

MINSTER PARISH COUNCIL

Minutes of the Meeting of the Highways Committee held on Tuesday 4th February 2020 at 6p.m.

In the Neighbourhood Centre, 4a Monkton Road Minster.

Present: Cllrs Quittenden (Chairman), Burden, Crow-Brown, Day, Mrs. Gimes (Ex-Officio), Dr. Jones, Owen and Sharp.

Also in attendance: Kyla Lamb (Clerk to the Council) and Clare Wilsdon (Assistant Clerk)

273. APOLOGIES FOR ABSENCE

No apologies were received the committee were all present.

274. MINUTES

RESOLVED: That the minutes of the meeting held on 20th November 2019 be approved and signed by the Chairman.

275. DECLARATIONS OF INTEREST

No declarations of interest were made.

276. RESPONSES FROM RICHARD HEAP-KENT HIGHWAYS SCHEMES PROJECT MANAGER

Members considered the responses from Richard Heaps regarding the list of items raised previously below:-

- Reflectors on bollards.
RH reported that they tend not to favour placing reflectors on timber bollards – AGREED that the Clerk would purchase some reflectors and Cllr Quittenden will fit them to bollards.
- Cars parking in St Mildred's Road on Fridays/bin collection – ask PCSO to visit the road on Fridays and contact car owners parking there and ask them to park somewhere else to allow access.
See separate minute below.
- Extend yellow lines from Salvation Army to the Old Bakery and from the CO-OP to join existing yellow lines outside 1 Monkton Road.
Drawing received from Richard Heaps- approved by Members.
- Investigate the possibility of St Marys Road car park being made available as a public car park to provide more parking.
The Clerk had contacted Andreea Plant- TDC estates who replied that currently the suitability for a community land trust is being assessed. Therefore, the ownership of the land is to stay with TDC for the foreseeable future.
- Rivers Court – needs elderly crossing signs and if possible a flashing light.
RH suggested an additional elderly crossing sign be installed at an estimated cost of £130. Members agreed to accept the quote and it be funded from section 106 monies.
- Repeater speed signs in Monkton Road from Toad Hall to Hoo Farm.
RH reported that 30mph 'repeater signs' are not permitted in street lit areas with a system of street lighting. Members suggested that the Council should consider adding their own signs.
- Rumble strips coming off the roundabout down Tothill Street.
- *RH reported that yellow rumble strips can only be used on the approaches to roundabouts on dual carriageways.*

- *Members AGREED to enquire if red surface treatment with 30MPH painted on the road or red rumble strips could be laid between the village gateways and planters added to the gateways.*
- Revisit the possibility of pedestrian crossings in the centre of the village.

RH reported that vehicle and pedestrian surveys would be needed. He had received a quote to carry out two surveys of £403 each for the High Street and Monkton Road. The Clerk has asked him to proceed with these and this will be reviewed when the results of the survey are available.

- Reduce speed limit in Foxborough Lane and the Lanes to Sevenscore to 40MPH.
RH felt this could be considered and would require a speed survey which would costs £250. Members AGREED to proceed with the survey.
- Improve signage at the bottom of Way Hill to slow traffic approaching from each direction along the lanes.
See meeting with Paul Hubbard below.
- Two lane approach to Mount Pleasant roundabout.
RH reported that this is proposed under the probable residential development at the top end of Tothill Street.
- Poor state of road surface in St Mildred's Road and poor state of pavements in Greenhill Gardens.
- *See meeting with Paul Hubbard below.*
- Change the junction at Fairfield Road from a give way to a stop sign.
RH reported that he had measured the sightlines at this location and in this instance Kent Highways would not consider the installation of a STOP sign at this location.

277. MEETING WITH PAUL HUBBARD- KENT HIGHWAYS STEWARD

Members considered the notes of the meeting with Paul Hubbard (See below)

Meeting with Paul Hubbard Kent Highways Steward 13/1/2020

Following a meeting with Richard Heaps to discuss outcomes from the highways survey, Paul Hubbard contacted the Clerk and arranged a meeting to discuss some of the items raised at the meeting with Richard Heaps.

