

Brandon Town Council
Full Council Meeting
Monday 4 December 2017

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held on Monday 4 December 2017 in the Council Chamber, The Old School House,
Market Hill, Brandon at 7.00 pm

Present: Cllr B Brabbs, Cllr P Callaghan, Cllr P Etherington, Cllr V Lukaniuk,
Cllr P MacLoughlin, Cllr D Palmer, Cllr P Ridgwell, Cllr R Silvester,
Cllr T Simmons, Cllr E Stewart, Cllr N Vant

Also Present: 17 members of the public

1. APOLOGIES FOR ABSENCE and approval of reasons tendered.
Cllr G Hughes, Cllr I Horner, Cllr S Smith

2. DECLARATIONS OF INTEREST None

3. TO RECEIVE, CONFIRM AND SIGN MINUTES of the Brandon Town Council
meeting of Monday 6 November 2017.

Proposer: Cllr Etherington
Seconder: Cllr MacLoughlin
Resolution Record No. **BTC/86/4/Dec/17**
CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE
GENERAL TOWN COUNCIL MEETING OF MONDAY 6 NOVEMBER 2017 BE
APPROVED

4. MATTERS ARISING

Cllr Ridgwell asked for Item 7 to read, “and also reported the steam train passing
through Brandon.”

5. PUBLIC FORUM

- Fengate Drove road improvements should be responsibility of FHDC.
- Claims SCC had compulsorily purchased part of front gardens on Norfolk side to
widen road
- Christmas Fayre enjoyed, and thanks to Cllr P Etherington were proposed by Cllr
Stewart, and seconded by Cllr Brabbs.
- Cllr Lukaniuk was asked to monitor the traffic and Pollution Survey
- The Victoria Avenue dropped curb was approved, and there was a complaint about
cyclists. It was pointed out that the bicycle ban had been removed 10 years
ago.
- A suggestion was made the double-lined area outside the doctors be made into
disabled parking.

Signed

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6. TO RECEIVE A REPORT FROM RAF LAKENHEATH

The Squadron Leader was unable to be present, but the Chairman passed on information that there would be traffic lights on the A1065 due to the building of hangars, etc, for up to 6 months which will affect traffic.

7. TO RECEIVE REPORT FROM INSPECTOR MARK SHIPTON

Questions were taken from councillors and members of the public about begging, parking, the future of PCSOs, van break-ins, investigating crime on traveller-sites, cyclists and cars with no, or faulty, lights, the Orchard and the possibility of locking it at night, the drug trade in Brandon and the jumping of red lights. In short, the Police will deal with matters if notified and subject to availability of man-power. The public are asked to report any illegal activity, to dial 101 and the problem will be noted.

8. TO RECEIVE WRITTEN REPORTS from County and District Councillors and Community Groups Representatives

Reports received from Cllrs Lukaniuk and MacLoughlin. Cllr Silvester reported that the disputed building at Small Fen Lane was being dismantled at last. Cllr Lukaniuk reported that Brandon Country Park was up for sale by SCC, and that this is the last Country Park as the other 4 have been sold. He would do his best to keep the Country Park in public hands and would report back when he knew something.

9. CORRESPONDENCE None

10. URGENT BUSINESS

Cllr MacLoughlin asked about the SCC and CAB initiative to enable areas to erect "No Cold Calling" signs. This was agreed to be a good idea and the Council would assist any streets that wished to take part. Cllr Lukaniuk claimed new housing was desperately needed and requested a debate in the matter. The Chairman felt the matter should be debated not just within the Council, but in a wider context and said that this would be arranged for next year.

That BTC required an 'official key holder'. It was proposed by Cllr Callaghan, and seconded by Cllr Brabbs that Cllr Vant be appointed. Emergency Services are to be informed.

CARRIED: Unanimous

The council were asked to approve: Initial Clerk trainings at SALC, £125 total.

Proposer: Cllr Callaghan

Secunder: Cllr D Palmer

Signed

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11. ACCOUNTS to approve the payments for November 2017

Proposer: Cllr P Etherington

Seconder: Cllr E Stewart

Resolution Record No. **BTC/87/4/Dec/17**

CARRIED: Unanimous

Signed

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BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE PAYMENTS FOR
NOVEMBER 2017

12. RESOLUTION Cllr P Etherington No. 242

Date		Supplier	Chq No	Nett	VAT
Nov 2017	64.00	L Brighthouse – Wages	200916		
Nov 2017	818.28	A Barnes – Wages	200917		
Nov 2017	33.47	P Clarke – Wages Balance	200918		
Nov 2017	93.90	S Evans – Wages Balance	200919		
Nov 2017	482.73	HMRC – Month 7 PAYE & NICs	200920	482.73	
Nov 2017	45.98	Travis Perkins Trading Co Ltd – Goods	200921	38.32	7.66
Nov 2017	151.68	Finevale Service Station – Fuel	200922	126.42	25.26
Nov 2017	73.56	J R Brabbs – Reimbursement	200923	73.56	
Nov 2017	37.22	P Callaghan – Reimbursement	200924	37.22	
Nov 2017	13.73	P Etherington – Reimbursement	200925	11.98	
Nov 2017	201.00	C Whitaker – Consultancy Fee	200926	201.00	
Nov 2017	108.00	C Whitaker – Consultancy Fee	200927	108.00	
Nov 2017	24.00	D Palmer – Travel Expenses	200928	24.00	
Nov 2017	150.00	Clocking Systems Ltd – Biotime	200929	125.00	25.00
Nov 2017	33.17	Travis Perkins Trading Co Ltd – Goods	200930	27.64	5.53
Nov 2017	20.100	SALC – AGM Supper x 2 delegates	200931	16.66	3.34
Nov 2017	594.00	Cambridge Asbestos – removal of yard guttering	200932	495.00	99.00
Nov 2017	50.00	RBL – Poppy Wreath	200933	50.00	
Nov 2017	110.17	Fengate Fasteners Ltd – Various Goods	200934	91.80	18.37
Nov 2017		VOID	200935		
Nov 2017	65.94	Giant Imaging Ltd – Christmas Fayre Banner	200936	54.95	10.99
Nov 2017		VOID	200937		
Nov 2017	38.32	Fengate Fasteners Ltd – Various Goods	200938	31.93	6.39
Nov 2017	294.00	Cambridge Master Locksmiths – Safe lock & keys	200939	245.00	49.00
Nov 2017	19.98	Jake Game – re-imburement for vase	200940	19.98	
Nov 2017	21.96	Double Quick (Anglia) Ltd – salt	200941	18.30	3.66
Nov 2017	475.00	Allotments Association – rent Signed	200942	475.00
Nov 2017	19.99	Alison Barnes – Reimbursement	200943	18.30	1.69

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Proposer: Cllr P Etherington
Seconder: Cllr B Brabbs
Resolution Record No. **BTC/88/4/Dec/17**
CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO ADOPT THE RISK REGISTER AS CIRCULATED IN SEPTEMBER

13. RESOLUTION from Cllrs P Callaghan, N Vant and P Etherington No 243

Seconder: Cllr B Brabbs
Resolution Record No. **BTC/89/4/Dec/17**
CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO AMEND STANDING ORDERS 9 (b) BY REPLACING “(3) CLEAR DAYS” WITH “(4) CLEAR DAYS”

14. RESOLUTION from Cllr P Callaghan No. 244

Seconder: Cllr N Vant
Resolution Record No. **BTC/90/4/Dec/17**
CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO ADOPT THE BDO AUDIT REPORT

15. RESOLUTION from Cllr P Callaghan No. 245

Seconder: Cllr V Lukaniuk
Resolution Record No. **BTC/91/4/Dec/17**
CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO ELECT THREE FURTHER MEMBERS, NAMELY CLLR BRABBS, ETHERINGTON AND STEWART, TO THE PLANNING COMMITTEE.

16. RESOLUTION from Cllr R Silvester No. 246

Cllr R Silvester apologised and explained that permission for the storage of the 2 charities’ filing cabinets and use of a meeting room for free had been granted by the previous Town Clerk

There followed discussion and support was requested in the event of the proposed new DPA Law.

Proposer: Cllr R Silvester

Signed

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Seconder: Cllr T Simmons

Resolution Record No. **BTC/92/4/Dec/17**

NOT CARRIED: This resolution was defeated 3 for, 8 against

BRANDON TOWN COUNCIL RESOLVES NOT TO ACCOMMODATE THE STORAGE OF THE CHARITIES' FILING CABINETS, NOR TO USE THE COUNCIL OFFICES AS A MAILING ADDRESS, DUE TO THE DPA ACT

17. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr P Etherington

Seconder: Cllr N Vant

Resolution Record No. **BTC/93/4/Dec/17**

CARRIED: Unanimous

The meeting closed at 8.40 pm

Signed