WINTERBORNE WHITECHURCH PARISH COUNCIL

13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
07419 136 735
clerk@winterbornewhitechurchparishcouncil.gov.uk
www.winterbornewhitechurchparishcouncil.gov.uk

Dear Councillor,

You are summoned to attend meeting(s) of the **Parish Council** to be held on **Wednesday 15th October 2025 at 7.00pm** in **The Old School Room**
Absence should be given to the Clerk/Chair prior to the meeting.

Wayne Lewin
Parish Clerk and Responsible Finance Officer

The meeting is open for members of the public and press to attend. Members of the public are invited to ask questions of the Council concerning Agenda items or other matters. During the meeting, with permission of the Chair, any member of the public may comment on an issue being debated by the Council to provide information or clarification. This facility will normally be limited to a maximum of three minutes per person on the subject being debated.

Full Council

1. Co-option of new Parish Councillor for Winterborne Whitechurch
2. Apologies for absence
3. Declarations of pecuniary or other interest
4. Minutes of the previous meeting held on **17th September 2025**
5. Clerk's report
6. Chair's update
7. Public participation – items on the agenda only
8. Dorset Councillors report

9. Planning

10. Financial matters
    a. Payments for authorisation
    b. Half year budget report
    c. Bank reconciliation

11. Solar park funding – next steps
12. Traffic Management measures update
13. DAPTC matters on going
14. Defibrillator administration
15. Adoption of telephone box
16. Closure of Lloyds bank account
17. Half year project review and initial 2026 project thoughts

18. Public participation – items not on the agenda for discussion or update only

19. Items and date for the next meeting **19th November 2025**

W LEWIN **Parish Clerk** **08th October 2025**

WINTERBORNE WHITECHURCH PARISH COUNCIL
Minutes

Wayne Lewin – Clerk to the Parish Council
13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
Phone: 07419 136735
Email: clerk@winterbornewhitechurchparishcouncil.gov.uk

Minutes of Full Council held on **Wednesday 17th September 2025** in The Old School Room
Meeting commenced at 7.00 pm

Councillors in attendance:
Julien Turner, Liam Deeney, Ricky Trim, and Alan Holford-Walker
There were 11 members of the public in attendance

Prior to the formal opening of the meeting, the Chair requested all to take a moment to reflect on the tragic events at Lady Bailey.
He wished to thank all within the community that provided and continue to provide help and support to those in most need.

FULL COUNCIL

1. Apologies for absence
Cllr Geoff Eaton (WWPC) and Cllr Emma Parker (DC) sent apologies.

2. Declarations of pecuniary or other interest
No declarations were made.

3. Minutes of the previous meeting held on 16th July 2025
These were approved as a true and accurate record of the meeting.

4. Clerk's report
The Clerk confirmed all gov.uk were now live and that Cllr Eaton was an authorised signatory on Unity Trust Bank – thus providing business continuity.

5. Chair's update
The Chair reminded all on the theme of Self Help and Self-Funding and was delighted to see volunteers and agencies all working together on projects within the village.

He was also pleased to see the excellent turnout at the recent Village Hall AGM and looks forward to it remaining a great centre of activity in the future.

As always, the public were reminded that the Parish Council were still needing more members.

6. Public participation – items on the agenda only
Concerns were raised as to regards traffic on Rook Lane / Lower Street especially the speed and poor driving.
Both the Chair and Clerk confirmed that the Parish Council had requested action from Dorset Council but had been rebuffed as the road did not meet the criteria for consultation.
It was suggested that a direct correspondence to the Ward Councillor could be the way forward.

7. Dorset Councillors report
There was no report from the Dorset Ward Councillor.

8. Planning
There were no new planning applications to discuss.

9. Financial matters

a. Payments for authorisation
There were **16** payments **(PV's 23-38),** totalling **£ 3475.19** were approved and authorised for payment.

b. External audit report
Other than one minor error of not ticking the charities box (now rectified), there were no issues. It was therefore resolved that the audit for 24/25 was completed.

10. Traffic Management measures update
There had been a couple of meetings with Dorset Council Highways team.
The next step was to conduct a pedestrian crossing survey (between the two bus stops) and arrange a meeting with the portfolio holder.
The 20 is plenty consultation was due in October.

11. DAPTC matters
Cllr Turner confirmed that The Fresh Start consultation was completed by the Clerk and the Chair on behalf of the Parish Council.
He reminded members that any Councillor could also complete this.

12. Solar Hub goodwill funding gesture of £40K from Naturalis and Centrica
Members unanimously accepted this offer and the agreement signed.
The Chair wished to formally thank both Ian Bruce and Helen Hakimzadeh for their robust and detailed work in bring this deal to fruition.

13. Village signage and gateways
Cllr Holford-Walker suggested that a wrought iron signage could be placed in prominent positions within the village, giving it identity and character.
It was suggested that alternative funding (see agenda item 12), maybe a better source of monies, as the Parish Council have other priorities at this time.

