

MINUTES OF MONTACUTE PARISH COUNCIL
MONTHLY MEETING HELD ON
WEDNESDAY 15TH OCTOBER 2025
IN THE PAVILION



	Action
25/121/a PRESENT: Members: Mr A McFarlane (Acting Chairman), Mrs S Bartlett, Mr J Davies, Mr T Harper, Mr M Myram, Mr B Owen, Mrs H Stokes and Mr D Warry Others: Mrs S Moore (Clerk), and no members of the public. Hewitson (Unitary Authority Councillor) and Mr Oliver Patrick (Unitary Authority Councillor)	
25/122 DECLARATIONS OF INTEREST Cllr McFarlane declared an interest in planning applications 25/02091/COL and 25/01513/DOC1 Cllr Davies declared an interest in the proposed therapy report.	
25/123 PUBLIC SESSION None declared.	
25/124 UNITARY COUNCILLORS The Unitary Councillors' report for September had been circulated to councillors.	
25/125 MINUTES OF PREVIOUS MEETING It was RESOLVED to approve and sign the Minutes of the September Parish Council meeting.	
25/126 MATTERS ARISING FROM MINUTES <u>Review of Actions List</u> The action list was reviewed: <ul style="list-style-type: none"> • Security barrier adjustment: - Ongoing • Allotment Trees & Hedges: These will be scheduled to be cut back in the winter. • Allotment Gate: Cllr Harper has contacted Avis on alternative locking methods and is waiting a reply - Ongoing • Allotment Water Trough: It was RESOLVED to purchase a trough and piping. This will come out of the allotment ring-fenced funds. It was also AGREED to get quotes for the groundworks • EV Charging Points in Recreation Ground Car Park: It was AGREED to put this on hold until further discussions have been held on the car park project • Damaged Bollard in Wash Lane: A verbal quote has been received, and a discussion was held (see Minute ref: 25/128/e ii). • Caretaker Position: The job description has been finalised, but the advert needs to be written and published. 	Cllr Harper Cllrs Harper & McFarlane Cllr Harper Clerk Clerk
25/127 SPORTS & LEISURE 25/127/a Play Area & Recreation Ground i. Play Area	

<p>The monthly play inspection report had been circulated to councillors. Following on from the annual playground inspection Cllr McFarlane reported:</p> <ul style="list-style-type: none"> • The hinge had come loose and so the gate had dropped on the new pedestrian gate into the recreation ground. This has now been fixed. • The gate into the play area does not fully shut. Despite this, the gap does not cause a trap issue and still shuts safely and slowly. • The basket swing is serviceable. • Cllr McFarlane said he has priced up a new Oak sleeper for the balance beam from Bradfords. This will cost £40.80 incl. VAT, and this will be fitted in due course. <p>ii. <u>Recreation Ground</u></p> <ul style="list-style-type: none"> • <u>Youth Football</u> The Clerk gave an update on the youth football. The Club's committee's main concern was the lack of storage. The Clerk has suggested a meeting with the youth football committee, and it was AGREED for the Recreation Ground Working Group to meet with the youth football committee. • <u>Car Park</u> A discussion was held, and it was AGREED to arrange a meeting with the National Trust. • <u>Hedge</u> Cllr McFarlane has asked the National Trust to get the hedge cut back behind the pavilion as it is overgrown and encroaching into the recreation ground. <p>iii. <u>Pavilion</u> No report</p> <p>25/127/b <u>Any Other Issues</u> None declared</p>	<p>Cllr McFarlane</p> <p>Clerk</p> <p>Clerk</p>
<p>25/128 <u>VILLAGE ENVIRONMENT</u></p> <p>25/128/a <u>Allotments</u> It was agreed to advertise the vacant plots.</p> <p>25/128/b <u>Crime & Anti-Social Behaviour</u> The Clerk had circulated the statistics from the police website for August to councillors.</p> <p>25/128/c <u>Footpaths</u> It was reported that the tree roots of a Leylandii tree were lifting the tarmac on the footpath between St Michaels View and Hyde Road. This tree is the garden of an Abri owned property. It was AGREED to contact Abri.</p> <p>25/128/d <u>Ground Maintenance</u> It was reported that the alleviation ditches needed cutting back.</p> <p>25/128/e <u>Highways & Transport</u></p> <ol style="list-style-type: none"> i. <u>Speedwatch</u> Cllr Myram confirmed the continuation of Speedwatch. ii. <u>Wash Lane</u> The hamstone pillar has been removed for safety reasons and quotes are being sourced for its repair or replacement A discussion was held regarding the lack of visibility coming out of Wash Lane into Middle Street and that they have been several near misses. This is mainly due to the overgrown vegetation and parked cars. It was AGREED to contact the owners on either side of the junction requesting the overgrown vegetation is cut back. It was also AGREED to contact Highways requesting that the double yellow lines are extended on both sides of junction. iii. <u>Other Highway Issues</u> The Clerk reported there had been an accident on the road link road between the A3088 and Montacute Road. It appears that a vehicle coming off the A3088 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p>was travelling too fast and lost control. The air ambulance was called to the scene.</p> <p>25/128/f National Trust The National Trust will be strip cutting the Ash trees on St Michaels Hill. Some trees have fallen down due to Ash Dieback.</p> <p>25/128/g Street Lighting Cllr Warry said he has reported streetlight no.26 in Yeovil Road. This light was damaged by a fallen branch.</p> <p>25/128/h Triangle Trust Cllr Warry mentioned that the annual Christmas bazaar is being held on 29th November in the Memorial Hall in Stoke sub Hamdon.</p> <p>25/128/i Any Other Issues None declared.</p>																																									
<p>25/129 MEMBERS' & CLERK'S REPORTS</p> <p>A discussion was held regarding the Christmas tree lighting ceremony and the power arrangements.</p> <p>Cllr McFarlane mentioned that there was a new Royal British Legion Poppy Appeal coordinator and about the wreath for the Parish Council for Remembrance Sunday. The Clerk said the Council normally pay £35 and this comes out of the s.137 contribution. It was RESOLVED to purchase a wreath. It was AGREED for the Clerk to contact the coordinator.</p>	Clerk																																								
<p>25/130 FINANCE</p> <p>25/130/a Matters for Report:</p> <p>i. Monthly Bank Reconciliation</p> <p>The Clerk gave the monthly bank reconciliation as of 30th September 2025:</p> <table> <tbody> <tr> <td>Current Account</td> <td>£ 250.00</td> </tr> <tr> <td>Business Reserve Account</td> <td>£102,881.68</td> </tr> <tr> <td>Pavilion Reserve Account</td> <td>£ 35.89</td> </tr> <tr> <td>Total</td> <td>£103,167.57</td> </tr> <tr> <td>Plus Outstanding Deposits</td> <td>£ 0.00</td> </tr> <tr> <td>Less Outstanding Cheques</td> <td>£ 85.00</td> </tr> <tr> <td>Total as Cash Book</td> <td>£103,082.57</td> </tr> </tbody> </table> <p>Ring-Fenced Amounts:</p> <table> <tbody> <tr> <td>Sports Pavilion</td> <td>£ 13,382.17</td> </tr> <tr> <td>Play Equipment</td> <td>£ 6,084.43</td> </tr> <tr> <td>Asset Management</td> <td>£ 18,559.00</td> </tr> <tr> <td>Pavilion & Grounds Bookings</td> <td>£ 156.00</td> </tr> <tr> <td>Allotment Rent & Donations</td> <td>£ 2,469.41</td> </tr> <tr> <td>Allotment New Plot Deposits</td> <td>£ 637.50</td> </tr> <tr> <td>Allotment Gate Key Deposits</td> <td>£ 450.00</td> </tr> <tr> <td>Total</td> <td>£ 41,738.51</td> </tr> <tr> <td>Budget Working Capital</td> <td>£ 61,344.06</td> </tr> </tbody> </table> <p>ii. Monthly Direct Debits</p> <p>The monthly direct debits paid in September</p> <table> <tbody> <tr> <td>HugoFox</td> <td>£ 23.99</td> </tr> <tr> <td>National Trust</td> <td>£ 29.17</td> </tr> <tr> <td>Eon Next</td> <td>£ 12.13</td> </tr> <tr> <td>Total</td> <td>£ 65.29</td> </tr> </tbody> </table>	Current Account	£ 250.00	Business Reserve Account	£102,881.68	Pavilion Reserve Account	£ 35.89	Total	£103,167.57	Plus Outstanding Deposits	£ 0.00	Less Outstanding Cheques	£ 85.00	Total as Cash Book	£103,082.57	Sports Pavilion	£ 13,382.17	Play Equipment	£ 6,084.43	Asset Management	£ 18,559.00	Pavilion & Grounds Bookings	£ 156.00	Allotment Rent & Donations	£ 2,469.41	Allotment New Plot Deposits	£ 637.50	Allotment Gate Key Deposits	£ 450.00	Total	£ 41,738.51	Budget Working Capital	£ 61,344.06	HugoFox	£ 23.99	National Trust	£ 29.17	Eon Next	£ 12.13	Total	£ 65.29	
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iii. Water2Business Credit
 The Clerk confirmed that the credit of £297.69 had been received.

iv. Quarterly Budget Comparison Report
 The quarterly budget comparison report had been circulated to councillors. The Clerk reported that the expenditure was under budget at the halfway point in the financial year.

25/130/b Invoices Payable

Invoices payable

Sarah Moore	September Expenses &		
	Reimbursements	£ 272.56	BACS
Evis Ground	Grass Cutting and Lengthsman		
Maintenance	Work for September	£ 971.28	BACS
Paull & Co Ltd	Christmas Tree	£ 174.00	BACS
	Total	£ 1,417.84	

It was **RESOLVED** to approve the payments.

25/130/c Other

No reports

25/131 PLANNING

25/131/a Parish Planning Working Party Feedback on Applications:

25/02297/TCA – notification of intent to fell no.1 tree within a Conservation Area – Lavender Cottage, 1 Middle Street, Montacute TA15 6UZ – the Parish Council are not required to comment

25/131/b Planning Decisions and Reports

Decisions:

25/02091/COL – application for a Lawful Development Certificate for the proposed erection of a single storey rear extension – Woodstock Middle Street Montacute Yeovil Montacute Somerset - Refused. It was AGREED to contact the Planning Department of the continuation of work.

24/00750/FUL – conversion of existing agricultural building to create a single dwelling with garaging and associated works as well as demolition of existing buildings – Land at Icicle Barn, Lower Town, Montacute – approved

25/01796/DOC1 – discharge of Conditions no. 3 (repainting) and no. 4 (rooflights) of planning application 23/02767/LBC – 6 The Borough, Montacute TA15 6XB – Conditions discharged.

Reports:

25/02103/FUL – development of 61 dwellings with associated access, sustainable drainage provision, open space, landscaping and associated infrastructure – Land OS 2964 Link Road to A3088, North of Stanchester Academy, Montacute –Awaiting decision. The Parish Council have objected to this application.

25/01904/LBC – proposed structural repairs to the north and south stairs and protection of the upper surface of stone treads and landings – Montacute House, Bishopston, Montacute TA15 6XP –Awaiting decision

25/02000/LBC – vaulting the master bedroom ceiling, insertion of two conservation roof lights and removal of the modern partition wall between the hall and sitting room – 6 The Borough, Montacute, TA15 6XB – awaiting decision.

25/01513/DOC1 – discharge of Conditions no. 4 (new stonework), no 5 (repainting works) and no. 9 (works of making good) of planning application 21/03732/LBC – Abbey Farm, Bishopston, Montacute TA15 6UA - Status unknown

25/01224/FUL – the proposed development of a trunk road service area and associated development – part land OS 0023, Cartgate Roundabout, Tintinhull, Yeovil TA14 6RA – awaiting decision

Clerk

<p>25/00247/FUL – residential development to provide no. 7 dwellings, vehicular access and associated landscaping – Land at Mason Lane, Montacute TA15 6UH – awaiting decision.</p> <p>24/01233/FUL – the proposed change of use to a children's farm includes the conversion and reuse of 2 existing agricultural buildings/barns together with a small extension to barn A, the provision of a parking area, the upgrading of existing field gate access onto/from Montacute Road, and the formation of a new access track leading from the upgraded access to the parking area and lane out viewing paddocks – Stoneshells Farm, Montacute Road, Tintinhull, Yeovil BA22 8QD – awaiting decision.</p>	
25/132 GOVERNANCE	
No report	
25/133 CORRESPONDENCE	
None declared	
25/134 ITEMS FOR FUTURE AGENDAS	
Recreation Ground Working Group report Budget 2026/27	
25/135 DATE OF NEXT PARISH COUNCIL MEETING	
There being no further business, the meeting was closed at 8.14pm. The next meeting will be held in the pavilion on Wednesday, 19 th November 2025.	