# LITTLE MARLOW PARISH COUNCIL

**Minutes** of the Council Meeting held on Tuesday 23<sup>rd</sup> April 2019 at The Pavilion, Church Road, Little Marlow SL7 3RS commencing at 8.00pm

### **UNCONFIRMED**

Present:	ridge (VB) – Chairman			
		llr G Fitchew (GF), Cllr V Morton (VM), Cllr R Randall	(RR)	
		1 member of the public present		
	The Attendance	Sheet was duly signed		
Minute Ref:	Agenda Item			
960/19	1. Apologies for Absence			
0.51440	J Murray – Parish Clerk, Cllr P Emmett (PE), Cllr R Mash (RM)			
961/19	2. Declarations of interest – pecuniary or prejudicial Cllr R Mash			
962/19	3. To approve Minutes of Council Meeting	g held on 12 <sup>th</sup> March 2019		
	The Council <b>RESOLVED</b> to accept the minutes of the meeting and they were duly signed by the Chairman.			
963/19	4. To take reports from theses minutes for	NOTE:		
		its. Cllr G Fitchew reported that quotes for this were	GF/	
		this was not justifiable. Approach Bucklands to suggest	Clerk	
	a solution and quote. 913/18 Cllr P Emmett to chase planting of memorial tree in memory of Cllr Innocent.			
	913/18 Cllr P Emmett to chase planting of memorial tree in memory of Cllr Innocent.			
964/19	5. Finance			
	a) To approve income and expenditure re	port for March 2019. It was RESOLVED to accept		
	the following financial reports:			
		March 2019		
	Current Account (incl £12,665.92 CIL)	£36,000.06		
	Petty Cash:	£281.12		
	Precept Account:	£13,590.32		
	Reserves Account:	£44,126.59		
	b) It was noted that all councillors were have	ing problems using their gmail accounts. Councillors		
		t up new e-mail accounts to replace the gmail accounts	JD	
	at a cost of £14.99 per month. Cllr Downes pointed out that this would still be a webmail account			
	and would therefore still cause Councillors the same difficulties as the gmail account. Council			
	RESOLVED that Cllr J Downes would look into the feasibility of setting up outlook on the gmail accounts and would then arrange a training session.			
	c) The Council RESOLVED to adopt the new pay scales recommended by NALC. Cllr Brownridge			
	to notify the payroll clerk.			
		from £24 to £32 a month. It was noted that this was		
		several years and the dog bins had been well used. It	Clerk	
	was <b>RESOLVED</b> that LMPC should continue to provide this facility. e) The Council <b>RESOLVED</b> to set up Standing Orders/Direct Debits to regular payees in the list submitted by the Parish Clerk. f) The Council <b>RESOLVED</b> that councillors would perform a monthly accounting spot check. The Parish Clerk was asked to provide a check list and to prepare a rota.			
		ninutes of the budget meeting on 10 <sup>th</sup> April 2019.		

Chairman initials 1

965/19

#### 6. Planning

# a) Planning Report 23<sup>rd</sup> April 2019 Council Meeting

Planning applications received from Wycombe District Council have a deadline date of when consultation comments must be submitted. Should the deadline be before the next Council meeting – comments are submitted. In addition, the Council may discuss additional applications which have been received after the Agenda has been issued, to ensure this deadline has been met. Any queries, please contact the Clerk on 01628 890301. LMPC resolved to apply the following comment to TPO/CTREE applications – The Parish Council has no objection provided the work carried out is under the supervision of the WDC Tree Officer.

Wycombe District Council
WEEKLY LIST OF PLANNING APPLICATIONS up to 17.04.19

19/05578/FUL Received on 28.03.19 Target Date for Determination

23.05.2019

Other Auth. Ref:

Location: Woodlands House Winchbottom Lane Little Marlow Buckinghamshire SL7 3RN

Description: Householder application for construction of greenhouse

Applicant: Mr Richard Mash Woodlands House Winchbottom Lane Little Marlow SL7 3RN

Parish: Little Marlow Parish Council Ward: Flackwell Heath And Little Marlow

Officer : Alexia Dodd Level : Delegated Decision

LMPC No objections

Comment:

19/05895/CTREE Received on 10.04.19 Target Date for Determination

22.05.2019

Other Auth. Ref:

Location: Lockbridge House Lockbridge Road Bourne End Buckinghamshire SL8 5QT

Description: Fell 2 x Horse Chestnut Trees (A & B)

Applicant : Mr Charles Smith Lockbridge House Lockbridge Road Bourne End

Buckinghamshire SL8 5QT

Parish: Little Marlow Parish Council Ward: Flackwell Heath And Little Marlow

Officer: Sally Clark

Level: Delegated Decision

LMPC Tree Comment

Comment:

19/05904/CTREE Received on 10.04.19 Target Date for Determination

22.05.2019

Other Auth. Ref:

Location: Lanterns Sailing Club Road Bourne End Buckinghamshire SL8 5QS

Description: Fell 1 x Conifer Cypress (1)

Applicant: Mr Henry Stanley Lanterns Sailing Club Road Bourne End Buckinghamshire Sl

5QS

Parish: Little Marlow Parish Council Ward: Flackwell Heath And Little Marlow

Officer: Sally Clark

**Delegated Decision** 

LMPC Tree Comment

Comment:

Chairman initials 2

	19/05614/FUL Other Auth. Ref: Location: Description:	Received on 20.03.19 Target Date for Determination 15.05.2019  Pump Lane Stables Pump Lane North Little Marlow Buckinghamshire SL7 3RD Construction of single storey extension to form equine operating theatre, chang use and extension of part of existing stables to form on site resider	
	Location :	Construction of single storey extension to form equine operating theatre, chang	
		Construction of single storey extension to form equine operating theatre, chang	
Ī		accommodation for vets including conversion of loft space to habitable rooms, roofing of whole building with slate tiles with installation of rooflights, solar panels and associated works (alternative scheme to PP/18/07898/FUL)	ntial re-
	Applicant : Agent :	Pump Lane Equine Veterinary Clinic Care of Agent Mr Jeff Emmett - JCE Planning & Architectural Consultancy Chetwood House Chilton Business Centre Chilton Aylesbury HP18 9LS	
	Parish :	Little Marlow Parish Council	
	Ward:	Flackwell Heath And Little Marlow	
	Officer :	Stephanie Penney	
	Level :	Delegated Decision	
	LMPC	No objections	
	Comment:	140 objections	
	19/05653/CTREE	Received on 15.03.19 Target Date for Determination 26.04.2019	
ļ	Other Auth. Ref:		
	Location :	Meadow Cottage School Lane Little Marlow Buckinghamshire SL7 3SA	
	Description :	Raise the crown by 3m and removal of branches on east side overhang	
	Applicant :	neighbours patio to 1 x Koelreuteria  Mrs Sheila Blair Meadow Cottage School Lane Little Marlow Buckinghamshire SL7 3SA	
ļ	Parish:	Little Marlow Parish Council	
	Ward:	Flackwell Heath And Little Marlow	
ļ	Officer :	Sally Clark	
	Level:	Delegated Decision	
	LMPC	Tree Comment	
	Comment:		
966/19	7. The Pavilion & F	Recreation Ground	
	that the revised co <b>RESOLVED</b> that C and that LMPC woul Residents Association <b>b) To approve the r</b> The Council RESOL to come off list of co	I quote and location of new playground equipment: Cllr J Downes reported st (including installation) for the inclusive roundabout was c£10k. It was cllr J Downes would investigate possible grant funding to contribute to the cost ld contribute up to £8k. £2k from outside bodies: Landfill grant specifically, plus on had a grant from Thames Water which could possibly be used.  Initiation of The Pavilion Refurbishment Committee on 26th March 2019:  LVED to accept the Minutes subject to a couple of amendments: David Rowe ontractors; approached to act as QS, on pro bono basis Bigs should read Begg.  The Pavilion refurbishment progress report: Progress report noted. Tender	JD
	documents to be sen	t soon. The Clerk would set a date for next Refurbishment committee meeting. ay meeting. Cricket club fixtures need to be identified and worked around. Plan	JD/ GF/ Clerk
		commendation for gang mower refurbishment following discussions with ext meeting re gang mowers and discussion with LMCC.	PE
967/19	8. Burial Ground		
	Contractor who had b	mmendation from Tender Committee on the Burial Ground Contract - The been awarded the contract had withdrawn. The Council RESOLVED to award the of the contract to Steve SR Farm Contracts.	Clerk