14. Initial discussion and thoughts on Dorset Council Local Plan Consultation 2025
It was noted that no development sites had been proposed for Winterborne Whitechurch, so no action was needed.

15. Public participation – items not on the agenda for discussion or update only
It was asked if the gate on the public footpath on south side of Dorchester Hill could be moved as it was a safety issues.
It was noted that this was a public footpath and not within the power of the Parish Council.
The Chair referred to agenda item 10, that crossing the road was the issue.
The public were reminded that the Parish Council had budgeted for a new bus shelter opposite Lady Bailey (subject to boundary confirmation).

It was asked as to parking of contractors on the corner / turning from A354 onto Chescombe.

Unfortunately, this was not within the power of the Parish Council, and it was suggested that the police be informed by complaints if it continued.

The Chair also confirmed that the fence was at this location was with Dorset Council. The Parish Council had highlighted the visual concerns.

16. Items and date for the next meeting

Co-option of new Parish Councillor for Winterborne Whitechurch
Half year financial reports
Traffic calming update
Solar fund next steps

Next Meeting is scheduled for 15th October 2025

There being no further business the meeting closed at **1951 hours.**

Julien Turner _____ Chair of Winterborne Whitechurch Parish Council

Dated _____

Winterbourne Whitchurch Parish Council Payments 2526																	09/10/2025	
				Chq							Community	Play		Traffic	Green			
Date	Payee Details	Item	PV	no	Amount	Wages	Expenses	Admin	Insurance	Pro fees	Fund	Park	Grants	Calming	Spaces	VAT	Reserves	Total
21/05/2025	Lloyds	Service Charge	1	PAY	4.25			4.25										4.25
21/05/2025	Mr W Lewin	April 25 Salary	2	725	407.75	397.75	10.00											407.75
21/05/2025	NEST	April 25 Pension	3	DD	86.42	86.42												86.42
21/05/2025	Lloyds	Service Charge	4	PAY	7.25			7.25										7.25
21/05/2025	Mrs H Hakimzadeh	VE Day 80 Grant	5	724	163.00						163.00							163.00
21/05/2025	Mr W Lewin	May 25 Salary	6	725	410.25	397.55	12.70											410.25
21/05/2025	NEST	May 25 Pension	7	DD	86.42	86.42												86.42
21/05/2025	Mr Cox	Grass Cutting	8	726	390.00										390.00			390.00
21/05/2025	DAPTC Ltd	Annual Membership	9	727	381.84					381.84								381.84
21/05/2025	DAPTC Ltd	Email Subsciption	10	728	47.75			47.75										47.75
16/07/2025	Mr W Lewin	June 25 Salary	11	729	433.65	397.55	10.00			26.10								433.65
16/07/2025	NEST	June 25 Pension	12	DD	86.42	86.42												86.42
16/07/2025	Nite Mode	Band Costs for FODS	13	730	200.00						200.00							200.00
16/07/2025	Lloyds	Service Charge	14	PAY	4.75			4.75										4.75
16/07/2025	HMRC	Employers NI	15	VISA	55.41	55.41												55.41
16/07/2025	HMRC	PAYE and NI	16	VISA	298.21	298.00		0.21										298.21
16/07/2025	Mr Cox	Grass Cutting	17	731	195.00										195.00			195.00
16/07/2025	Lloyds	Service Charge	18	PAY	6.75			6.75										6.75
16/07/2025	JP Consultants	Internal Audit	19	732	70.00					70.00								70.00
16/07/2025	Friends of Dunbury	Grant	20	733	100.00								100.00					100.00
16/07/2025	Grays Stores	Stamps	21	VISA	13.60			13.60										13.60
16/07/2025	Mr Cox	Grass Cutting	22	BACS	390.00										390.00			390.00
17/09/2025	Mr W Lewin	July 25 Salary	23	BACS	410.25	397.55	12.70											410.25
17/09/2025	NEST	July 25 Pension	24	DD	86.42	86.42												86.42
17/09/2025	Lloyds	Service Charge	25	PAY	7.25			7.25										7.25
17/09/2025	Mr W Lewin	August 25 Salary	26	BACS	475.63	465.63	10.00											475.63
17/09/2025	NEST	August 25 Pension	27	DD	89.20	89.20												89.20
17/09/2025	Zurich	Insurance Premiums	28	BACS	507.00				507.00									507.00
17/09/2025	Mr Cox	Grass Cutting	29	BACS	195.00										195.00			195.00
17/09/2025	Hugo Fox	Email Subsciption	30	DD	20.99			17.50								3.49		20.99
17/09/2025	Lloyds	Service Charge	31	PAY	4.25			4.24										4.24
17/09/2025	Community Heartbeat	Defibrillator Support	32	BACS	162.00							135.00				27.00		162.00
17/09/2025	BDO	External Audit	33	BACS	252.00					210.00						42.00		252.00
17/09/2025	Unity Trust Bank	Service Charge	34	PAY	6.00			6.00										6.00
17/09/2025	Mr T Cox	Groundwork and Grass	35	BACS	360.00										195.00		165.00	360.00
17/09/2025	Mr W Lewin	September 25 Salary	36	BACS	423.19	410.49	12.70											423.19
17/09/2025	NEST	September 25 Pension	37	DD	89.20	89.20												89.20
17/09/2025	HMRC	PAYE and NI Q2	38	BACS	386.81	386.81												386.81
15/10/2025	Lloyds	Service Charge	39	PAY	4.25			4.25										4.25
15/10/2025	Unity Trust Bank	Service Charge	40	PAY	6.00			6.00										6.00
15/10/2025	Hugo Fox	Email Subsciption	41	DD	20.99			17.50								3.49		20.99
15/10/2025	BT	Phone Box	42	BACS	1.00							1.00						1.00
15/10/2025	Grays Stores	Stamps	43	VISA	13.60			13.60										13.60
15/10/2025	Mr T Cox	Grass Cutting and Trees	44	BACS	480.00										390.00		90.00	480.00
15/10/2025	Mr W Lewin	October 25 Salary	45	BACS	423.19	410.49	12.70											423.19
15/10/2025	NEST	October 25 Pension	46	DD	89.20	89.20												89.20
																		0.00
Totals					**8,352.14**	**4,230.51**	**80.80**	**160.90**	**507.00**	**687.94**	**363.00**	**136.00**	**100.00**	**0.00**	**1,755.00**	**75.98**	**255.00**	**8,352.13**

