

Alkham Parish Council.

Terms of Reference

Green Spaces and Environment Working Group (GSEWG)

The Parish Council resolves to set up a Green Spaces and Environment Working Group to make recommendations to the Parish Council to ensure that the Parish's Green Spaces & Environment are well maintained and also to identify a plan for the development of Green Spaces.

The aim of the GSEWG is to enhance the green spaces and environment of Alkham Parish for the benefit of residents, wildlife and the natural environment.

The Parish Council Protocol for the Formation, Operation and Closure of Working Groups will form part of the Terms of Reference for the group.

- All members of the Working Group will sign it to confirm acceptance. The lead councillor will forward these to the Clerk. These are retained and held.
- The GSEWG shall consist of no more than six members, with a maximum of 3 full council members, together with any individuals and / or representatives of community groups, as and when required, co-opted in an advisory capacity.
- The lead Councillor and council members will be elected at the Statutory Annual Parish Council Meeting.
- *Elected on 3rd July 2023 were Catie Webber and Marion Libaert.*
- To formulate an Environmental Improvement Plan for the year 23/24 for approval by the Parish Council.
- To formulate recommendations on projects allocated to the group by resolution of the Parish Council.
- Identify grant opportunities for the Clerk to pursue, subject to the agreement of the Parish Council.
- All actions, suggestions, and proposals developed by the working group will be formally reported back to the full council at the next Parish Council meeting.
- All members of the GSEWG must pay due regard to Alkham Parish Council Code of Conduct.
- The GSEWG does not meet in public and is free to arrange its own meetings.
- The working group does not have delegated powers to make decisions on behalf of the full council, nor should it exceed its purpose and remit.
- The Working Group does not have a budget.