been passed through to my managers for assessment. There should hopefully be some sort of resolution in this sooner rather than later, our right of way team is now involved as this may well be a right of way issue rather than adopted highway but I'm no clearer on this at this present moment." 05/05/2023 Chased, reply "I need to discuss with my manager and we're both out of the office now until Wednesday"</p>
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**New Items:**

- **Cllr Booth** – registered for the online police meeting but no joining link was sent to Carole from the police.
- **Cllr Watkinson** – The school are looking for a new Headteacher.
- **Cllr Bean** – The Pears action group are now called Trentside Parishes

48/23 Closure of Meeting

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 8:40pm.

Signed\_\_\_\_\_

Date\_\_\_\_\_