Winterbourne Whitechurch Parish Council Budget 25/26					
	Receipts	**Current**	**Budget**	**Percentage**	**Difference**
		£	**£**		
	Precept	8,500.00	17000.00	50.00	8500.00
	VAT	542.75	542.75	100.00	0.00
	Total Receipts	**9,042.75**	**17542.75**	51.55	8500.00
	Payments	**£**	**£**		
LGA 1972 s112	Wages	3,730.82	7300.00	51.11	3569.18
	Expenses	68.10	200.00	34.05	131.90
LGA 1972 s111	Administration	147.30	800.00	18.41	652.70
	Insurance	507.00	600.00	84.50	93.00
LGA 1972 s111	Professional Fees	687.94	700.00	98.28	12.06
	Community Fund	363.00	1000.00	36.30	637.00
	Community Assets	135.00	900.00	15.00	765.00
LGA 1972 s137	Grants	100.00	1500.00	6.67	1400.00
	Traffic Calming	0.00	2000.00	0.00	2000.00
	Green Spaces	1,365.00	2000.00	68.25	635.00
		7,104.16			
	VAT	75.98	0.00		
	Reserves	165.00	0.00		
	Total Payments	**7,345.14**	**17000.00**	**41.79**	**9,895.84**

RESERVES as at 30 September 2025

Current account	20209.16	
Bus Shelter (Lady Bailey)	2000.00	
Traffic Calming	5000.00	
Community Assets	2000.00	
Play Park	2000.00	
Green Spaces	1835.00	
Annual Operating Costs	**0.00**	
General Reserve	**7374.16**	
VAT rebate due		75.98

General Reserve Guidence	
50% of Precept	8500.00

WINTERBOURNE WHITECHURCH PARISH COUNCIL

RECONCILIATION FOR THE YEAR 2025-26 AS AT 30TH SEPTEMBER 2025

A	
OPENING BALANCE	
43/56TF4	**18511.56**
01-Apr-25	
TOTAL	**18511.56**

B	
BANK DETAILS	
BANK ACCOUNT	**BALANCE**
Lloyds	13376.49
Unity Tust Bank	7742.12
TOTAL	**21118.61**

C	
INCOME	
INCOME	AMOUNT
See Receipts Ledger	
TOTAL	**9042.75**
EXPENDITURE	AMOUNT
See Payments Ledger	
TOTAL	**7345.15**

E		
UNPRESENTED CHEQUES		
PV	AMOUNT	
36	423.19	
37	89.20	
38	386.81	
39	4.25	
40	6.00	
TOTAL	**909.45**	

CURRENT BALANCE	
OPENING BALANCE	18511.56
PLUS INCOME	9042.75
LESS EXPENDITURE	7345.15
TOTAL	**20209.16**

CUMULATIVE BALANCE	
TOTAL BANK BALANCES	21118.61
LESS U/P CHEQUES	909.45
TOTAL	**20209.16**

CHECK BALANCES	**0.00**

INCOME	9042.75
EXPENDITURE	7345.15
TOTAL	**1697.60**

RECONCILIATION