

Minutes

The Minutes of the Meeting of Ampfield Parish Council held in the Village Hall, Ampfield on Monday, 10th September 2018 commencing at 7pm.

PRESENT: Bryan Nanson (Chairman) - Presiding
Allan Clark, Pete Edwards, Martin Hatley, Julian Jones, Graham Roads,
Margaret Rothwell, and Julie Trotter

2761 Attendance and Apologies for Absence

Apologies had been received from David Stevens

2762 Minutes

The Minutes of the meeting held on Monday, 9th July 2018, having been circulated previously, were confirmed by the Meeting and signed by the Chairman.

2763 Matters Arising from the Minutes

Alan Clark had considered the feasibility of the banning of bonfires in particular areas and had concluded that existing regulations and enforcement procedures would not support it. No further action would be taken.

2764 Declarations of Interest

Julie Trotter declared a personal interest in Morleys Green, and also in the Village Hall, as she was a Trustee and Member of the Committee. Margaret Rothwell declared an interest as a representative and Trustee on the Village Hall Committee.

2765 Public Participation

Two parishioners were in attendance about parking at the top of Knapp Lane and on the pavement and verges along the A3090 near St Marks Church.

2766 Knapp Lane parking

The Chairman adjourned the meeting at 7.10pm and invited Mrs Ogden and Mr Read to speak. The Forestry Commission had introduced parking restrictions, at the top of Knapp Lane, at the entrance to the wood. Parking had increased significantly in recent years causing congestion and restricted access for Forestry Commission working vehicles. The problem had now moved further down the lane with people parking outside residents' houses and blocking driveways. It was noted that this was not a new situation; the woods were a much used recreation area and parking was insufficient. Martin Hatley would raise it with TVBC Planning department. Pete Edwards and Graham Roads were tracking the

situation but there was no obvious way to improve it. Yellow lines were not thought to be a workable solution.

Pete Edwards updated everyone on the situation with parking restrictions at the School. It was thought that the most likely outcome would include yellow lines and time zones. St Mark's had a small carpark and those attending events often ended up parking on the pavements and verges. The situation was particularly bad on the day of the church fete. It was thought that parking on the verge on a designated clearway was illegal. (Afternote: further research indicated that such parking was not illegal so long as the carriageway itself was not obstructed.) Pete Edwards outlined APC's current strategy to reduce traffic speed along the A3090 section of the village. However, Highways approach to speed reduction was accident based and so it was very difficult to gain improvements. The meeting was reconvened at 7.30pm.

2767 Finance matters

2767.1 Accounts for payment, receipts and anticipated expenditure

It was proposed by Julian Jones, and seconded by Graham Roads, that the following accounts be paid:

Cheques to be signed	£ inc VAT
G Phelps - arras rails	107.02
RMG Morleys treatment plant costs Sept 18-March 19	99.94
Allen Build & Development - allotment standpipes supply & fit	1380.00
Office Expenses 9 July to 9 September 2018 - D Matthews	<u>50.80</u>
	<u>1,637.76</u>
 Payments made between meetings	
Microsoft Exchange /Office 365 - Cllr Jones credit card	388.80
Eon - pavilion electricity to 12 July due for payment 26 July D/D	68.71
NEST pension payments July 2018 D/D	26.64
July salary - D Matthews	612.64
July payments-HMRC	175.79
Lengthsman - war memorial gardens	216.00
Highbridge - sewerage treatment plant	18,552.00
Highbridge - sewerage treatment plant- STOP on cheque	-18,552.00
Wallbridge Chartered Surveyor- sewerage plant - pavilion	2,160.00
County Supplies – pavilion items	48.58
Ace Liftaway	24.00
RMG revised invoice - Morleys treatment plant costs March-Sept 18	99.94

Highbridge - sewerage plant- CHAPS payment	18,552.00
Calor Gas - standing charge - pavilion - July -Sept; due 28 August 2018	17.99
August salary - D Matthews	612.84
August payments to HMRC	175.59
JN Landscapes - Morleys contract	2,238.00
Eon - pavilion electricity to 15 August-payment due 30 August	32.49
NEST pension payments August 2018 D/D	<u>24.19</u>
	<u>25,474.20</u>

Council confirmed and approved the cheques and payments made between meetings. The payment to Highbridge for the sewerage treatment plant had been made by bank transfer in the end as the original cheque had not been re-presented and cleared as advised by TSBS. Receipts for the month of June had been modest at £774.11 made up mostly from burial receipts and the cricket licence. It was noted that several of the unrepresented cheques were for the same business; Graham Roads would speak to the contractor to get it resolved. Excluding construction and fitting out costs for the Pavilion, expenditure to end August 2018 was £10,578; this represented 13% of the annual budget. Bank balances on 9th September 2018 stood at £129, 008.43 in total. Within that the Nationwide account (including monies from HSBC), which was intended for the maintenance of open spaces at Morleys, stood at £ 66,806.64.

2767.2 HSBC bank account

It was confirmed that the HSBC account had been closed and the amount of £6,222.73 transferred to Nationwide on 2 August 2018.

2768 Recreation Ground and project progress

2768.1 Ground maintenance

It was agreed that a bag of soil would be bought for repairs. It was also agreed that some concrete posts with rounded tops would be placed in the gap that had opened up between the White Horse carpark and the Recreation Ground. If he could get the posts Martin Hatley would arrange for their placement.

2768.2 Sewerage Project

The sewerage plant was complete and working. It had been signed off formally by TVBC Building Control. A maintenance agreement was now in place. The Chairman would look into the need for insurance cover.

2768.3 Removal of wooden pavilion and car park construction

There had been a delay in concluding the Invitations to Tender; the contractors had now been asked to include estimates for using tarmac for the carpark. The situation would be reviewed when all the bids were available.

2768.4 Pavilion management and signage proposals

The cricket season was now over; there were no significant management issues to report. It was agreed that the window cleaner used by the Village Hall would be asked to do the windows at the Pavilion. This would be twice a year at £30 a time. Julie Trotter had discussed designs and placement of door signs on the Pavilion with the Cricket Club. Council agreed the final designs. Julie Trotter would take forward the make-up of the signs and supply the artwork of the Cricket Club logo to them to make up.

2769 Morleys Management

2769.1 Management charges

The long-running dispute with the Resident Services Group (RSG) about the charges for APC's share of the sewerage treatment plant had been resolved. RSG had agreed that their charges were incorrect and a fresh invoice had been issued. A Morleys Residents Committee had now been formed. Highways had determined that maintenance of the stretch of land running along the A3090 from Morleys Lane to Keats restaurant was the responsibility of APC. After some research this judgement had been accepted by APC. Highways required the overhanging trees and vegetation to be cut back. Council accepted the estimate from JN Landscapes, the Morleys contractor, of £485 to cut back the hedge to a height of 2.4 metres and clear away anything encroaching on the pavement.

2769.2 Parking signs

Pete Edwards had circulated a paper prior to the meeting outlining proposals for signage to help improve the parking problems at the Village Hall and some areas of Morleys Green. It was agreed that 6 signs, of 3 types, showing parking for residents only (1), allotment users only (1), and Village Green and Hall Users only (4) would be commissioned. The signs would not be identical to the existing Morleys street signs but would have a similar look and feel. It was agreed that 3 quotes would now be requested; earlier estimates had indicated the cost would be around £300 per sign. Pete Edwards would take this forward.

2770 Chapel Wood

2770.1 Friends of Chapel Wood and maintenance

The September working party had cleared the footpaths and the bonfire area, and repaired fences. An additional working party would meet the following week to trim the box,

cruciform hedge in the Burial Ground. Some wire fences along the boundary with the Forestry Commission had been cut and the posts pulled up. Graham Roads was working with the Forestry Commission to try to resolve the problem. Council was reminded that the Health & Safety project, which reviewed the condition of the trees in Chapel Wood, was due to be undertaken this financial year.

2770.2 Burial Ground

Following clearance of vegetation and roots on the left hand side of the Burial Ground, over 20 additional grave plots could be marked out for use before there was any need to go across to the right hand side. However, a bench donated by parishioners would have to be relocated first; Graham Roads would discuss this with the family concerned.

2771 Data Protection Regulations

New email addresses, intended for council business only, had been set-up for all councillors and were available for use. Councillors were encouraged to try them out before the next meeting when decisions would be made about how to proceed. David Stevens, who was the site administrator, would continue to provide support to those who were not familiar with Microsoft's Outlook.

2772 Village Design Statement

A further set of proofs had been received for review. It was hoped that this would be the final set after which the document could be referred to TVBC. A consultation schedule would have to be drawn up. TVBC required APC to confirm that they had read and were content with the version of the VDS being submitted for adoption. It was agreed that the Chairman should sign a suitable letter. It was noted that the adoption process could take 3 months.

2773 Knapp Lane parking (see para 2766)

2774 Consultation on new TVBC Local Plan

Allan Clark had circulated a first draft response to TVBC's questions asked in the Issues & Options Consultation paper for the next Local Plan. It was agreed that Allan Clark, as Chairman of the Planning Committee, with support from Graham Roads, as Chairman of our VDS project, would respond formally on behalf of APC. This was an important document and Members were requested to provide any comment on the draft by noon Wednesday, 12th September.

2775 Reports from Committees and Portfolio holders

Allan Clark and Pete Edwards had met with a parishioner who was concerned about the road lay-out under the bridge in Green Lane which he thought could be improved to allow drivers to pull off the road more easily to avoid traffic coming the other way in an

emergency. Pete Edwards would explore this with Jonathon Bambridge at Highways. Council noted that the Chairman and Allan Clark would meet on 14 September 2018 with the owner of land at Grosvenor Court about a planning proposal. Pete Edwards would arrange for the measurement of traffic speed on the A3090 using the Speed Limit Reminders Signs facility.

2776 Correspondence and Communications

A list of items received on paper and electronically is at Annex A.

2777 Test Valley Borough Council

Martin Hatley circulated maps showing the various proposals coming out of the Community Governance Review that affected Ampfield parish. It was noted that the remainder of the Straight Mile would be transferred to Ampfield plus a small number of dwellings at the eastern end of Jermyns Lane. Ampfield retained the 4 dwellings at the end of Crampmoor Lane and had supported Braishfield in its acquisition of Jermyns House. Overall it was thought that the outcome of the Review was a good result for Ampfield.

2778 Date of next meeting

The next meeting of the Council would be held on Monday, 8th October 2018 starting at 7.00pm in the Village Hall, Ampfield.

2779 Closure

The meeting closed at 9.06pm.

Chairman.....

Date.....