Chairman initials 3

	b) To approve the minutes of the Burial Ground Committee meeting on 26 <sup>th</sup> March 2019. The Council <b>RESOLVED</b> to accept the minutes. The Clerk would arrange a date for the next Burial	Clerk	
0.60.44.5	Ground Committee Meeting.		
968/19	<ul> <li>9. Allotments</li> <li>a) To consider preparing vacant plots for new tenants - Allotment holders coffee mornings were well attended. The Council RESOLVED to turn down the request for a skip. The Council also RESOLVED to offer vacant allotments rent free for a year in return for the new allotment holders clearing their new plots themselves. Clerk to ask Bucklands to quote for clearing the vacant plots.</li> </ul>	Clerk	
969/19	10. Annual Parish Meeting Friday 17th May 7.30pm AB.		
	<ul> <li>a) Draft Agenda approved. Number of councillors unable to attend.</li> <li>b) Rose bowl nominees. No nominations were received from Councillors. Cllr V Brownridge to ask Vicar Sarah Fitzgerald and Barbara Wallis, WI for suggestions which she would circulate to Councillors for consideration. The Council RESOLVED not to award the Bowl if there were no suitable candidates and to introduce a new system for seeking nominations in 2020.</li> </ul>	VB	
970/19	11. Annual Parish Council Meeting 28th May 7.30pm		
	Little Marlow Parish Council Spring Newsletter 2019	Clerk	
	It was agreed that content should be gathered for the newsletter by mid-April, to be distributed early May. Cllr K Acres to write a piece regarding sewage works report to WDC.	KA	
971/19	12. Fly tipping	KA	
	a) Cllr V Brownridge gave an update on the flytipping issue and confirmed that LMPC will carry on applying pressure to the landowner, Bucks CC, WDC and Thames Water to manage the clear up. Cllr V Brownridge to go back to Bucks CC and Thames Water regarding securing the entrance to Muschalik Road and the gate.  Cllr V Brownridge reported grab lorry and skip attracting more waste. Court case 3/4/19 but defendant didn't turn up, he will be arrested without bail.	VB	
972/19	13. Reports from outside bodies -		
	<ul> <li>a) WDALC - Guest presenters will be encouraged.</li> <li>b) Marlow Community - Cllr V Brownridge attended: topics discussed were bollard on bridge to be replaced with something more substantial and country park access from Marlow.</li> <li>c) Marlow Society - Alley way through Shanly Homes, Portland Alley development noted as right of way.</li> </ul>		
973/19	15. Clerk's report n/a		
974/19	16. Correspondence to the Council - Two enquiries were received regarding request for benches in cemetery. The Council RESOLVED in principle to agree to the benches but to make a charge because there would be a maintenance cost to the Council. Clerk to investigate. Guidelines would also need to drawn up on suitable materials, size and	Clerk	
	sustainability.  Email about Abbotsbrook Bridge Club discount due to move from AH to The Pavilion to allow APM to take place at AH.  If Councillors receive correspondence please pass on to the Clerk to respond on the council's behalf	Clerk	
975/19	18. Items to be included in next meeting - Fire Brigade chase up, PITP car parking	All	
976/19	19. Dates of next meeting – Annual Parish Meeting – 17 <sup>th</sup> May 2019 Abbotsbrook Hall 8pm, Annual Council & Parish Meeting 28 <sup>th</sup> May 2019 from 7.30pm		
There being	g no further business to be transacted the meeting was closed at 9.55pm		

### **Abbreviations:**

LMPC	Little Marlow Parish Council	WDC	Wycombe District Council
BCC	Bucks County Council	SLCC	Society of Local Council Clerks
CDC	Chiltern District Council	WDALC	Wycombe District Assoc. of Local Councils
PCSO	Police Community Support	ROW	Rights of Way
	Officers		
LAT	TfB Local Area Technician	BALC	Bucks Association of Local Councils
<b>LMRA</b>	Little Marlow Residents' Assoc	LGPS	Local Government Pension Scheme
VAS	Vehicle Activated Sign	LMLCP	Little Marlow Lakes Country Partnership

Chairman initials4

AVDC	Aylesbury Vale District Council	MK	Milton Keynes
FoOV	Future of our Village	GDPR	General Data Protection Regulations
Signed: Chairman			
Date: Please not Council M		 E <b>D</b> followi	ng resolution at the following Full

 $Chairman\ initials 5$