Paul Hubbard, Cllrs Gimes, Day, Quittenden and the Clerk had a walk around the village to look at areas requiring action.

Items raised were as follows:-

Improved signage at the bottom of Way Hill – PH has already arranged this, signs are on order.

Trip hazard at entry to New Inn cellar in the pavement – this is difficult to improve as they have to consider the integrity of the cellar beneath. Some minor improvements may be possible if the pedestrian crossing is approved.

Yellow lines need re Laying following roadworks at the bottom of the High Street outside Kings Steps – PH will chase this up with the contractor.

St Mildred's Road surface – PH agreed that it needs repair work, possibly micro-surfacing. The road would be classed differently as it is a pedestrian route to the school and as there is no footpath trip hazard depths for a footpath would apply to the road. He will arrange improvements which will be carried out fairly soon.

PH asked the clerk to send him a reminder in April to refresh the white lines at the St Mildred's Road and Station Road/High Street junctions when the weather is drier.

Greenhill Gardens pavements – PH agreed to arrange work to the worst pavement areas.

He also agreed to look into two recent road repairs in Tothill Street that need further work.

It was reported that the yellow lines near Kings Steps have already been relaid. Members felt that Paul Hubbard should be thanked for his speedy actions.

278. BUSINESS PARKING (IN PARTICULAR CLIFFE'S BUTCHERS)

Members had previously considered an email from Paul and Steve Cliffe (A J Cliffe & Sons Butchers) and Caelen Cheeseman (Greens of Minster). They have been advised by a parking enforcement officer that they cannot park their business vehicles inside the yellow lines on the path in front of their driveways next to the grass verge. They have parked here for 32 years.

The Clerk had sought advice from Rebecca Glaiser -Enforcement Manager at TDC who replied that parking inside the yellow lines is indeed enforceable inside the lines. Cllr Gimes had spoken to Ms Glasier who said that she would not visit the site to see the problem but would view photos if sent to her but it is unlikely that they would make an exception. Cllr Gimes agreed to meet with the butcher and take photos to send to Ms Glasier.

279. LETTER DELIVERED TO RESIDENTS OF ST MILDRED'S ROAD

Cllr Quittenden had written a letter and delivered it to residents of St Mildred's Road regarding parking on refuse collection day and yellow lines. 3 responses were received and Mr Malcolm Bubb was in attendance at the meeting and had asked to address members with his concerns.

RESOLVED that the meeting closed at 6pm for Mr Bubb to address the committee.

Mr Bubb stated that he didn't feel that yellow lines all the way up the road is necessary however he suggested that lines should be extended to outside no 14 and the old chapel to ensure traffic flow and stopping parking just on the end of the pavement and outside the Old Vicarage to allow refuse lorry and emergency vehicle access. Parking at the top of the road at the entrance to the recreation ground can sometimes cause problems.

The meeting reopened at 6.10pm.

Members considered the letters and Mr Bubbs comments.

Resolved that a request for extending the yellow lines up to 14/16 and the Old Chapel in line with Mr Bubb's suggestion be submitted to Kent Highways.

280. PARISH COUNCIL – HIGHWAY IMPROVEMENT/ACTION PLAN

The Clerk reported that Richard Heaps had asked that all Parish Councils now list their highway requests in priority order on a Parish Highways Improvement Plan. This should include all requests including existing and possible future suggestions including works that can be paid for using section 106 monies. It was agreed that the Clerk will draft the plan with Cllr Quittenden and circulate it to members for approval to send to Richard Heaps for consideration.

281. H2B – SECTION 106 FUNDING

Members AGREED to discuss this further at a later date as there is no time limit on spending it.

Meeting closed at 6.55 p.m.

Signed:

Committee Chairman

Date: