

Whixall Parish Council

Chairman: Ian Mercer

Minutes of Parish Council's Monthly Meeting held on 13 February 2019 at
Whixall Social Centre starting at 7:30pm

Present:

Chairman: I Mercer

Councillors: G Turnbull; R Harris; A Hague; M Howard; Cllr C Mellings (Shropshire Council)
J Spenser and A Rawlinson joined the meeting following co-option

Clerk: A Roberts

Members of the community: None

Representatives of other bodies/ organisations: Phoebe Ashton (NS Wheelers)

12/19 Apologies for Absence

Cllr Pauline Dee

13/19 Public Participation

Phoebe Ashton outlined the current issues facing NS Wheelers and asked the Council to consider making a financial contribution towards their work.

14/19 Disclosure of Pecuniary Interests

Members were reminded of their obligation to declare any interests/ gifts/ hospitality:
None declared

15/19 Minutes of the monthly meeting held on 9 January 2019

It was proposed by Cllr Turnbull that the draft minutes, of the meeting detailed above, were an accurate record. This was seconded by Cllr Harris and agreed by all present.

16/19 Casual Vacancies

Cllr Mercer proposed that the process of co-option should commence as agreed at the previous meeting (minute ref 11/19). Seconded by Cllr Harris. **All voted in favour of co-option.** Having signed their Declarations of Acceptance of Office Cllr Spenser and Cllr Rawlinson were able to take an active part as Parish Councillors for the duration of the meeting.

17/19 Planning

a) Applications Considered

Reference	Detail	Comment
19/00260/PMBA	Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to residential use Mossley Well Farm SY13 2SA	No comment

b) Decisions Received

Reference	Detail	Decision
18/05761/FUL	Erection of single storey extension to side elevation; internal and elevational alterations (resubmission) Oakfields, Gilberts Lane, SY13 2PP	Grant Permission
18/02237/FUL	Change of use of land and conversion of a show bungalow to residential dwelling and associated works (re-submission) Proposed Dwelling Opposite Browns of Wem, Pool Head	Refuse

18/19

Clerk's Report

The Clerk reported on the following:

- a) Correspondence
- b) Grass cutting contract
- c) Upgrade of the Parish Website. Proposed by Cllr Hague, Seconded by Cllr Rawlinson.
Decision: The website upgrade will take place as soon as possible with up to 10 additional hours being made available for the Clerk to carry out this work.
- d) Approaches to planning applications received after release of the agenda.

19/19

Parish Matters

- a) The Marlot
Cllr Turnbull described options for financing the ongoing maintenance and management of the Marlot, including the purchase of equipment and use of earmarked reserves
- b) Asset Management
Members discussed in detail the management / maintenance requirements for each of the items on the Parish Council Asset Register.
Proposed by Cllr Mercer, seconded by Cllr Spenser. **Decision: A new lawnmower is to be purchased this financial year with a maximum budget of £300**
- c) Parish Newsletter
Proposed by Cllr Mercer. Seconded by Cllr Spenser. **Decision: The Parish Council will produce one physical newsletter in Winter each year.**
- d) Annual Parish Meeting
Potential dates and content for the meeting were discussed.

20/19

Reserves Policy

Following discussion, it was agreed that the draft reserves policy would be amended for further discussion and adoption at the next meeting.

21/19

Financial Matters

- a) To receive monthly bank balance record.
The Clerk advised the council of the council's bank balances.

DATE	ACCOUNT NAME	AMOUNT
29 January 2019	Community Account	6,388.11
	Business Saver Account	925.94
TOTAL		£ 7,314.05

- b) To resolve to approve outstanding invoices and payments.
Orders for the payment of outstanding invoices (under "Power to Spend" LGA1972 s.112(2) and 124(1)). As per the financial report of the Responsible Financial Officer (RFO)/ Clerk; proposed by Cllr Mercer, seconded by Cllr Hague and agreed by all present.
Resolved: The outstanding accounts should be paid and the cheques signed by two authorised councillors.
- c) To set the Parish budget for 2019/20
Following discussions, it was agreed that a revised budget which reflects required spending and necessary reserve levels will be put to members for agreement at the March meeting.

22/19

Councillors Reports

- a) Parish Councillors:
Cllr Harris raised the issue of road surface defects on the road to Moss Cottages
Cllr Turnbull outlined Police Liaison issues
- b) Shropshire Councillors:
Cllr Mellings provided a written report to members by email.

Scheduled date of next meeting: **13 March 2019 at 7.30 pm**

The meeting closed at 10.10pm