

MINUTES OF THE MEETING OF THE WORLDHAM PARISH COUNCIL
held at 8.00 pm Wednesday 1st March 2017
EAST WORLDHAM VILLAGE HALL

Present: Cllrs Terry Blake (Chairman), Andrew Aldridge, Bill Fife, William Brock, Tessa Gaffney, Mary Trigwell-Jones, Robin Twining (Clerk), District Cllr David Ashcroft, 0 Members of the public.

133/16 To receive and accept apologies for absence

None were received.

134/16 Minutes from previous meeting

- a) Minutes of the Worldham Parish Council meeting held on 11th January were approved and duly signed by the chairman.
Proposed by Cllr Trigwell-Jones and seconded by Cllr Fife All in favour and duly RESOLVED.
- b) Minutes of the Worldham Parish Council meeting held on 1st February were approved and duly signed by the chairman.
Proposed by Cllr Trigwell-Jones and seconded by Cllr Aldridge All in favour and duly RESOLVED.

135/16 Declaration of Interest

None were declared.

136/16 The floor will be opened to the public to raise any matters of concern or interest

No questions or issues were raised.

137/16 Review of actions from last meeting

The Clerk reported that he has obtained a quote for £165 from Pete Harness for pruning the tree in the western corner of the playground (Action Point September 01-16). Since then Mr Gordon had arranged for his gardener to cut the overhanging branches over his hedge, and therefore there was no need to proceed with pruning the tree.

The Clerk reported that he had asked Pete Harness to quote for cutting the grass in the playground. Pete Harness had supplied a quote of £30 per cut. This compares to £38 per cut by Paul Grace for last year. It was agreed that the Clerk would ask Paul Grace to quote for cutting the grass in the playground.

New Action Point March 01-17 Clerk to obtain a quote from Paul Grace for cutting the grass in the playground.

138/16 To receive a report from the District Councillor

District Cllr Ashcroft asked the Clerk to pass his thanks onto the organisers of the Worldham Pantomime for inviting him. He congratulated the organisers for putting on such a professional and enjoyable show. He felt that it had been the best use of the District Councillor's grant and had actively fostered and encouraged a community spirit.

He reported that:

- i) At a full EHDC Committee meeting the councillors had discussed the Farnborough TAG proposals. A letter had been sent to the Civil Aviation Authority and to Farnborough TAG stating EHDC opposition to the proposals.
- ii) EHDC had decided to reduce the precept for 2017-18 by 2.5% with a plan to eliminate the precept in the next 5 years. EHDC will borrow £200 million pounds over the next 5 years and invest the money in commercial properties with the aim to produce a net income of £1.5 million per annum.
- iii) EHDC had selected a firm to develop the three sports centres – the Tara centre at Petersfield, a new centre at Bordon and the Alton Leisure centre which will incorporate a spa. Work should start within the next couple of years.

- iv) The road going from Oakhanger to Bordon will be closed for 5 weeks.

139/16 Finance

- a) The monthly report and schedule of expenditure was agreed. Proposed by Cllr Trigwell-Jones and seconded by Cllr Aldridge. All in favour and duly resolved.

The current accounts balance as at 1st March 2017

TSB current account: balance:	£510.28
TSB Business Instant account balance:	£843.24
HSBC current account balance:	£11,772.84

Total balance of all 3 accounts as at 01/03/17: £13,126.36

Total balance of Community Benefit Fund £4,005.80

Total Payments

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
11/1/17	1155	Premier Grounds and Garden Maintenance	To remove 1.5 tonnes of leaves from B3004	59.00	11.80
1/2/17	1156	R Twining	Clerk's salary January – Month 10	551.87	
1/2/17	1157	East Hampshire CAB	Grant to East Hampshire CAB	100.00	
1/3/17	1158	HALC	Training course – Transparency code	15.00	3.00
1/3/17	1159	Eric Neller	Making and fitting new hand rail	70.00	
1/3/17	1160	R Twining	Clerk's salary February – Month 11	551.87	
			Total Payments for Authorisation	1,347.74	14.80

Total Receipts Received

Date paid in	Bacs/Paying In book	From	Details	Total (£) Receipts
12/1/17	500104	Various	Paul & Zara Hrycyszyn £40; Aly Ryan £40; Bill Butt £10	90.00
14/2/17	500105	Various	Worldham WI £81, E Grillo £20; R Walker £10	111.00
20/2/17	Bacs	HMRC	Yearly VAT refund	364.17
			Total Receipts Received	565.17

Councillors noted that before the next Parish Council meeting three payments will need to be made: Kate Denyer – village hall expenses of £32.93 and to R Twining Clerk's salary March – Month 12 of £551.87 and R Twining, Clerks expenses of £55.18. Income of £300 had been received and banked since the agenda had been prepared from the Worldham Community Group. After these payments and receipts the balance of the TSB current account will be £170.30

b) To agree to close the HSBC account and to transfer the funds to the TSB current account

The Clerk reported that he had received a letter from HSBC dated 26th January 2017 stating that as the account had been an inactive account for over a year HSBC are planning to close the account on 1st April. The Clerk had visited HSBC in Alton who confirmed that there would be no charge to transfer the funds to the Parish Council's TSB account.

The Clerk had drafted a letter to HSBC with instructions for HSBC to close the account and the balance be transferred to the TSB account.

Cllr Aldridge proposed and seconded by Cllr Blake that the HSBC account be closed and the letter authorising the closure be signed by Cllr Blake and Cllr Trigwell-Jones. AIF

140/16 Planning

a) Applications received, decisions and actions made since last meeting
None

b) To consider and decide on the Parish Council's response to planning applications received since the last Parish Council meeting.

WPC ref number: wpc 2016/19 SNDP Ref number: SDNP/16/06378/FUL
Site address: Unit 1 Shelleys Lane, East Worldham Alton GU34 3AQ
Proposal: Portakabin for use as office

Councillors resolved: No objection to the planning application

WPC ref number: wpc 2016/20 SNDP Ref number: SDNP/17/00544/FUL
Site address: Squirrels Leap, Church Lane East Worldham Alton GU34 3AS
Proposal: Detached garage

Councillors resolved: Worldham Parish Council is unable to comment in detail on this planning application due to the inadequacy and inconsistency of the site plans. The Parish Council has clear concerns on the impact of the roots of the nearby trees protected by TPO's. The Parish Council hopes and expects that the Arboricultural Officer will make a detailed response to the application.

WPC ref number: wpc 2016/21 SNDP Ref number: SDNP/17/00643/FUL
Site address: Land adjacent to 6 Drove Cottages, Blanket Street East Worldham Alton
Hampshire GU34 3BA
Proposal: Conversion of existing Hop Pickers' cookhouse to two bedroom residential dwelling

Councillors resolved: No objection to the planning application. However the Parish Council is disappointed that there was no reference within the application to the Worldham Village Design Statement which has been adopted by both the SDNPA and EHDC as a Material Planning Consideration.

WPC ref number: wpc 2016/22 SNDP Ref number: SDNP/17/00715/FUL
Site address: 4 Binswood View Business Centre, Hartley Lane Oakhanger GU35 9JW
Proposal: Proposed agricultural building for storage use

Councillors resolved: No objection to the planning application

c) To consider and decide on the Parish Council's response to planning applications received since the agenda was published *if any*:

None received

The Clerk reported that County Councillor Mark Kemp-Gee had been advised by Hampshire County Council that planning permission for the anaerobic digester at Hartley Park Farm, had expired on 24th October 2016.

The Clerk reported that County Councillor Mark Kemp-Gee had advised HCC of breaches of the planning conditions at the Williams Crushing site on Green Street that had occurred after a visit by the HCC enforcement officer. HCC will continue to monitor this site proactively

141/16 To receive and approve a report from the Clerk regarding:

a) Correspondence received

The Clerk reported that he had received the following correspondence:

- i) The SDNPA has now adopted its Community Infrastructure Levy Charging Schedule.
- ii) EHDC debated the issues over plans to change flight paths over East Hampshire at its Full Council meeting on Thursday and heard from local organisations that will be affected. The changes would lead to more flights at lower altitudes over large parts of East Hampshire. Settlements affected would include, Kingsley, Selborne and West Worldham.
- iii) The Clerk reported that the Local Government Boundary Commission for England (LGBCE) has notified EHDC that it will be conducting a boundary review of the district council's internal ward boundaries. The review will consider the number and boundaries of the district's wards based on population projections for 2023. It will not consider:
 - the district's external boundary
 - parish or parish-ward boundaries
 - creating or abolishing parishesThe external boundaries of Parish Councils will not be changed but there is a possibility that some internal ward boundaries within parishes may change to match new district ward changes. The first period of consultation will take place from 9th May to 17th July 2017.
- iv) The Clerk reported that he had received a Consultation document from EHDC on a revised Gypsy and Traveller Accommodation Assessment. Councillors decided not to respond to the consultation document.
- v) Valerio Pelizza of Canadian Solar had responded to Cllr's Trigwell-Jones request regarding the screening of the solar farm from B3004, the north side of the site and from the Hanger's Way. Their contractor will carry out all the outstanding works in March, starting from the 6th until the 25th, under their supervision.
- vi) The Clerk reported that Cllr Karin Clayton of Kingsley Parish Council had emailed him to arrange a meeting, preferably between 6th and 14th March, with Worldham Parish Council and the Parochial Church Council to discuss the possibility of siting a fixed wireless broadband transmitter on or in the grounds of the Church of St Mary the Virgin in East Worldham. Will Dear from Pine Media will attend the meeting and bring with him the transmitter and full details of the design. Cllr Karin Clayton and councillor, Richard Coury, will attend the meeting.

Councillors discussed the background to the proposed meeting suggested by Kingsley Parish Council and the issues of Worldham Parish Council being involved in any proposed solution to seeking to provide improved broadband to the community.

The majority of the Councillors thought that as this should be a Parish Project led by the Parishioners and not by the Parish Council. It was decided that the Parish Council doesn't have any further practical role to play in relation to Pine Media, bearing in mind that this is essentially a commercial venture. John Denyer would be asked if he was willing to take forward the project and that Councillors should provide Cllr Clayton with their dates that they are available to attend any meeting if they wished to do so.

The Clerk suggested that a presentation on broadband could be made at the Parish Assembly with the possible establishment of a Parish Project Group, but he would need to know whether to include this on the agenda by 12th March.

Cllr Blake stated that he continues to follow the issue of broadband availability within the parish in a personal capacity.

b) Meetings to attend and attended

The Clerk reported that:

- i) He had attended the informal meeting of local Parish Clerks on Wednesday 1st March.
- ii) He had previously circulated to all councillors details of a workshop being held by HALC on the Planning Framework on Thursday 2nd March. No councillors had put their names forward to attend the workshop.
- iii) The next EHAPTC meeting will be on Wednesday 8th March at Greatham village hall at 7.30pm. The agenda will include:
 - Simon Jenkins - Head of Planning at EHDC who will talk about the planning role of Town and Parish Councils and liaison with planning officers.
 - The EHDC Boundaries review
 - Devolution update
 - TAG Farnborough proposals – Update on the latest information
 - HCC (Roads) – Community Funded Initiative for minor highway and transport improvements
 - Parish Charter – To note the current status of the Charter and feedback received
- iv) The HALC annual Conference will be on Wednesday 22nd March
- v) Grayshott Parish Council have arranged two evening training sessions on 12th and 19th October on the subject of Chairman training

142/16 To renew the Parish Lengthsman agreement led by Grayshott Parish Council

The Clerk reported that Grayshott Parish Council had confirmed that the lengthsman initiative is being continued in 2017/18 with each parish receiving £1,000, with 25% of that (£250) should be spent on Rights of Way. Grayshott Parish Council requires confirmation that Worldham Parish Council would like to continue with this initiative with Grayshott to remain as the lead council.

It was proposed by Cllr Fife and seconded by Cllr Trigwell-Jones the resolution to continue with the lengthsman initiative. All in favour and duly resolved.

