

Eythorne Parish Council

mail to: clerk@eythornepc.kentparishes.gov.uk

TO: All Members Of Eythorne Parish Council

Due to lockdown guidance from Central Government to enable social and physical distancing to stop the spread of Corona Virus (COVID-19), the public meeting will not be held as usual on **13 May 2020**. The agenda as described below will be held via email between the full Parish Council for the AGM and May meetings.

Annual General Meeting Agenda

1. Present, Apologies; Reasons for Absence
2. Election of Chairperson
3. Signing of Declaration of Acceptance by Chairperson (To be signed at a later date)
4. Election of Deputy Chairperson
5. Completing Acceptance of Office Documentation for all Councillors, Declaration of Interests and amendments to Disclosable Pecuniary Interests – if applicable
6. Decision to continue the following committees and appointment of Councillors (if applicable):
Playground, Allotment, Recruitment and Appointments, Complaints, Grievance, Disciplinary, Tilmanstone Welfare and KALC Dover Area Committee (2)

Agenda

1. Councillors and other significant persons who have received documents will be marked present
2. Declarations of Interests
3. Approval of Minutes 8 April 2020 meeting (To be signed at a later date)
4. KCC and DDC Councillor and Community Warden
5. Finance Matters and Authorisation of Payments
6. Annual Return 2019-2020 –
 - i. *The Council is required by Council Standing Orders and the Accounts and Audit Regulations 2015 to carry out an annual review of the Financial Regulations and Risk Assessment*
 - ii. *The Council is required to approve the Statement of Internal Control for 2019-2020*
 - iii. *The Council has to formally resolve to approve the Annual Governance Statement (Section one) for 2019-2020. Once approved the Chairman and Responsible Financial Officer sign it.*
 - iv. *The Council has to formally resolve to approve the Accounting Statements for 2019-2020 (Section two) which the RFO has already signed, once approved the Chairman will sign.*

Included with the Accounting Statements are the bank reconciliation, receipts and payments account and a statement of variances between the previous year 2018-2019 and 2019-2020, both are required by the Accounts and Audit Regulations 2015 and are attached with a copy of the Return.
7. Planning - to include any applications with expiry dates before the next meeting: Applications, Decisions and Consultations
Applications:
 - i. *DOV/20/00304 – Erection of detached dwelling, car parking, new vehicle access and associated*

landscaping (existing boundary walls to be demolished) – Fronting Chapel Hill, Eythorne CT15 4AA (extension to 22 May 2020)

ii. DOV/20/00336 – Internal works include: Ground floor: replacement staircase, remove & insert new ii. ground floor partitions & opening to form utility room WC & insert vents. Infill hall opening, insert new stone floor finishes. Enlarge opening between kitchen & hall. Remove & insert new ceiling timber beams and joists to dining/living room including alterations to fireplace. First floor: remove and insert new shower room ceiling including replacing collar ties. External works include re-roofing incorporating a membrane, insert rear roof light, sun pipe and repoint west & north elevations. – Gardeners Cottage, Coldred Road, Eythorne CT15 4BE (extension to 27 May 2020)

iii. DOV/20/00412 – Variation of Conditions 1 (approved drawings) & 28 (ecological mitigations strategy) of planning permission (DOV/13/00654) – Former Tilmanstone Colliery Tip, Pike Road, Eythorne CT15 4ND (expires 15 May 2020)

iv. DOV/20/00443 - Rebuilding of fire damaged agricultural storage building including the erection of a first floor extension (part retrospective) - Barfrestone Court Farm, Barfrestone Road, Barfrestone, CT15 7JJ (expires 26 May 2020)

Decisions:

i. DOV/19/01241 – Retrospective application for the change of use of land and the erection of 5no. buildings for use as 2no. classrooms, tool and machine storage, toilet block, including change of use of adjoining land and erection of a woodland classroom – Woodpecker Court, 45 Wigmore Lane, Eythorne CT15 4BF – granted permission 20 April 2020

8. Matters Arising from Previous Minutes 8 April 2020 not elsewhere on Agenda

9. Allotments

10. Village Signs

11. Pike Road Parking Restrictions

12. Wigmore Lane Footpath

13. Village Hall Elvington Bridging Loan Request

14. Clerk Vacancy

15. Correspondence

i. Thank you letter from Citizens Advice Bureau for donation.

16. Any Other Matters

DM Ledger, Chair

May 2020