

Mickleham Parish Council

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Minutes of the Meeting held at 7:30pm on 10 March 2021

Venue	Held Remotely via Zoom
Chair	David Ireland (DI)
Councillors	Jane Brown (JB), David Ottridge (DO), Graham Clark (GC), Will Dennis (WD), Andrew McNaughton(AM), Kayleigh Hunter (KH)
Clerk	Feena Graham (FG)
Attending	District Councillor Elsie Rosam (ER), John Lowes (JL)
Members of the Community	Robin Rowland, Judith Kinloch, Mark Day, Wayne Miller

Item No.	
	Just before starting the meeting DI asked the meeting for a one minute silence to remember a member of the Community, and a former Parish Councillor, James Riches, who sadly passed away on Saturday 06 March.
1	<p>Opening Formalities</p> <p>(952) Apologies County Councillor Hazel Watson.</p> <p>(953) Declarations of Interest/Requests for Dispensations None.</p> <p>(954) The Minutes of the meeting held on 13th January 2021 WD to forward typo amendments. Proposed by DO and seconded by GC – minutes were approved.</p> <p>(955) Chairman's Comments. DI updated the meeting on issues raised at previous meetings :</p> <p>Following the return of students to Box Hill School on Monday 8th March most of the international students had stayed with guardian families in the UK over the lockdown. Those returning from Europe had arrived earlier to self isolate ahead of the 8th. All students will be required to have routine lateral flow tests under Covid/Government regulations and Stuart Ansell reported that all was going well so far.</p> <p>In reference to getting in touch with the Estate Manager at Juniper Hill, DI has arranged to meet up with Robert Jones, in early April.</p>

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	<p>Reference to the Budgets - everyone would have now received their bill for their Council Tax, whilst there was an increase of 2.49% for all services it was actually 1.4% down.</p> <p>DI asked if the meeting was happy to change the Agenda order to allow some present to leave early. Councillors agreed.</p> <p>(Clerk's Note : The minutes reflect the printed Agenda Order).</p>
2	<p>Finance & Formalities</p> <p>(956) DO had circulated the accounts and payments in advance.</p> <p>Retrospective payments are : £50.00 - New Clerk Induction (SSALC) £72.00 - Training for 2 Attendees (SSALC) £128.78 - To the Clerk for money spent on behalf the council. (2 x Zoom monthly payments and 2 x Access protection payments to SCC.) These payments were approved.</p> <p>The bank reconciliation for 5th February was circulated. DO highlighted that on the 8th January, the Council had received a donation of £126.00 towards the tarmacing. This has been accepted as a donation to the Parish Council as the tarmacing was already funded. Councillors agreed.</p> <p>DO confirmed the current balance is: £6451.21, and any VAT refunds will be claimed in April 2021.</p> <p>(957) The Clerk had circulated, in advance, the adopted Standing Orders with additions to be included. The Clerk detailed additions reflected timings omitted in brackets. WD/FG to review and confirm. Councillors agreed.</p>
3	<p>Open Forum</p> <p>(958) No questions were raised in advance of the meeting DI invited Robin Rowland to raise any questions. None were raised at this point.</p>

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4	<p>Planning</p> <p>(959) AM had circulated planning applications from January 2021, and detailed two: Fredley Park and Swanworth Lane. The Council supported both.</p>
5	<p>Reports from Working Groups.</p> <p>(960) Norbury Park Working Group. John Lowes had circulated his March 2021 report in advance.</p> <p>In summary there are 3 issues :</p> <ul style="list-style-type: none">• 1st Issue is the long term development of the Park. SCC is moving at a slow pace. Latest delay is the launch of the Website which has been put back to May. Only when the website goes live are we able to put forward suggestions on what we think the future of the park should look like.• 2nd issue is the Youth Offending Team working in Norbury. One resident continues to correspond with the SCC/MPC.• 3rd issue is the increase levels of visitors to the Park. This will be discussed later in the Agenda. <p>JL answered any questions raised by the meeting.</p> <p>WD referred to JL's report, to the three pillars mentioned: the Parish Council has been allocated Enjoyment; Judy Kinloch will be look after Heritage; and the third pillar, Biodiversity, Jenny DeSoutter will be looking after. WD asked how these 3 groups are going to liaise together and report back, as it is important to report back with a sense of common agreement. JL detailed that the three pillars have been allocated from SCC.</p> <p>Judy Kinloch(JK) detailed that Katie MacDonald had instigated this and has had a lot of contact with Jenny DeSoutter(JD) who has taken her around the park. There are no reports to be presented, but a case of gathering information for the Website. JD knows a lot about the wildlife and has considerable knowledge of the Norbury Park to back her passion.</p> <p>DI recommended that JK and JD join the Norbury Working Group in light of WD's question regarding reporting back. JK agreed. JL to follow up with JD.</p> <p>AM asked if both JK/JD are advising SCC on any issues. JL detailed that they have asked for their input for the upcoming Website.</p>

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	<p>Robin Rowland(RR) asked if there was any update on the brief for the Master Plan of Norbury Park. JL detailed he had no update.</p> <p>RR detailed his conversation with Katie MacDonald and believes the car park and parking will be the biggest point. JL was surprised that the independent consultants have not made contact with the council if they are supposed to gain views from the residents.</p> <p>AM detailed from his experience with local Authority that the process they follow is purely a tick box exercise and consulting may not fit in with their plans.</p> <p>RR suggested Parish Council reaches out to the consultative practice and to find out who is working on the plan and find out some information. JL to follow up.</p> <p>AM asked what the decision making process will be once SCC have collated their information. JL to follow up as part of the Working Group.</p> <p>JL left the meeting at 8.13pm</p> <p>(961) Community Project Fund Working Group. KH had circulated the minutes of the Working Group meeting from the 3rd February 2021 in advance. Summary of details were outlined in the Mickleham Magazine.</p> <p>Since the minutes were published there has been a few changes :</p> <ul style="list-style-type: none">• The electric vehicle initiative has been put on hold and now not included.• 'Just bring yourself' will now not involve the Mickleham Parish Council.• The extension of the current playground in Mickleham has now received 10 votes to date.• Safer access to Stane Street has received 13 votes to date.• The Playground in Westhumble was discussed but not included in the Magazine article. This proposal will now be pursued by Westhumble Residents Association (WRA). <p>SCC will review all the various applications and proposals and then contact the relevant parties for further details and to follow up on the application.</p> <p>DO asked about the insurance cover for the Mickleham playground proposal. DI detailed that this will be discussed as and when the proposal evolves.</p>
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	<p>JG asked when comments can be raised on the proposals both by the community and the Councillors.</p> <p>DI detailed that once a proposal has been approved, then it goes into consultation before any agreed plan/application.</p> <p>DI invited Wayne Miller (from Westhumble) to comment.</p> <p>Wayne summarised comments from the last WRA Meeting, regarding the demographics of Westhumble. This has changed with a lot more families with younger children and the need for a community centre and/or a playground for children.</p>
6	<p>Coronavirus Update</p> <p>(962) WD reported on :</p> <ul style="list-style-type: none">• The WhatsApp group has grown in numbers and now has 140 plus members and remains as a useful forum to enable people to seek help and assistance where needed.• The Easter Auction is taking place on Easter Monday at 6pm and there are currently 59 lots, with a recent donation of a car.• To date 20/30 bidders have registered and room for more.• After every 10 lots there will be some silly games to play.• The Easter egg hunt planned originally for Easter Sunday will be cancelled and the prizes used in a virtual Easter egg hunt as one of the games linked to the Easter Monday auction.• The food bank is going well with a new location for collection outside Sue Tatham's house, in Westhumble. <p>Mark Day reported back on the St Michael's Community Group Committee.</p> <ul style="list-style-type: none">• The purpose of the group was to improve communication between the MPC and PCC and thus increase the Church's contribution to the life of the community.• The recruitment of a new priest for St Michael's has now started, but with no confirmed timelines. June is an estimated target date for the new appointment. Advertising will start shortly.• Overall the Committee's coverage is improving across the WhatsApp group, the Magazine, and Pews News. <p>AM asked about the future of the WhatsApp Group.</p> <p>WD detailed the group has functioned well and should be reviewed at future Parish Council meetings.</p>

