

	Agenda	Item	Action
1	<b>Welcome and apologies</b>	To open meeting and record any apologies received	CHAIR
	<b>Councillors Present</b>	Chairperson Councillor Pearson, Vice-Chairperson Councillor Roberts, Cllrs Thomason, Sharp, Parker, Chaudry, Smith. County & Borough Cllr Bell, PCSO Charley Payne, Parish Clerk One member of the public	
2	<b>To accept any apologies received.</b>	To consider any apologies received and record as accepted.	CHAIR
	<b>Apologies Received</b>	None	
3	<b>Procedural items</b>	Please refer to the notes at the end of agenda	HPC
4	<b>Declarations of interest</b>	Please refer to the notes at the end of agenda	CHAIR
5	<b>Chairman's Announcement</b>	Please refer to the notes at the end of agenda	CHAIR
6	<b>Report from Borough &amp; County Councillors</b>	To receive report from Borough & County Councillors.	MB/K H
	<b>Cllr Bell</b> No date set for traffic calming installation through the village – likely school summer holidays due to road closures. Would like to ask Enforcement Officer from NWBC to next meeting with PCC in attendance. Traffic lights for Woodford Lane junction with the A5 approved by planning. No timescale on the works yet but Mira keen to get it rushed. Lamppost out on Castle Rd, to report any other lampposts that need repairing in the village. No news on County elections as yet, due to hear this week. Household Support Fund – disaster for libraries. Complaints have been made on how this was handled. School Liaison meeting - works to be finished by Easter, carparks restored, and roads removed and grassed back over to previous state. Cllr Parker would like to see road lines redone throughout the village. Drains blocked throughout village – need Highways to come and pump out waste.		
7	<b>Report from Police &amp; PCSO</b>	To receive report from Police & PCSO	PC
	<ul style="list-style-type: none"> <li>Beat report received.</li> <li>Patrols have been placed by the bridge due to stone throwing – only began yesterday so nothing to report yet.</li> </ul>		
8	<b>Public Question Time</b>	<b>Strictly 15 minutes allocated to members of the public wishing to address the Council.</b>	MOP
	<ul style="list-style-type: none"> <li>Member of the public reported on behalf of Cllr Hobley</li> </ul> Atherstone Leisure Centre closed again due to boiler issues. No update on County elections yet. Meetings planned in relation to the devolution of local councils in Warwickshire – this could mean the end for Parish Councils.		
9	<b>Accounts for Payment</b>	To approve payments and Invoices received for the month of January amounting to £14205.06 including payments for: £ 2884.14 HMRC, £7500 tree removal in Cemetery, £1221 Cemetery hedge flail and cut.	Clerk
10	<b>Financial Report</b>	To receive an update on the Financial Status of the Council Balance at end of Month £28293.20 current and £109867.89 Reserve. £10k transfer between accounts.	Clerk

		Proposed Cllr Parker, Seconded Cllr Thomason	
11.	<b>Minutes of the last meeting</b>	Proposed Cllr Parker, Seconded Cllr Thomason that the minutes 2025-010 be signed as a true record.	
12.	<b>Correspondence</b>	Further Doctors notes received from Groundsman due to 'Hand Pain'	
13	<b>Estate</b>	<p>To discuss matters relating to Snowhill Rec Ground, Hartshill Cemetery and Hartshill Community Centre.</p> <p>Snowhill - Alleyway from Church Rd hedge growing rapidly, very dark and feels unsafe to walk especially at night. Cllr Roberts is hoping the committee will agree to the removal of the Holly tree in order to bring some light to the alley and make it safer for walking.</p> <p>Clerk to send letter to both schools, borough Council education authority to ask for their support in getting this done.</p> <p>Rec Committee – hoping to have completed the application form and criteria for pitch usage finalised at next rec meeting.</p> <p>Community Centre – complaints in relation to hall temperature first thing in the morning.</p>	HPC
14	<b>Planning Applications</b>	None.	HPC
15	<b>War Memorial</b>	<p>Following Storm Darragh after Christmas the war memorial poppy wreaths were in a bad way and removed to dry out and memorial was cleaned up.</p> <p>One wreath was placed back on it following this which led to complaints from the community that it looked like 'we didn't care' and it should be an 'all or nothing' approach. Bearing this in mind as the Parish Council are responsible for the maintenance of the memorial, they voted on when to remove the wreaths following Remembrance Day and writing a policy up on the maintenance of the memorial.</p> <p>Wreaths are to be removed in January of each year, and the memorial itself will be tidied and maintained by the Groundsman throughout the year. Should people wish to collect their wreaths before they are removed, they can, otherwise they shall be moved to the war graves in the Cemetery. A full policy will be ready for adoption at the next meeting.</p>	
16	<b>Items for Next Agenda</b>	<p>Items for <b>decision only</b> for next agenda</p> <ul style="list-style-type: none"> <li>Clock Hill Bridge – Stone throwing and egging cars to be discussed with PCC</li> </ul>	HPC
	<b>Date and Time of next meetings</b>	The next meeting will take place March 4th, 2025, at 6.30pm at Friends Meeting House.	HPC