

## ***EAST LULWORTH PARISH COUNCIL***

Minutes of the Parish Council Meeting of East Lulworth Parish Council held on  
Tuesday 5th May 2026 at 7.30 pm in the Harness Room

### **Councillors**

**Present:** Matthew Barnes (Chair)  
Louise Wathen (Vice Chair)  
Annie Lovelass  
Fiona Fryer  
Chris de Hauteville Bell

**In attendance:** 1 Member of the Public  
Liz Maidment (Clerk)

### **26/27/001 Election of Parish Council Chair for 2026/267**

**a) To elect a Chair for the coming year**

Cllr Lovelass proposed Cllr Barnes as Chair. This was seconded by Cllr de Hauteville Bell. Cllr Barnes was the only nomination for Chair. It was unanimously agreed that Cllr Barnes was elected Chair for the coming year.  
It was resolved that Cllr Barnes was elected Chair.

**b) To receive the Chair's Declaration of Acceptance of Office**

Cllr Matthew Barnes accepted the position of Chair and duly signed his Declaration of Acceptance of Office Form.

### **26/27/002 Election of Vice-Chair of the Parish Council for 2026/27**

**a) To elect a Vice-Chair for the coming year**

Cllr Lovelass proposed Cllr Wathen as Vice-Chair. This was seconded by Cllr Fryer. Cllr Wathen was the only nomination for Vice-Chair. It was unanimously agreed that Cllr Wathen was elected Vice-Chair for the coming year. It was resolved that Cllr Wathen was elected.

**b) To receive the Vice-Chair's Declaration of Acceptance of Office**

Cllr Louise Wathen accepted the position of Vice-Chair and duly signed her Declaration of Acceptance of Office Form.

### **26l,k/27/003 To consider Applications for Co-option**

Cllr Barnes proposed to co-opt Trevor Bowman onto the Parish Council. This was seconded by Cllr de Hauteville Bell. Trevor Bowman was the only nominee. It was unanimously agreed that Trevor Bowman is co-opted on. He duly signed the Declaration of Acceptance form.

### **26/27/004 Public Participation Period**

None.

### **26/27/005 Apologies**

Apologies were received from Cllr Weld, Dorset Cllr Beddow and Dorset Cllr Baker

### **26/27/006 Declarations of Interest and Grant of Dispensations**

None

### **26/27/007 Minutes of the previous meetings held on 12th March 2026**

It was resolved that the minutes of the meeting held on 12th March were an accurate record of the meeting and were duly signed by Cllr Barnes.

### **26/27/008 Unitary Councillor Report**

The report was circulated prior to the meeting.

### **26/27/009 Planning Applications, Planning appeals or Tree Works**

None. It was noted that a hedge by the Weld Arms Cottage was removed during nesting season. It was suggested that this was intended to create a more direct access to the Weld

Arms.

### **26/27/010 Highways and Footpaths**

**a) Bypass update**

No update

**b) Community Speedwatch**

Now the weather is better, and the road has reopened. It will start again soon.

**c) Speed Indicator Device**

Ongoing

**d) Signage Improvement**

No update. The patching work has been completed. A member of the Highways Team mentioned that the plan is to resurface this stretch of road by November. The patching was done in advance to ensure a smooth surface before the resurfacing begins. **Action:** The Clerk to find out the exact schedule.

### **26/27/011 Articles for Lulworth Parish News**

Cllr Lovelass has been submitting articles about the Purbeck Arts Week and will advertise the Open Rose Garden to be held on 13th and 14th June. It was unanimously agreed that the Chair's annual report should be published.

### **26/27/012 Camp Bestival**

Concerns were raised regarding the welfare of the marshals, and it was noted that security measures were inadequate. The marshals were not provided with food, drink, or access to toilet facilities. It was decided that a letter would be sent to the organisers, highlighting their failure to comply with the Health and Safety at Work Act.

### **26/27/013 Easter Rave**

The village encountered issues with people parking their cars in various locations and then walking to the event. Unfortunately, the Dorset Communications team failed to provide updates to the Parish Council. The Parish Council received numerous media inquiries, which included an interview with Cllr Wathen by the BBC. It was suggested that the Range Team conduct more patrols during future Easter holidays to prevent illegal gatherings.

**Action:** Cllr Bowman will draft a letter to be sent to the Defence Infrastructure Organisation.

### **26/27/014 Correspondence**

- a) New Date for the DAPTC 2026 AGM – 10am Saturday 30 May 2026. This change allowed Dorset Council additional time to take the draft Statement of Reasonable Expectations (SoRE) through its internal service areas and, importantly, through its governance and elected-member decision-making processes. **Noted.**
- b) Age Friendly Dorset. 'Age Without Limits Day' will be on 10th June 2026. **Noted.**
- c) Citizens Advice London Marathon Fundraiser. A local resident is running this year's London Marathon on the 26th April, to raise funds for Citizens Advice East Dorset & Purbeck. **Noted.**
- d) BDO LLP Limited Assurance Regime 2025-26. The deadline to submit the AGAR and supporting information to us is Wednesday 1 July 2026. **Noted.**
- e) Dorset Citizens Advice Immigration Advice Appointments. Citizens Advice East Dorset & Purbeck is offering monthly immigration advice appointments for clients starting on Thursday 23rd April. These will be held at their Wimborne & Wareham offices. **Noted.**
- f) Road Traffic Regulation Act 1984, Temporary Traffic Management Order, B3070, East Lulworth. This was extended until 2nd April. **Noted.**
- g) Meeting Reminder - Winfrith SSG - Tuesday, 12 May 2026. The meeting will take place at Winfrith Village Hall from 13:45 to 17:00. Cllr Barnes and Cllr de Hauteville Bell to attend
- h) e-News 7 April 2026. Includes information on the invitation on neighbourhood governance. **Noted.**
- i) Your input matters: Please join our Dorset Council sessions to help design 'Community Conversations' events. Online sessions include on Wednesday 13 May, 4pm-5pm. Friday 15 May, 10am-11am. **Noted.**

- j) Youth Grant Fund Release. This will reopen for applications from 22 April for a four-week period.  
<https://www.dorsetcouncil.gov.uk/news/new-funding-round-opens-for-dorset-s-youth-services> **Noted.**
- k) Parish Council advert from the Environmental Enforcement Team at Dorset Council. Advice on 'duty of care' regarding using waste disposal companies.
- l) Annual Subscription and NALC Membership. Invoices will be sent out within the next seven days. **Noted.**

#### **26/27/015 Consultations and New Items for Discussion**

- a) Local Government Boundary Commission. A consultation on ward boundaries in Dorset. The proposal is to move East Lulworth to South East Purbeck and to keep West Lulworth in West Purbeck. Consultation closes 1st June  
<https://www.lgbce.org.uk/all-reviews/dorset>. The consultation recommends moving East Lulworth to the South East Purbeck Ward, while West Lulworth will remain in the West Purbeck Ward. It was discussed that placing the two villages in different wards seemed illogical. **Action:** Cllr de Hauteville Bell to respond to consultation on behalf of the Parish Council.

#### **26/27/016 Policies**

The following policies were discussed and agreed upon.

- a) Reserves Policy. Cllr Wathen proposed and was seconded by Cllr Fryer. The policy was duly signed by the Chair and Clerk
- b) Councillor allowances policy. Cllr Wathen proposed and was seconded by Cllr Lovelass. The policy was duly signed by the Chair and Clerk
- c) Employment Policy. Cllr Lovelass proposed and was seconded by Cllr de Hauteville Bell. The policy was duly signed by the Chair and Clerk
- d) Home Working Policy
  - i) Discuss home working allowance  
Cllr Wathen proposed and was seconded by Cllr Lovelass to implement the £6 a week home working allowance for the Clerk. The policy was duly signed by the Chair and Clerk
- e) Equality and Diversity Policy. Cllr de Hauteville Bell and was seconded by Cllr Lovelass. The policy was duly signed by the Chair and Clerk
- f) Internal Review and Control Policy. Cllr Fryer proposed and was seconded by Cllr Wathen. The policy was duly signed by the Chair and Clerk.

#### **26/27/017 Finance**

##### **a) Payment Schedule.**

The following payment schedule was proposed by Cllr Lovelass and seconded by Cllr Wathen.

<i>Payee</i>	<i>Cheque Number</i>	<i>Amount</i>	<i>For</i>
Miss E Maidment	000575	£305.80	Salary
DAPTC	000574	£103.50	Subscription

The invoice for the Clerk's email address from Hugofox was received on 5th May. As there is a 30 day deadline, it was agreed that the cheque should be signed at the meeting.

Hugofox	000577	£143.86	Email address
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- b) To receive a copy of the cashbook and the final budget report as of 31st March 2026.  
This was proposed by Cllr Barnes and seconded by Cllr Lovelass. It was duly signed by the Chair. The cashbook balance as of 31st March 2026 was £10978.21
- c) To consider and approve the Annual Statement of the Receipts and Payments Account year ending 31st March 2026. This was duly approved by Cllr Lovelass and seconded by Cllr de Hauteville Bell
- d) Parish Council Annual Return  
To complete, approve and sign Section 1 - The Annual Governance Statement of the Annual Return.  
Jackie Kent has completed the internal audit. The Chair duly signed the document.
- e) Approval of Annual Statement of Accounts
  - i) To note the restatement of the Annual Statement of the Receipts and Payments Account year ending 31st March 2026 and notes to these Accounts.  
This was duly noted.
  - ii) To consider and approve Section 2 of the Annual Return, end of year bank reconciliation and the explanation of differences.  
This was duly noted and was signed by the Chair.
  - iii) To confirm no conflict of interest with the Auditor BDO LLP.  
It was confirmed that there was no conflict of interest and the form was duly signed.
- f) To note the Internal Auditor's letter.  
No issues were raised in the letter and it was duly noted.

**26/27/018 Items for inclusion on next agenda**

- a) It was discussed and agreed to postpone the fete until next year.
- b) Benches for the village will be included in the next agenda. It was noted that the bench near the Commemorative Stone at "A Bit" is not accessible, and it was suggested to install a set of steps. It was agreed to ask the Estate if they could provide the timber for this project.
- c) The Christmas Carolling will be added to the agenda.
- d) In previous years, the defibrillator pads have expired simultaneously. Cllr Barnes suggested purchasing one set of pads each year to ensure that there is always at least one set that is in date. It was proposed by Cllr Bowman and seconded by Cllr Wathen, that a set should be purchased. **Action:** The Clerk will purchase one set from Community Heartbeat.

**26/27/019 Date of the next Parish Council meeting**

The next meeting will be on Tuesday 7th July 2026

With no further business to discuss the Chairman closed the meeting at 20:07hrs.

Chairman: ..... Date: