

Dalton Parish Council

Minutes of the Finance & Employment Committee Meeting of 6th October 2022 held at Dalton Parish Hall

Members: M Bray (Chair), S Pickering, D Pickering, K Oxley, C Malia

In Attendance: J Holsey (Clerk) and R Chico (Clerk)

- 369 To receive apologies for absence given in advance of the meeting

Councillor R Gleadhall

- 370 To consider approval of reasons given for absence

Resolved: that the reason for absence be approved

- 371 To receive any declarations of interest on items to be discussed on the agenda

None

- 372 To approve the minutes of the Finance & Employment Committee meeting held on
7th July 2022

Resolved: The minutes were accepted as a true record

- 373 To resolve if members of the press and public are to be excluded from any agenda
items of the meeting due to the nature of the business to be transacted under Public
Bodies (Admission to Meetings) Act 1960, S1 (2))

Resolved: - that the press and public are excluded from agenda item 8 in relation to
staffing.

- 374 To receive a verbal update from the clerk regarding matters from previous meeting

Items placed on agenda

- 375 To consider financial matters and agree further action where necessary including: -

375.1 Confirmation of payment schedules for 1st June 2022 to 31st August 2022

Resolved: - That the payment schedules for 1st June 2022 to 31st August 2022 are
received

375.2 Confirmation of receipt schedules for 1st June 2022 to 31st August 2022

Resolved: - That the receipt schedules for 1st June 2022 to 31st August 2022 be
received

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- 376 To confirm hall hire prices for Dalton Parish Hall and Sunnyside Community Centre noting the recommendation to increase prices from Sunnyside Community Centre Committee

Resolved:- that the hire fees are increased at both Dalton Parish Hall and Sunnyside Community Centre to £130.00 (inclusive of VAT at Dalton) for an evening function for 6.5 hours including the bar then £15.00 per hour (inclusive of VAT at Dalton). Ad hoc hire and children's party remain at £15.00 per hour (inclusive of VAT at Dalton) and regular user fees remain unchanged at £12.00 per hour at DPH (inclusive of VAT) and £15.00 per hour at SSCC.

- 377 To consider, discuss and agree further action where necessary regarding staffing matters including: -

377.1 Sickness

Members were updated regarding sickness

377.2 To note resignation letter from Friday/Saturday Caretaker

Final day of work is 26th October 2022.

Resolved: - that the letter of resignation is accepted

377.3 To receive an update regarding position for handyman

The clerk advised there had been very little interest in the position and no formal applications received.

Resolved:- that the position is not re-advertised and any work required to be undertaken on a sub-contract basis as and when required

377.4 Discuss options regarding cover for existing bookings

Discussions took place regarding how the existing bookings could be covered and how the parish council manages the bookings moving forward.

Resolved: that the Friday/Saturday caretaking will be undertaken on a sub-contract basis, with the sub-contractor providing holiday cover. To be reviewed in six months.

377.5 Dependant on the outcome of 8.4 above, discuss where to advertise the position, agree job spec, person spec, interview panel and timing of interviews

Because of the decision taken above, no action required.

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378 To notify the Parish Clerk of matters for inclusion on a future agenda

None

379 To note the date of the next meeting: -

5th January 2023

The meeting was closed at 19.14pm

Chairperson.......... Date 5th January 2023