



WHITTINGHAM, CALLALY & ALNHAM PARISH COUNCIL

<https://northumberlandparishes.uk/whittingham>

Clerk: Sarah Trushell | whittinghampc29@gmail.com | 07455 004164

Dear Councillor,

You are hereby summoned to attend the Meeting of the Parish Council on **Tuesday 15th September 2026, 7pm** at **Whittingham Memorial Hall**, for the purpose of transacting the following business.

Members of the public and press are invited to attend.

Please note that meetings may be audio recorded by the Clerk solely for administrative purposes connected with the drafting of minutes.

AGENDA FOR THE PARISH COUNCIL ORDINARY MEETING

1. Apologies for Absence

To receive and approve any apologies for absence.

2. Declaration of Interests

Members to declare any disclosable pecuniary interests, other registerable interests, or non-registerable interests in items on the agenda.

3. Co-option to the Vacant Whittingham Seat

- a) To consider the applications received and resolve whether to co-opt a candidate.
- b) Subject to a candidate being co-opted, to receive their signed Declaration of Acceptance of Office.

4. Public Participation

To allow members of the public to make representations, ask questions, or raise issues, on agenda items or other parish matters (maximum 15 minutes). The Chair may direct that a response be given at a later date.

5. Minutes of the Previous Meeting

- a) To consider approval or amendment of the minutes of the meeting 21st July as a true record.

6. Matters Arising

To receive information or updates on items from previous minutes not included elsewhere on the agenda (for information only, no decisions to be made).

7. Parish Council Administration Matters

a) Neighbourhood Plan

To receive an update from the Neighbourhood Plan Steering Group ; to consider the proposed membership changes, and to consider and resolve any actions arising.

b) Governance Documents To consider and adopt an Information Technology Policy.

c) Meeting Summaries

To review the arrangements for producing informal summaries following



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Parish Council meetings and agree responsibility for preparing, approving and publishing future updates, including whether to establish a councillor rota.

8. Community Matters

a) Parish Projects

To receive an update and consider any further actions required on the following ongoing projects:

i) Cast Iron Road Signs

ii) Telephone Box

iii) Bus Shelter

b) Donation Plans

To consider options for the use of donated funds held by the Council, including the proposed footpath project, and to resolve any necessary actions.

c) Grass Cutting and Verge Management

To consider the future grass-cutting and verge-management approach in Whittingham, including cutting frequency and biodiversity considerations, and agree any representations to NCC.

d) Bridge Island planting

To receive the proposed planting plan, consider the use and future management of Bridge Island, and agree any actions subject to the necessary permission and maintenance requirements being confirmed by NCC.

e) Road Safety

i) To receive an update on the Council's representations concerning the A697 junctions and any proposals being developed by Northumberland County Council.

ii) To consider whether to pursue an extension of the Whittingham 20 mph area along the Glanton road, including whether resident consultation and a further speed survey should be requested.

f) Whittingham Green Tree

To receive an update concerning the dangerous sycamore tree on Whittingham Green, consider quotations received and approve any necessary expenditure and appointment of a contractor.

9. Planning Matters

a) 26/03040/FUL, 4 Callaly High Houses: To consider the application and agree the Council's response.

b) 26/03041/LBC, 4 Callaly High Houses: To consider the listed-building consent application and agree the Council's response.

10. Financial Matters:

a) Transaction Report



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To receive and approve the Schedule of Receipts and Payments

b) Bank Reconciliation

To receive and approve the bank reconciliation to 15/09/2026

c) Payments for Authorisation

To consider and approve the schedule of payments for authorisation

11. Items for Information or Future Agendas

To receive items for information only and to determine any matters to be included on future agendas

12. Date of next and future meetings

To confirm the date of the next meeting.