

## **BRANDON TOWN COUNCIL**

Minutes of the Full Brandon Town Council Meeting

Held on Monday 10 January 2011

In the Council Chamber, The Old School House, Market Hill, Brandon at 7.00pm.

**Present:** Cllr. S Edwards, Cllr. G Hughes, Cllr. N Vant, Cllr. D Bimson, Cllr. P Ridgwell, Cllr. A Simmons, Cllr. Mrs S Jureko, Cllr. P MacLoughlin, Cllr. L Jacobs, Cllr. R Silvester (7.30pm)

**Also present:** Mrs C Mason (Town Clerk), Squadron Leader J Neilds, Cllr. B Bishop, Sgt. Chris Chisnell, one member of the public.

The meeting commenced at 7.00pm.

### **1. APOLOGIES FOR ABSENCE**

Cllr. E Ashley, Cllr. S Le Grys, Cllr. Mrs M Young.

**2. DECLARATIONS OF INTEREST** and additions to Members Register of Interests.  
None.

### **3. TO RECEIVE, CONFIRM AND SIGN MINUTES**

Of the Brandon Town Council Meeting of Monday 6 December 2010 (Public Items).

Resolution Record No. **BTC/97/10/Jan/11**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 6 DECEMBER 2010 BE ACCEPTED AS A TRUE RECORD.

### **4. MATTERS ARISING** for information exchange only

Of the Brandon Town Council Meeting of Monday 6 December 2010 (Public Items).

David Watson Planning Application to modify or discharge a S106 agreement: Due to the lack of information from Breckland Council, Cllr. G Hughes was unable to attend the planning committee hearing. A formal letter of complaint to be sent to Matthew Hancock MP, Elizabeth Truss MP and William Nunn. If an unsatisfactory response is received from Breckland Council the planning ombudsman will be contacted.

**5. PUBLIC FORUM** – monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/98/10/Jan/11**

Proposed by Cllr. G Hughes and seconded by Cllr. D Bimson.

**CARRIED:** Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

A member of the public voiced his concerns that the David Watson Transport planning application had been passed without the relevant agencies and objectors being informed of the hearing date.

### **6. TO RECEIVE A REPORT FROM THE POLICE**

Crime figures for the period 7 December 2010 to 10 January 2011: There were 54 recorded crimes within this time period, an increase of 6% over last year. The passive drugs dog had been used in Brandon before Christmas but no drugs were detected. The Brandon Designated

Public Place Order has been recommended for consultation by Forest Heath District Council. The order could be implemented by the summer. Questions raised included the proposed move of the police station to the front of the fire station; the police response to a recently activated burglar alarm at a High Street premises.

#### **7. TO RECEIVE A REPORT FROM RAF LAKENHEATH**

Due to weather conditions, flying was reduced during November/December. No other issues were raised. Questions were invited.

#### **8. TO RECEIVE REPORTS (if any) from County and /or District Councillors.**

Cllr. B Bishop reported on the change of use planning application submitted by the restaurant chain Rumbles. Figures collected clearly indicate that there is no need for a further Take Away/Cafe in Brandon; a letter has been sent to the Chief Fire Officer regarding the concerns of the retained fire officers over the proposed move of the police station to the front of the fire station. No decision has yet been made.

Cllr. P Ridgwell reported from July 2012 signalling at Brandon Station will be operated by cameras and not a signalman. This could have an effect on the time the level crossing gates are down. To be monitored.

The meeting was reconvened.

#### **9. PRESENTATION BY RICHARD WEBSTER, STREET LIGHTING TECHNICIAN, SUFFOLK COUNTY COUNCIL**

Deferred until the February town council meeting.

#### **10. URGENT BUSINESS – any items the Chairman considers a matter of urgent business.**

There were no matters of urgent business.

#### **11. ACCOUNTS**

To receive and approve payments.

11.1 Approval of payments: Public Items – December 2010. Discussion permitted.

11.2 Approval of Confidential Items – December 2010 (Staff salaries).

Resolution Record No. **BTC/99/10/Jan/11**

Proposed by Cllr. T Simmons and seconded by Cllr. R Silvester.

**CARRIED:** Unanimous.

**THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS ELEVEN ONE AND ELEVEN TWO EN-BLOC.**

<b>Date</b>	<b>Amount</b>	<b>Supplier</b>	<b>Net Total</b>	<b>VAT</b>
Dec-10	177.50	Ian Smith Office Products Group	151.07	26.43
Dec-10	108.95	Finevale Service Station	92.72	16.23
Dec-10	204.45	Smiths of Derby Limited	174.00	30.45
Dec-10	57.87	Thetford Gdn Centre	49.25	8.62
Dec-10	14.00	J & D Green	14.00	
Dec-10	27.50	Walters Limited	23.40	4.10
Dec-10	13.56	Travis Perkins	11.54	2.02
Dec-10	106.81	Stannah Lifts	90.90	15.91
Dec-10	149.80	Diddlington Nursery	140.00	9.80
Dec-10	124.25	Neopost	105.00	19.25
Dec-10	31.88	Fengate Fasteners	27.14	4.74
Dec-10	120.00		120.00	

Dec-10	59.38	Reeves Cleaning Fed of Burial Auth.	55.00	4.38
<b>TOTAL:</b>	<b>1,195.95</b>		<b>1,054.02</b>	<b>141.93</b>

## 12. TOWN BUS

Resolution Record No. **BTC/100/10/Jan/11**

Proposed by Cllr. T Simmons and seconded by Cllr. P Ridgwell.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL SENDS A LETTER TO SUFFOLK COUNTY COUNCIL, DEPLORING THEIR DECISION TO CUT THE TOWN BUS SERVICE AND OTHER KEY BUS ROUTES WITHIN BRANDON. FURTHERMORE, CONCERNS TO BE EXPRESSED THAT AT NO STAGE OF THE PROCESS WERE THE TOWN COUNCIL CONSULTED.

