

BRANDON TOWN COUNCIL

Minutes of the Continuation Meeting of the Full Brandon Town Council
Of Monday 7th November 2005

Held at 7.00pm on Monday 14th November 2005
At the (New) Forest School, Bury Road, Brandon

Present: The Chairman Cllr. R Silvester, Cllr. N Vant, Cllr. P Ridgewell,
Cllr. Mrs S Jureko, Cllr. Mrs M Young, Cllr. Mrs C Silvester, Cllr. P MacLoughlin,
Cllr. E Ashley, Cllr. S Newbon,

Also present: Mrs C Mason (Acting Town Clerk) 1 member of the press

The meeting commenced at 7.04pm

APOLOGIES FOR ABSENCE

Cllr. Mrs C Arnold

DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS (per Parish Councils code of conduct 2001/Local Government Act 2000)

There were none

11. ACCOUNTS

To receive and approve payments deferred from the previous meeting

11.1 Public Items – October 2005

Resolution Record No. **BTC/146/14/Nov/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

THAT THE PAYMENTS ON THE LIST SUBMITTED FOR OCTOBER 2005 (PUBLIC ITEMS) AND REPRODUCED HEREUNDER ARE APPROVED

Date	Amount	Supplier	Net Total	VAT
Oct-05	323.12	RBS Software Solutions (Omega training)	275.00	48.12
Oct-05	408.93	Glasdon (bench)	348.03	60.90
Oct-05	20.26	Border Building	17.25	3.01
Oct-05	336.05	EDF Energy (transfer of supply)	286.00	50.05
Oct-05	36.39	Neat ideas (Heater)	30.97	5.42
Oct-05	1,499.27	e-on energy (monthly energy charge)	1,275.97	223.30
Oct-05	19.76	Glasdon (bench fixings)	16.82	2.94
Oct-05	291.87	Gasforce (service contract renewal)	248.40	43.47
Oct-05	69.33	RoSPA (playground inspection)	59.00	10.33
Oct-05	48.22	Anglia Newspapers (Job advert)	41.04	7.18
Oct-05	64.63	Multi-signs (3 x signs for lode)	55.00	9.63
Oct-05	77.90	Unicom (telephone & fax)	66.30	11.60
Oct-05	228.14	East Anglian Newspapers (Town Clerk Ad)	194.16	33.98
Oct-05	6.00	J & D Green (window cleaner)	6.00	0.00
Oct-05	73.32	Pearsons (waste removal)	62.40	10.92
Oct-05	21.34	Neat Ideas (stationary)	18.16	3.18
Oct-05	34.00	Suffolk Occ Health (ind.doctors report)	34.00	
TOTALS	3,558.53		3,034.50	524.03

Jul-05	512.31	A M Government Services Ltd	436.01	76.30
TOTALS	4,070.84		3,470.51	600.33

At this point in the meeting it was agreed to discuss the recommendations of the Interview Panel regarding the appointment of the new Town Clerk, Responsible Financial Officer, Proper Officer of Brandon Town Council. The Acting Clerk, Mrs C Mason left the room.
Resolution Record No. **BTC/147/14/Nov/05**

Proposed by Cllr. R Silvester and seconded by Cllr. Mrs S Jureko

CARRIED: 8 for 1 abstention

THAT MRS C MASON BE APPOINTED TOWN CLERK, RESPONSIBLE FINANCIAL OFFICER AND PROPER OFFICER OF BRANDON TOWN COUNCIL INITIALLY ON A SIX MONTHS PROBATIONARY PERIOD

12. BRANDON REMEMBRANCE PLAYING FIELD

Provision of allotments. The meeting to discuss the offer of land for allotments is due to be held on the 21st November 2005. An update will be given at the next Brandon Town Council meeting. Cllr. Mrs M Young thought it practical that first and foremost a survey should be carried out to determine the level of interest in owning an allotment. Cllr. R Silvester said at present there were at least ten interested parties.

13. MARKET HILL PARKING

Following a successful meeting between Councillors and Colin Bird from Suffolk County Council it is anticipated a traffic order will be made changing the status of Market Hill to a no parking zone. A report, in liaison with the Police is to be prepared for discussion at a future meeting.

14. MANOR ROAD ENTRANCE TO FOOTPATH 13

A site meeting is to be arranged between Brandon Town Council and SCC Highways to discuss suitable options for a safety barrier at the entrance to Footpath 13.

15. THE ORCHARD, COULSON LANE, BRANDON

With outstanding issues now resolved it is envisaged the contractors Brookes & Wood Ltd will be working at the Orchard site shortly.

16. RESOLUTION from Cllr. S Newbon Resolution No. 124

‘That this Council resolves to call a meeting with Highways, with delegated Members attending, to take into consideration the whole issue of parking / speeding in Crown Street’
Resolution Record No. **BTC/148/14/Nov/05**

Proposed by Cllr. S Newbon and seconded by Cllr. Mrs C Silvester

CARRIED: 8 for 1 against 0 abstentions

THAT BRANDON TOWN COUNCIL INVITE HIGHWAYS TO LOOK AT REDUCING SPEEDING ALONG CROWN STREET PARTICULARLY IN THE VICINITY OF THE SCHOOL

17. RESOLUTION from Cllr. N Vant Resolution No. 125

‘That this Council resolves to act upon the advice of SALC only if it is provided in writing’
Resolution Record No. **BTC/149/14/Nov/05**

Proposed by Cllr. N Vant and seconded by Cllr. R Silvester

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL ACTS UPON THE ADVICE FROM SALC ONLY IF IT IS PROVIDED IN WRITING

18. RESOLUTION from Cllr. N Vant Resolution No. 126

‘That this Council resolves to return to the standard criteria for section 137’

Resolution Record No. **BTC/150/14/Nov/05**

Proposed by Cllr. N Vant and seconded by Cllr. R Silvester

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL AGREE TO RETURN TO THE STANDARD CRITERIA FOR SECTION 137

19. RESOLUTION from Cllr. N Vant Resolution No. 127

‘Brandon Town Council resolves to write to Forest Heath District Council demanding that member’s of its Standard committee desist from making derogatory comment in the press regarding BTC’s rejection of the Committee’s improper sanction in case number SBE 5779.04 and to demand an apology for its actions to date’

Resolution Record No. **BTC/151/14/Nov/05**

Proposed by Cllr. N Vant and seconded by Cllr. S Newbon

NOT CARRIED: 3 for 5 against

THAT THIS COUNCIL WRITES TO FOREST HEATH DISTRICT COUNCIL DEMANDING THAT MEMBER’S OF ITS STANDARDS COMMITTEE DESIST FROM MAKING DEROGATORY COMMENT IN THE PRESS REGARDING BTC’S REJECTION OF THE COMMITTEE’S IMPROPER SANCTION IN CASE NUMBER SBE 5779.04 AND TO DEMAND AN APOLOGY FOR ITS ACTIONS TO DATE

19.1 To discuss relevant training for new Councillors/Staff

The clerk will be notified by SALC when new courses are available. There are presently no vacant places on the current training programmes.

20. PEDESTRIAN SAFETY AT THE JUNCTION OF LONDON ROAD AND RATTLERS ROAD, BRANDON

A further on-site meeting has been requested with Suffolk County Council Highways Department.

With reference to a separate safety issue Cllr. S Newbon asked that his concerns over the stability of the cemetery wall be noted.

21. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/152/14/Nov/05**

Proposed By Cllr. R Silvester and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public & Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning: QUOTES: LAND: STAFF: CONTRACTS

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

22. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES Of the Full Brandon Town Council Meeting of Monday 3rd October 2005
Resolution Record No. **BTC/153/14/Nov/05**

CARRIED

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 3RD OCTOBER 2005 BE ACCEPTED AND SIGNED AS A TRUE RECORD

23. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

There were none

24. CLERK'S MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

****CONFIDENTIAL****

**25. REGISTRATION OF THE LAND AT THE EAST OF THE LODGE
ADVERSE POSSESSION OF LAND AT 2 VICTORIA AVENUE
GRAVEL HILL PIT, LONDON ROAD, BRANDON**

****CONFIDENTIAL****

26. BRANDON TOWN COUNCIL GROUNDWORK SERVICES

Resolution Record No. **BTC/154/14/Nov/05**

CARRIED

****CONFIDENTIAL****

27. APPOINTMENT OF NEW TOWN CLERK

Discussed earlier in the meeting.

Any other Business

****CONFIDENTIAL****

The meeting terminated at 8.50pm