

ULLESTHORPE PARISH COUNCIL

Minutes of the Ordinary Meeting of Ullesthorpe Parish Council held on Monday 1st July 2019 at Ullesthorpe Memorial Hall at 7.45pm.

Present Councillors: Lesley Chamberlain, Hugh Robertson Smith, Geoff Turley and Simon Smith.

In attendance: Katherine Clarke (Parish Clerk) and one member of the public.

19-085 To receive apologies for absence

Apologies for absence were received from Cllr Paul Longhorn and District and County Cllr Rosita Page.

19-086 To receive Declarations of Members' Interests on items on the agenda

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial they should withdraw from the room and not seek improperly to influence a decision about that matter.

No declarations of interest received.

19-087 Matters arising from the public

No matters raised.

The Chair agreed to bring forward agenda item 19-096 for discussion at this point in the meeting. Following conclusion of agenda item 19-096 the parishioner present left the meeting.

19-088 To approve and sign the minutes of the meetings held on 3rd June 2019

Cllr Chamberlain proposed signing the minutes of the meetings held on 3rd June 2019 as accurate, Cllr Robertson Smith seconded, all agreed.

19-089 Matters arising from the minutes of the meeting held on 3rd June 2019

- The garden competition will take place on Saturday 6th July 2019. Cllr Turley volunteered to accompany the judge around the gardens. Prizes will be awarded at the Craft and Produce Show will take place on 7th September 2019.
- Cllr Turley volunteered to attend the next meeting of the Magna Park Liaison Group as a representative of the Parish Council.
- The Parish Council will ask a representative from LCC to visit the village and assess who has responsibility for the overgrowth outside Hill Brow.

19-090 Financial Matters

a) Bank Reconciliation to 01.07.19

The last bank statement received, dated 05.06.19, has been reconciled to the cash book. Copies of the reconciliation have been circulated to the Parish Council. The reconciled balance is £33,955.91.

b) Accounts for Payment

Cllr Chamberlain proposed and Cllr Smith seconded payment of the following accounts, all agreed:

| CHQ NO | PAYEE | DETAIL | AMOUNT |
|--------|----------|---|---------|
| 001278 | BHIB | Insurance premium | £398.15 |
| 001279 | ICO | Annual data registration fee | £40.00 |
| 001280 | K Clarke | Parish Clerk salary and expenses (Jul 18) | £320.18 |
| 001281 | K Clarke | Garden competition prizes | £55.00 |
| 001282 | J Burton | Internal audit | £50.00 |

| | | | |
|--------|------------|--|---------|
| 001283 | Berry's | Annual railway footpath licence | £1.00 |
| 001284 | HDC | Emptying of waste bins | £156.41 |
| 001285 | K Clarke | Parish Clerk salary (Aug 18) | £226.79 |
| 001286 | H Fountain | Contribution to Horseshoe Hunt project | £100.00 |

19-091 Planning Applications

- 19/00601/FUL**
Erection of a single storey side extension and garage to front
31 Fairway Meadows, Ullesthorpe
Resolved: The Parish Council has comments to submit on the application.
- 19/00951/FUL**
Change of use from car park to car wash, to include installation of car wash canopy and sales hut and ancillary water treatment plant
Ullesthorpe Garden and Aquatic Centre, Lutterworth Road, Ullesthorpe
Resolved: The Parish Council objects to the application.
- 19/00955/FUL**
Change of use from public house and flat to a single dwelling, including demolition to the rear and alterations
The Dirty Duck, Main Street, Ullesthorpe
Resolved: The Parish Council objects to the application.

19-092 Grass Cutting

Since the last meeting Michael Siwecki has satisfactorily completed a trial cut of the playing fields. Cllr Chamberlain proposed asking him to undertake the grass cutting for the remainder of the season, Cllr Turley seconded, all agreed. The Parish Council will confirm tender requirements for the next season later this year and invite tenders. Cllr Robertson Smith will liaise with Phil Hague to arrange a key for the mower shed.

19-093 Village Maintenance

Cllr Turley has completed a walk around the village and compiled a comprehensive list of issues that need addressing. Cllr Turley suggest forming a maintenance committee of three people. Cllr Robertson Smith proposed an annual maintenance budget of £500.00 for the committee, Cllr Chamberlain seconded, all agreed.

19-094 Railway Cutting Project

- The Parish Council will ask Phil Hague for an update for the September meeting.
- A parishioner has contacted the Parish Council with some concerns which the Parish Council will investigate.

19-095 Neighbourhood Plan

An initial meeting of the people interested in assisting with the Neighbourhood Plan will be scheduled once funding is confirmed.

19-096 Horseshoe Hunt

Helen Fountain attended the meeting to discuss further her proposal made at the June meeting for an outdoor activity scheme to be held over the summer holidays for primary school children in the village. Helen has set up a Horseshoe Hunt and designed a leaflet and Facebook page. A print run of 150 leaflets is required for the primary school and shop etc. Cllr Smith proposed that the Parish Council funds the print run and donates £100.00 to the project for the purchase of prizes, Cllr Chamberlain seconded, all agreed.

19-097 Matters arising from the Councillors of Ullesthorpe Parish Council

- A decision needs to be made as to whether dogs are allowed on the playing fields or not.
- Only one notice of interest in the current Casual Vacancy has been received, the notice was from Stephanie Oswald. Harborough District Council have advised that UPC can now co-opt Stephanie on to the Parish Council. Cllr Chamberlain proposed co-opting Stephanie Oswald to the Parish Council, Cllr Robertson Smith seconded, all agreed.
- Cllr Smith advised that the deadline for applications to the Marc Smith Charity for a uniform grant have been extended.

19-098 Matters arising from District and County Councillor Rosita Page

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

19-099 Clerk's Report and Correspondence

- Claybrooke Parva Parish Council have asked Ullesthorpe Parish Council if they will review and comment on two current planning applications.

19-100 Items for a future meeting

- Updates on matters arising from agenda items above
- Website
- 50mph speed limit changes

19-101 Date of next meeting

The date of the next meeting is Monday 2nd September 2019 at 7.45pm in Ullesthorpe Memorial Hall. Members of the public are welcome.

The Chair closed the meeting at 10.16pm.

Signed as accurate by Cllr Chamberlain on 02.09.19.