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7	<p>Traffic Issues including Parking and Noise</p> <p>(963) Vehicle Activated Speed (VAS) Peter Harris, Speed Survey Technician from SCC joined the meeting at 8.08pm.</p> <p>Peter had met with Richard Gowenlock, Kirsten Johnson and the Clerk on 23rd February for a site meeting to explore the possibility of installing a VAS in Old London Road.</p> <p>Peter showed the Council a VAS, via ZOOM and explained the workings of the unit, and took questions from the Council :</p> <p>To summarise:</p> <ul style="list-style-type: none">• A suitable site was identified along the wall, in Old London Road between the footpath and the double gates, but on the inside of the wall which is on private land, as opposed to on the footpath.• Any designated site must have a H&S audit completed.• Any users of the VAS must complete an online open book exam, which covers H&S and the workings.• Insurance will be covered by the Parish Council's liability.• Trees and overhanging branches would need to be trimmed so the view line of the camera is not obscured.• Existing posts can be used if they can support the weight of the VAS, however lamp columns cannot be used due to the weight, and due to the subcontractors restrictions. There were no existing posts available. <p>DI had contacted the land owners to gauge their thoughts and they are fully supportive of any traffic calming measures but would need to seek advice and they are happy to discuss the matter further.</p> <p>The costs outlined were:</p> <ul style="list-style-type: none">• The VAS would be free of charge on loan from SCC.• 2 batteries and a charger would be needed: £150 approximately.• Cost of the installation of a post : £400 +VAT approximately.• VAT can be reclaimed back.• There is no evidential value. <p>Peter Harris had forwarded details of a noise reduction camera, which Kirsten Johnson had pursued. Royal Borough of Kensington & Chelsea has an ongoing project with noise reduction cameras and has spoken with 5 different police forces in Surrey and Sussex regarding the possibility of their use. This is still in the discussion stages.</p>
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	<p>DI thanked Peter Harris for his input. Peter left the meeting at 825pm.</p> <p>The Council ran through the costs and agreed in principle to go forward with one VAS at this stage.</p> <p>DO asked the intrinsic value for the equipment for insurance purposes. FG to follow up.</p> <p>DI detailed having a post on private land would also mean gaining permission to access the property for changing the battery, moving the camera, and ongoing service. The Council agreed to continue with this enquiry.</p>
8	<p>Chair's Forum Updates.</p> <p>(964) DI summarised the last 2 Forums'</p> <p>27th January Meeting covered:</p> <ul style="list-style-type: none">• 'YourFund' Surrey and to confirm the program is spread over 5 years with a sum of £100m allocated, and has been covered within KH's Working Group.• SSALC Sussex & Surrey Association of Local Councils, which consists of Sussex both east and west. West Sussex has decided to go its own way and East Sussex has decided to follow. Surrey has set up its own association which is under the umbrella of Mulberry & Co, the firm that undertakes the local audits. Their offices will be used as a base with Anne Bott as the Chief Executive of Surrey Association of Local Councils, and Anna Beams providing admin and office support. Additional legal service with be provided by Headley Solicitors. <p>09th February Meeting held with the Police, Superintendent Juliet Parker and Michael Hoadler :</p> <ul style="list-style-type: none">• Reported on new developments such as video enabled technology, which is a hand held device to be used in areas where it is difficult to set up speed traps such as narrow lanes.• New jamming devices to disable motorist's devices that warn them of approaching speed cameras.• An acoustic camera device which measures decibel levels of passing

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	<p>vehicles. The meeting detailed that there were 2 areas being trialled, one in Sussex and the other in Surrey at Ryka's Cafe, any day now.</p> <ul style="list-style-type: none"> • The 'In the Know Site', and interface website that details criminal activity in your area. It highlights things after the event. • The bulk of the questions raised were all around the noise levels of traffic especially motor bikes, lobbying of MPs to lower the decibels, the issue of speeding on the A29 and A24 roads and the attempts being made to tackle this issue by the Police.
9	<p>MPC Notice Board</p> <p>(965) The Council had agreed for the Parish Notice board at the bottom of School Lane, Byttom Lane to be replaced. The Clerk had circulated the 3 quotes and installation costs prior to the meeting for approval :</p> <ul style="list-style-type: none"> • Norbury Sawmill quote have been withdrawn as they could not fulfil any future orders given the timescales and their imminent closure. • 'geViews' quote of £1043.84 plus VAT, made from Iroko material. • 'theparishnoticeboard' Company quote of £1250.00 plus VAT, made from oak wood. <p>Neither quotes include delivery but were included as part of the discussions.</p> <p>Installation would be done by JS Wilson and quotes were obtained and circulated prior to the meeting :</p> <ul style="list-style-type: none"> • £78.00 inc VAT to replace in existing spur positions. • £174.00 inc Vat to move one spur to accommodate the new aboard. <p>Following discussions it was put to a vote. 'geViews' won the vote.</p>
10	<p>Urgent Items received by the Chair.</p> <p>(966) DI read through correspondence received :</p> <ul style="list-style-type: none"> • The issue about the abandoned vehicle on the footpath coming down towards the King William Pub. A contractor is going out to access the feasibility of moving the vehicles and the cost it would entail. The land is part of the Cherkley Estate. GC to enquire further. • Communication from Surrey Hills, which included news that Natural

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	<p>England will be proceeding with Surrey Hills AONB boundary review.</p> <ul style="list-style-type: none">• Separate item about visitor pressure on post lockdown and efforts being made to encourage people to stay local in order to lower the number of people travelling into the Surrey Hills area, AONB, was made in May 2020.
11	<p>Future Meetings</p> <p>(967) After discussion the Council agreed to move the Annual Parish Meeting to a date when face to face meetings can take place. It was agreed to defer this to the July Meeting.</p> <p>(968) Next 3 meetings : Wednesday 12th May (Virtually) Wednesday 14th July (includes Annual Parish Council Meeting) Wednesday 01st September</p>

The meeting closed at 9:26 pm

Signed : **Date :**