

SUTTON UPON TERN PARISH COUNCIL

Minutes of the Sutton upon Tern Parish Council Meetings held at The Festival Centre, Market Drayton on Wednesday the 29th May 2019.

Present: Cllr A Jackson (Chair) Cllr M Dams (Vice Chair), Cllr C Swaithe Cllr L Jarvis, and Cllr J Danks
Clerk: Graham Bould. RAF Shawbury: Wing Commander Jordan & Warrant Officer Morley.
Nine Parishioners

ANNUAL PARISH MEETING:

30/19. The Chair formally welcomed everyone to the Annual Parish meeting which was then opened for comments from the public gallery. All Parishioners present attending from Buntingsdale raised several questions in terms of the Clive Barracks site at Tern Hill and its potential future usage. The Clerk took the meeting through the recently developed Joint Parish Council Master Planning visual map produced by Urban Vision the Planning Consultant as an aid to the type of thinking that has developed through the recently held workshop. These principles had looked at Economic Development and for example an electric transport hub link to student accommodation potentially with Higher Education partners. The thinking also included the development of land packages for self build, investment in the Education, Health and Transport infrastructure within the site; and partnership possibilities with organisations like the Woodland Trust in terms of land management of the woodlands which may include green burials. The Parishioners present were also encouraged to forward their observations and comments about the site which could also be fed through to the land owner and Shropshire Council as part of the Local Plan Review of Strategic Sites like Tern Hill. Cllr A Jackson the Chair of the Parish Council then addressed the meeting reflecting on the past twelve months which she indicated has passed by so quickly. The Chair thanked fellow members and the Clerk for their support and activity throughout the year. In doing so highlighted the positive role Cllr R Gittins plays as the local Shropshire Councillor for the area and the valuable contribution that Warrant Officer Morley makes from RAF Shawbury. Cllr A Jackson also indicated the importance of continuing to consult with Parishioners and the role the Parish Council is playing in terms of local planning applications and the input to the Clive Barracks land use planning brief under consultation for Tern Hill. Cllr Rob Gittins Shropshire Councillors report was communicated to the Annual Meeting, a hard copy of which is held on file.

Wing Commander Jordan then addressed the meeting with an update from RAF Shawbury and the huge amount of change taking place at the base. The Wing Commander touched upon the reduction in noise but that the pace will be building up with the relocation of the Army flying school to Shawbury, with an increase in low flying and night flying starting soon with flight safety being of paramount importance. A Parishioner enquired about access on the RAF web site in terms of the flying rotas, members agreed to facilitate the following link on the Parish Councils web site.

<https://www.raf.mod.uk/our-organisation/stations/raf-shawbury/flying-info/>

The Wing Commander went on to thank all the communities which surround the bases active sites without whose support the RAF would be unable to train their people for combat readiness at the front line. The Chair thanked all parties for their input and attendance, there being no further items for discussion moved to the next item of business.

ANNUAL MEETING:

31/19. Election of the Chair: Cllr M Dams proposed and Cllr C Swaithe seconded that Cllr A Jackson be elected Chair for 19/20, this was carried unanimously.

32/19. Election of the Vice Chair: Cllr A Jackson proposed and Cllr L Jarvis seconded that Cllr M Dams be elected Vice Chair for 19/20, this was carried unanimously.

33/19: To formally co-opt any members to the Parish Council: No applications presented.

34/19: Election of other officers as representatives to external bodies: Members agreed that Cllr C Swaithe represent the Parish Council at the Helicopter Liaison Group, Tern Hill Task Force and Emergency Planning. That Cllr M Dams represent the Parish Council at the North Shropshire Area Committee of SALC.

35/19. Apologies: Cllr R Gittins and Cllr B Maddox, (family commitments) and PC Alan Ambrose (West Mercia Police), the apologies were accepted.

36/19. Declaration of Disclosable Pecuniary or any other Interests and Dispensations: None declared.

37/19. Approval of the minutes of the meeting held on 27th March 2019: Cllr M Dams proposed and Cllr J Danks seconded that the minutes were a true and accurate record, the Chair then signed the minutes in the presents of Councillors.

38/19. Matters arising from the minutes not on the agenda:

1. Clive Barracks Tern Hill Strategic Development site: further to the presentation during the Annual Meeting members formally agreed that the Joint Parish Council brief to be forwarded to Shropshire Council and part of the Local Plan Review which included Strategic Sites
2. The Street lighting at Buntingsdale Park has been repaired.
3. Large poppies on lamp posts: Cllr L Jarvis agreed to look at the logistics and costs for this project.
4. A41 Crickmerry recent fatal accident: Highways and Police have agreed minor signage improvements
5. An updated Place Plan list of projects submitted to Shropshire Council was tabled for information.

39/19. Street Lights/Maintenance/repairs; opportunity to report any items requiring attention: Members agreed that Cllr C Swaithe's action minor repairs to the notice board at the Adastra on the A41 as the Parish Council is still on the waiting list (approx 12 months) with My Options for a new purpose built oak notice board. That the bus shelter on Hedley Way also be cleaned.

40/19. Correspondence: Email correspondence has been received from Cllr K Kearns that because of a family RAF posting to Scotland and Cllr B Hill because of increased business and family commitments both have resigned from the Parish Council. Shropshire Council will be informed in due course in terms of the two casual vacancies.

41/19. Courses/Meeting: Cllr C Swaithe's present his report from the last Tern Hill Task Force meeting, highlighting access points onto the A41 and congestion issues; a hard copy of which is held on the file.

42/19. Finance.

The following items were unanimously agreed and signed by the Chair and Clerk on the completion of a successful internal audit. The Certificate of Exemption and the Accounts for the period 1st April 2018 – 31st March 2019; including Approval of the Accounting Statement and Governance Statement for 2018-19. Members agreed the following invoices, payments and receipts set out below:

Number	Name	Amount
100316	Festival Drayton Centre (room hire)	£ 22.50
100317	SALC (affiliation)	£389.72
100318	SALC (training)	£ 27.00
100319	DM Payroll Services Ltd (data protection)	£110.60
100320	Warwickshire & West Mercia CRC Ltd (tow path)	£108.00
100321	Warwickshire & West Mercia CRC Ltd (tow path)	£ 54.00
100322	Derrick Moore (internal audit)	£ 68.00
100323	Zurich Municipal (insurance)	£283.42
100324	HMRC (PAYE)	£224.00
100325	Graham Bould (Q1 salary)	£950.81
100326	Graham Bould (expenses)	£ 48.89
100327	Stoke upon Tern PC (master planning) contribution	£941.37
DD	SWALEC: April 2019 street lighting	£ 18.96
DD	SWALEC: May 2019 street lighting	£ 18.39

Insurance Renewal and payments: agreed.

Additional signatures for the cheques: carried forward to the next meeting.

Clerks updated contract: as agreed and signed by the Chair and Clerk

Risk Assessment and Schedule of Assets 2019: agreed and signed by the Chair and Clerk

43/19. Planning Applications: 19/01804/FUL, 13 Manor Cottages, Woodseaves. **NO Objections.**

44/19. Highways & Footpaths: None

45/19. Items for the next Agenda: Definitive Rights of Way/clearing footpaths & Fly Tipping across the Parish

There being no other business the meeting closed at 21.00pm

Signed:

Date: 31st July 2019