Cllr Blake reported that the Lengthsman will undertake the work digging out the drainage ditches on Rookery Lane.

The Clerk reported that Cllr Gaffney had discussed with Jason Ebury, the Lengthsman, work to be carried out on repairs to the steps on the footpath leading down to Clay's Lane. This is estimated to cost £259 of material and circa 16 hours of labour.

Councillors decided that the Parish Council should apply for a Countryside access grant to carry out this work.

New Action Point March 02-17 Clerk to apply for a Countryside access grant to carry out work to the steps on the footpath leading down to Clay's Lane

143/16 East Worldham Village hall report

Cllr Gaffney reported the switch on the outside lights has been repaired. The pantomime held at the village hall had been a very successful community activity with £300 profit paid to the Parish Council for use of the village hall.

144/16 To receive a report from the Traffic Management Working Group.

The Clerk reported that he had requested a follow up meeting with Ian Janes and Nicola Waight, of Hampshire Highways to see how Worldham can take the traffic management issue forward. Ian Janes had responded saying that he had recently spoken with one of his transport team colleagues who explained that they are in the process of reviewing the Whitehill and Bordon transport corridors (such as the B3004) and, as a result, were not in a position to provide more information regarding Worldham specifically.

The Clerk reported that the Headley Parish Clerk used a SID (Speed Indicator Limiter) sign and may have 3 slots available for its use within other parishes. Councillors agreed that the Clerk should contact Headley Parish Council for further details.

New Action Point March 03-17 Clerk to contact Headley Parish Council for details about the use of a SID

145/16 To note and consider the grants available through Fieldfare

Councillors noted the possibility of applying for grant funding through the Fieldfare Leader Programme for renovating the village hall floor. Grants are normally up to 40% of the costs involved. Councillors agreed that the Clerk should contact Ken Brown, Fieldfare Programme Manager, for more information.

New Action Point March 04-17 Clerk to contact Ken Brown, Fieldfare Programme Manager, for more information about the Fieldfare Leader Programme

146/16 To note any issues regarding the state of the roads, pavements and footpaths in the Parish.

Cllr Trigwell-Jones reported that:

- Clancy Docwra had carried out a repair to a BT man hole cover.
- The pot holes around the fire hydrant in Wyck Lane were reported and meant to have been repaired, despite the evidence to the contrary.
- There is a pot hole in Blanket Street
- Mike Clark and she had dug out the entrance to the French Drain in Blanket Street.

147/16 To note any issues that has been brought to Councillors' attention

Cllr Gaffney requested that the Council arranges for the Highways Authority to paint white lines across the entrance/exit from Shelley's Industrial Estate onto Shelley's Lane. The Clerk was asked to arrange a meeting with the EHDC Highways Division to discuss these requirements.

New Action Point March 05-17 Clerk to arrange a meeting with the EHDC Highways Division to discuss painting white lines across the entrance/exit from Shelley's Industrial Estate onto Shelley's Lane.

148/16 Dates of Parish Council Meetings

Normally the first Wednesday of each month. To note the next Parish Council meeting will be held on Wednesday, 5th April, Annual Parish Assembly on 13th April (starting at 7.30 pm); Annual General Meeting 3rd May, Parish Council meeting 10th May

The Chairman closed the meeting at 10.30 pm

New Action Points

	Action detail	Owner
March 01-17	Clerk to obtain a quote from Paul Grace for cutting the grass in the playground.	Clerk
March 02-17	Clerk to apply for a Countryside access grant to carry out work to the steps on the footpath leading down to Clay's Lane	Clerk
March 03-17	Clerk to contact Headley Parish Council for details about the use of a SID	Clerk
March 04-17	Clerk to contact Ken Brown, Fieldfare Programme Manager, for more information about the Fieldfare Leader Programme	Clerk
March 05-17	Clerk to arrange a meeting with the EHDC Highways Division to discuss painting white lines across the entrance/exit from Shelley's Industrial Estate onto Shelley's Lane	Clerk

Actions points from previous Worldham Parish Council Meetings:
None