

## South Muskham/Little Carlton Parish Council

### Minutes of the Parish Council Meeting held on Wednesday, 19<sup>th</sup> April 2023 at 7.30pm in the Main Hall, South Muskham Village Hall

**Present:** Cllrs D Catanach (Chair), C Briggs-Price, K Brown, R Gill, P Jarvis, G Shearing & E Tilbury

Also present Cllr Mrs Saddington

114.22/23 **Apologies for Absence and Declarations of Interest**  
Apologies for absence were received and accepted from County Cllr Laughton.

115.22/23 **To approve the Minutes of the Parish Council meeting held on Wednesday, 15<sup>th</sup> March 2023**  
The minutes of the Parish Council meeting held on Wednesday, 15<sup>th</sup> March 2023 were accepted as a true record and signed by the Chair.

#### Open Session

This item would be taken when Cllr Mrs Saddington arrived

116.22/23 **Chair's Report**  
The Chair referred to the Statement of Persons Nominated and congratulated all Members on being elected on to the Parish Council from 9<sup>th</sup> May.

The Chair noted that the May meeting would be the Annual Parish Meeting, followed by the Annual Meeting of the Parish Council. After discussion, it was AGREED that the Annual Parish Meeting would start at 7pm, with the Annual Meeting of the Parish Council following straight on. This led to a discussion on whether or not the timing of the Parish Council should be changed to 7pm. No definitive decision was taken.

The Chair noted the recent emergency works undertaken by Severn Trent on Main Street, which had seen the road closed for a week.

117.22/23 **Matters arising from the Minutes not otherwise covered on the agenda**  
There were no matters reported.

#### 118.22/33 **Financial Issues**

118.1 To note receipts:

- Nottinghamshire County Council - £200

118.2 To approve invoices for payment:

- Bank Charges - £8.00
- Clerk's Wages (March) - £301
- HMRC Payment (March) - £75.20
- Notts Association of Local Councils – Annual Subscription - £131.08
- WaterPlus Bill – Beckitt Field - £11.70

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- 118.3 To note the submission fo the financial accounts for the year ending 31<sup>st</sup> March 2023 to the Internal Auditor  
Members noted that the financial accounts had been submitted to the Internal Auditor for review.
- 118.4 To note arrangements for the 2022-23 Annual Governance and Accountability Review for PKF Littlejohn  
The Clerk referred to the circulated AGAR and cashbook that had been sent to Members for information. The Parish Council remained below the £25,000 threshold for a full review so an Exemption Certificate would be submitted once the accounts had been agreed through Council following Internal Audit.
- 119.22/23 **Planning**  
There were no items to consider.
- 120.22/23 **District Councillor's Report**  
With the arrival of Cllr Mrs Saddington, the Chair suspended the meeting for her report at 7.38pm.  
  
Members noted that the solar farm applications had not been included on the District Council's April Planning Committee agenda.  
  
The date for the next meeting of the Safer Neighbourhood Group would be forwarded to the Clerk.  
  
The Chair thanked Cllr Mrs Saddington for the hard work she had given to the communities she served and wished her well in the forthcoming election. The meeting was reconvened at 7.40pm.
- 121.22/23 **Parish Council Matters**  
121.1 To receive details on the local elections in May 2023 and the Statement of Persons Nominated  
Members noted the Statement of Persons Nominated for the Parish and District Council elections on 4<sup>th</sup> May 2023.  
  
The Parish Council would be an Uncontested Election as only the required number of nominations had been received for the seven places available.  
  
An election would be held for the District Council seat.  
  
The Chair referred to the information that had been received from the Notts Association of Local Councils on New Councillor Training and advised that all Members would be welcome to attend should they wish to do so. Cost of the course and mileage for attending would be covered by the Parish Council.  
  
The Clerk was asked to establish what online training was available to support Members who could not easily attend face to face training.

- 121.2 To consider works required to the Parish Council Noticeboard at South Muskham  
The Clerk updated Members on the information received back regarding replacement of the polycarbonate in the noticeboard at the Village Hall. It was AGREED that an inspection would be made following the close of the meeting.
- 121.3 Report on Muskham and Sutton-on-Trent Safer Neighbourhood Group  
The Clerk updated Members on the issues raised at the Safer Neighbourhood Group meeting held on 13<sup>th</sup> April. There was nothing specifically raised for South Muskham or Little Carlton.
- 121.4 To receive an updated on the request for volunteers for the Community Speedwatch Group  
Members were pleased to note that the recent request for more volunteers for the Community Speedwatch Group had resulted in three new volunteers coming forward. PCSO Dunn had been advised and asked to liaise direct with them for training, to also include the volunteers who could not attend the previous course.  
  
A further request to be included in the May Muskham Magazine.  
  
The Clerk had ordered the signage to enable the group to recommence monitoring, but there was a long lead in time. Delivery should be by the end of April.  
  
A request had been made for the Speed Monitoring Vehicle to be deployed. A positive response had been received but further information had been requested on the best place and time to attend. After discussion, the Clerk was asked to advise that 7am in the morning would be a good time to catch those not adhering to the speed limit.
- 121.5 Report on Village Coronation Event  
Members were pleased to note the event that had been arranged by the Village Hall Committee on Saturday, 6<sup>th</sup> May 2023 for the Coronation of King Charles III.  
  
After discussion, it was AGREED that the £200 be donated to the Village Hall Committee to support the Coronation Event they had arranged on Saturday, 6<sup>th</sup> May 2023.
- 122.22/23 **Beckett Field**
- 122.1 To receive advice from the Council's insurance provider regarding open boundary  
Members noted the advice received from the Council's insurance provider regarding the open boundary at the Field.  
  
It was unanimously AGREED that the Parish Council should abide by the advice given and the Clerk progress signage as outlined.
- 122.2 To receive an update from the Clerk on changes requested to the Public Space Protection Order  
Members received and noted the update on the changes requested to the Public Space Protection Order. The Clerk would continue to chase on a regular basis until the matter was resolved.

123.22/23 **Flooding, Drainage & Emergency Planning**

The Clerk referred to the Nottinghamshire Preliminary Flood Risk Assessment Consultation. Details would be circulated to Members and an item placed on the May agenda to consider a response.

124.22/23 **Highways**

124.1 To note an update on the resurfacing of Great North Road

The Clerk advised that an update on the resurfacing of Great North Road had been requested from Via. A response was awaited and would be circulated to Members once received.

Members noted that the A1 roundabout was also deteriorating, especially along the slip road to the Northbound carriageway. The Clerk advised this had been logged with Via.

125.22/23 **Nottinghamshire Association of Local Councils**

125.1 DLUHC Consultation on Infrastructure

After discussion, delegated authority was given to the Chair and Clerk to formulate a response.

125.2 New Councillor Training

This item had been covered under Minute Number 121.1

126.22/23 **Correspondence**

126.1 NSDC Anti-Social Behaviour Newsletter

A copy of the most recent had been circulated to Members for information.

126.2 Stakeholder Update – Nottinghamshire Police

A copy had been circulated to Members for information.

127.22/23 **Other matters arising not on the agenda**

Councillor Jarvis asked the Clerk to purchase a set of Defib pads as the current ones would run out in July. This was AGREED to by all present.

**Next Meeting** – Parish Council – Wednesday, 17<sup>th</sup> May 2023 at South Muskham & Little Carlton Village Hall – Annual Parish Meeting and Annual Meeting of the Council. The Annual Parish Meeting would commence at 7pm, followed on by the Annual Meeting.

The meeting closed at 8.34pm.

Minutes approved as a true record –