

**SHOREHAM
PARISH
COUNCIL**

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AMENITIES & SERVICES COMMITTEE MINUTES

Wednesday 20 September 2017 at Shoreham Village Hall from 8.

Present: Cllr L Spence (in the Chair)
Cllrs B Jeffery and M S Parkes and co-opted member J Tooley

Also Present: 2 Members of the public

Clerk: Sarah Moon

1. Apologies for absence were received from Cllr Blamey.
2. The minutes of the meeting of the Amenities and Services Committee held on 15th March 2017 were signed by the Chairman as an accurate record.
3. No disclosures of interest were received from Members in respect of items of business included on the agenda for the meeting.
4. It was agreed to review the actions raised at the meeting held on 15th March 2017 at the Amenities & Services Meeting scheduled for Wednesday 18th October.
5. Community Payback
A presentation was given by David King of the Community Payback Scheme, giving information about the service they provide. It was agreed that the decision as to whether or not to engage the Scheme would be taken at the Parish Council meeting scheduled for 4th October.
6. Shoreham Cross and War Memorial
In advance of receiving the delivery of chalk from Pinden Quarry and deciding upon a date on which to undertake the re-chalking, the following preparatory tasks firstly need to be completed:
 - Ensure that there is a sufficient trench around the whole area (particularly the bottom of the Cross) to ensure any chalk laid does not spill out. Jeremy Tooley agreed to undertake this task on Thursday 21st September.
 - Apply weed killer to the entire surface of the Cross. Jonathan Histed has the equipment to enable this task to be carried out effectively.
 - Obtain keys for barriers and ask Ranger to cut back any overhanging branches on the terrace in order to allow access to the delivery vehicle. Sarah Moon to contact Ray Froud.
 - Confirm quantity required with Pinden Quarry and find out what should be done with any leftover materials (Sarah Moon).

Shoreham Parish Council
Amenities & Services Committee Minutes for 20 September – page 2 of 2

- Attempt to ascertain how long the job would take by carrying out a dummy run with a sample of chalk. Jonathan and Lesley to do this on Sunday 24th September.
 - Once a date is decided upon, equipment such as goggles, mallets and tarpaulins shall need to be sourced.
- ii. The Clerk reported that Burlsem would be unable to refine the WW2 dates as they would not be sending someone with those skills to complete the repointing work. They did confirm however, that if there was anything else they could do to improve the memorial whilst on site, then they would endeavour to do it as part of the cost.
7. It was agreed that as Shoreham Parish Council have now taken on the lease of the car park in Filston Lane, a new sign is required. The Clerk was asked to investigate the cost of such a sign.
8. **Future Meetings**
The discussion around whether or not to hold one or two extra Amenities meetings each year was deferred until the next meeting (18th October 2017).

Public Question Time

There were no questions from members of the public.

Date of next meeting: Amenities & Services Meeting 18th October 2017

Closed 9.50