

BURNISTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,
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PARISH COUNCIL MEETING

Tues 5th January 2021 at 6.45pm

Public Welcome

To be held online – go to zoom.us and enter the meeting ID 872 1330 5922 and the password 272801

For those with poor or no internet connection, access the meeting (audio only) by ringing 0131 460 1196 and entering the meeting ID and password given above.

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure, please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of meeting of 1st December 2020 (*enclosed*) to approve and sign.
Meeting to be suspended by Chairman to allow for next item.
4. Public Open Forum.
Meeting to be re-convened to continue with business on the agenda.
5. To consider & if appropriate, agree action on matters raised in the Public Open Forum.
6. Reports to receive (as available) & agree action as appropriate – Police, County, Borough, Clerk - not to exceed 15 minutes in total.
7. Updates on matters from previous meeting to receive & agree action as appropriate
 - a) Burniston Show [*Minute 28/20a*] refers];
 - b) Cherry tree removal/replacement Stone Quarry Rd [*Minute 67/20a*] refers];
 - c) AJ1 Road Safety Fund [*Minute 67/20b*] refers].
8. Correspondence:-
 - a) Correspondence received after 29/12/2020 & requiring a response before next meeting.
9. Planning Matters:-
 - a) Applications Received - none at preparation of agenda
 - b) Decisions Received to note:-
 - 1) 20/01852/HS Demolish garage, erect two storey side and single storey rear extension and front porch, 4 Ashdown Rise – granted;
 - 2) 20/02171/FL Convert offices into holiday flat (Use Class C3), Wayside Farm, Coastal Road – granted;
 - c) Planning matters received after preparation of agenda - to agree action as appropriate
10. Finance & Regulatory Matters:
 - a) Precept 2021/22 – to set precept (deferred from December meeting).
 - b) Ground maintenance/verge cutting tender – to receive anonymised list of tenders received [*enclosed*] and agree successful applicant.
 - c) Accounts to Authorise for online payment:- HMRC (Tax/NI Oct-Dec) £221-80;
11. Parish Councillors reports to receive [max. 5 mins/councillor please].
12. To agree the date of the next meeting (would normally be 2nd February).

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
29th December 2020

**MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD
VIRTUALLY ON THE Zoom PLATFORM ON TUESDAY 1ST DECEMBER 2020 AT 6.45PM**

Present: Councillor A Hill (Chairman)
Councillor A Backhouse
Councillor P Grimwood
Councillor B Marley
Councillor R Parsons
Councillor P Tidd (intermittent, sound problem)
County Cllr. D Bastiman (left 7.19pm), Mrs J Marley (Clerk).

Absent: Cllr. Graves

The meeting was called to order at 6.50pm

62/20 **APOLOGIES FOR ABSENCE:** Received and approved from Cllr. Backhouse (work).

63/20 **DECLARATIONS OF INTEREST.** None.

64/20 **MINUTES**

Having been previously circulated, the minutes of the Council meeting of 3rd November 2020 were **approved** as an accurate record and Cllr. Hill was **authorised** to sign them as Chairman of the meeting.

65/20 **PROCEDURAL MATTER** No suspension of Standing Orders for Public Open forum as no public present

66/20 **REPORTS**

- a) **Police:** Too early for November report – Clerk would email it to councillors as soon as it was to hand.
- b) **County & Borough:** County Cllr. Bastiman reported libraries were re-opening on 2nd December, opening times would be staggered. The Covid-19 infection rate had dropped in the last month from 570/100,000 to 140/100,000. An upcoming Overview & Scrutiny Committee is to decide whether or not to recommend to Council that the release of sky lanterns from all NYCC owned land is banned.
- c) **Borough** No report to receive.
- d) **Clerk:** No matters to report.

67/20 **UPDATES ON MATTERS FROM PREVIOUS MEETINGS**

- a) Cherry tree removal on Stone Quarry Road [*Minute 55/20 refers*] **noted** trees had been removed and replacement crab apple trees due to be planted later this week;
- b) AJ1 Road Safety Fund [*Minute 59/20 refers*] **noted** 1] subject to obtaining match funding, a grant of £2,131-36 had been awarded against the submitted bid of £7,612+VAT; 2] County Cllr. Bastiman had offered to contribute £750 via his Community Locality budget and this offer was gratefully accepted. **Proposed** Cllr. Parsons, **seconded** Cllr. Hill and **resolved** that the Parish Council fund the balance of £4,730-64 from reserves and cover the outlay & reclaim of the £1,522-40 VAT from general funds. **Agreed** Cllr. Parsons and Clerk to submit the necessary paperwork to the AJ1 Fund.

County Cllr. Bastiman left the meeting at this point.

68/20 **CORRESPONDENCE**

- a) Correspondence received after 24/11/20 requiring a response before next meeting – none.

69/20 **PLANNING MATTERS**

- a) **Applications received:-** None.
- b) **Decisions received & noted:-** None.
- c) **Planning matters received after 24/11/20:-** None.

70/20 **FINANCE MATTERS**

- a) **Precept 2021/22 – agreed** defer to January meeting as SBC had not yet provided the precept calculator.
- b) **Accounts to Authorise for online payment:-**

Advanced Trees & Remove 2 dead cherry trees Stone Quarry Road	£300-00	
Grounds		
D Bunyan	Extra IP65 box for Xmas light controls	£247-50
W P J & J Flinton	Cut Prickybeck hedge	£88-20

Agreed invoices be **authorised** for payment and Cllrs. Hill and Parsons to do the online authorisations within next 24 hours.

71/20 COUNCILLOR'S REPORTS:

Cllr. Hill reported he and Cllr. Parsons would be putting up the Christmas lights on 2nd December (the lights had all been PAT tested by Cllr. Parsons). He also reported 1] grass cuttings were being fly tipped in the bottom of the hedge opposite the houses at the limekiln end of Stone Quarry Road; 2] progressively more and more vehicles being parked around the Limestone Road/Stone Quarry Road junction which was reducing visibility; 3] it was time the "queues likely" signs on Coastal Road (which dated back to when the HWRC re-opened after the first lockdown) were gathered up – Clerk to contact Highways. Cllr. Marley asked 1] what arrangements had been made for watering the two new trees – **noted** Cllr. Grimwood would be doing this; 2] if anyone knew where the fastrac and large tanker was going which had been running through the village at great speed this last couple of weeks. Cllr. Grimwood reported on a complaint she had received from a person connected to Whisperdales Farm Ltd. regarding the length of time they'd given them to cut their field hedge on High St/Mill Lane. Clerk was able to share her screen so councillors could see the letter she had sent made no mention of a timescale for cutting the hedge. It was therefore assumed any letter with timescale must have come from NYCC. On behalf of Cllr. Tidd the Clerk reported a parishioner had complained about the lack of dropped kerbs at both ends of South End – Clerk to investigate and report to future meeting.

72/20 NEXT MEETING – **Agreed** to be held 5th January 2021 (may be virtual instead of face to face meeting) at 6.45pm.

There being no further business, the Chairman declared the meeting closed at 7.52pm.

DRAFT
for approval
5/1/2021

	A	B	C	D	E	F
GRASS						
Price/cut	£1,050.00	£750.00	£1,500.00	£546.25	£740.00	£743.75
Price for 8 cuts	-	£6,000.00	£12,000.00	-	£5,920.00	£5,950.00
Price for 10 cuts	£10,500.00			-		
Price for 15 cuts				£6,750.00		
Total price for weed spraying	£385.00	£200.00	£1,000.00	£320.00	£750.00	£580.00
PRICKYBECK						
Price/cut						
red&black line	£100.00	£200.00	£160.00	£67.50	£40.00	£65.00
Total price 4 cuts	£400.00	£800.00	£640.00	£270.00	£160.00	£260.00
1 cut bankside	£300.00	£200.00	£640.00	£90.00	£180.00	£260.00
WM&ROSE						
War Mem	£150.00	£300.00	£200.00	£90.00	£120.00	£480.00
Rose	£245.00	£150.00	£320.00	£315.00	£220.00	£320.00
TOTAL	£12,080.00	£7,850.00	£14,960.00	£7,902.50	£7,390.00	£7,915.00
Local (based within 20 miles of Burniston)	Yes	No	Yes	Yes	Yes	No
VAT reg	No	Yes	No	Yes	Yes	No
Contractor type	Small (established 20+ years) setup with limited staff. Specialises in garden/ground maintenance	Medium setup. Works nationwide across civil engineering, rail and ground maintenance	Small new startup. Specialises in garden/ground maintenance	Long established (30yrs+) specialist landscape maintenance contractor works nationwide via franchises	Long established (40yrs+) family based setup with employees. Specialises in landscaping, gardening and ground maintenance	Independent garden maintenance company, 28+ yrs experience. Small setup with limited staff
All hold relevant certificates and insurances						
NOTES	8 cuts not enough so have priced for 10 cuts minimum			8 cuts not enough, recommend 15 cuts/season		