## 13. BRANDON COUNTRY PARK

13.1 Albeit a change in the final proposal, it was proposed by Cllr. P Ridgwell and seconded by

Cllr. D Bimson that Brandon Town Council continues to financially support the proposed 40mph speed limit extension on the Bury Road, Brandon.

Cllr. D Bimson motioned an amendment that Brandon Town Council earmarks £750 towards the cost of the works and furthermore writes to the BUPA Care Home asking if they are prepared to financially contribute to the scheme.

Resolution Record No. **BTC/101/10/Jan/11**

Proposed by Cllr. D Bimson and seconded by Cllr. P Ridgwell.

**AMENDMENT CARRIED:** Unanimous.

13.2 Resolution Record No. **BTC/102/10/Jan/11**

Proposed by Cllr. L Jacobs and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

DUE TO THE DISCONTINUATION OF FUNDING FROM APRIL 2011, BRANDON TOWN COUNCIL AGREES TO CONSIDER THE RUNNING OF BRANDON COUNTRY PARK. THE EXPRESSION OF INTEREST FORM TO BE COMPLETED AND RETURNED TO SUFFOLK COUNTY COUNCIL.

## 14. ARTWORK OF MARKET HILL

Resolution Record No. **BTC/103/10/Jan/11**

Proposed by Cllr. T Simmons and seconded by Cllr. N Vant.

**CARRIED:** Unanimous.

SHOULD THERE BE AN OCCASION WHERE THE PAINTING OF MARKET HILL IS NO LONGER REQUIRED, BRANDON TOWN COUNCIL AGREES THAT OWNERSHIP OF THE ARTWORK WILL REVERT BACK TO COUNCILLOR PETER RIDGWELL.

## 15. APPRAISALS

Resolution Record No. **BTC/104/10/Jan/11**

Proposed by Cllr. T Simmons and seconded by Cllr. P Ridgwell.

**CARRIED:** Unanimous.

THAT IN RESPECT OF STAFF APPRAISALS, BRANDON TOWN COUNCIL NOTES THE REPORT GIVEN BY THE CHAIRMAN COUNCILLOR STEPHEN EDWARDS.

**16. SAFER NEIGHBOURHOOD TEAM REPRESENTATIVE**

Resolution Record No. **BTC/105/10/Jan/11**

Proposed by Cllr. T Simmons and seconded by Cllr. D Bimson.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL ELECTS COUNCILLOR GEOFF HUGHES TO REPRESENT THE TOWN COUNCIL AT THE SAFER NEIGHBOURHOOD TEAM MEETINGS.

**17. RESOLUTION** from Cllr. G Hughes. No. 140

‘That the job title of Town Clerk be altered to Chief Executive Officer.’

This proposition was not seconded and therefore fell.

**18. MOWER**

Resolution Record No. **BTC/106/10/Jan/11**

Proposed by Cllr. R Silvester and seconded by Cllr. G Hughes.

**CARRIED:** Unanimous.

THAT BRANDON TOWN COUNCIL AGREES TO OBTAIN A FURTHER TWO QUOTATIONS FOR THE REQUISITE REPAIRS TO THE RIDE ON MOWER.

**19. CEMETERY GATES**

Resolution Record No. **BTC/107/10/Jan/11**

Proposed by Cllr. G Hughes and seconded by Cllr. T Simmons.

**CARRIED:** Unanimous.

THAT THIS COUNCIL APPROVES THE QUOTATION RECEIVED FROM HYDROSTEPS FOR THE SUM OF FIVE HUNDRED AND SEVENTY FOUR POUNDS PLUS VAT TO CARRY OUT MAINTENANCE WORK TO THE CEMETERY AND CHURCH GATES.

**20. CLERK’S MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN**

Contents noted.

**21. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

Resolution Record No. **BTC/108/10/Jan/11**

Proposed by Cllr. G Hughes and seconded by Cllr. Mrs S Jureko.

**CARRIED:** Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

**BRANDON TOWN COUNCIL**

Confidential Minutes

Of the Full Brandon Town Council Meeting

Held at 7.00pm on Monday 10 January 2011

In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL

ONLY THE RESOLUTIONS MAY BE DISPLAYED  
AS A MATTER OF PUBLIC RECORD

**22. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES**

Of the Full Brandon Town Council Meeting of Monday 6 December 2010.

The minutes to be amended to read: Meeting of Monday 15 November 2010...

Resolution Record No. **BTC/109/10/Jan/11**

**CARRIED:**

THAT THE AMENDED CONFIDENTIAL MINUTES OF THE BRANDON TOWN  
COUNCIL MEETING OF MONDAY 6 DECEMBER 2010 BE ACCEPTED AS A TRUE  
RECORD.

**23. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES**

None

**24. CEMETERY MATTERS**

\* Confidential\*

There being no further business the meeting closed at 8.40pm.