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| **Date & Time:** | Monday 18 May 2015 at 8pm |
| **Venue:** | Evelyn Hall, Abinger Common |
| **Chair:** | Ros Doree (RD) |
| **Clerk:** | Suzanne Bennett |
| **Councillors:** | Gary Bennett (GB), Paul Cleaver (PC), Deardre Cunningham (DC), Peter Farley (PF) and Richard Frost (RF) |
| **Present:** | Two members of the public, Dave Mir (Mole Valley District Councillor), Anne (Tillingbourne Trails), (teacher). |

PART ONE

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| **No.** | Item | |
| ***The Clerk in the chair.*** | | |
| **15/05/01** | **To Elect a Chairman** and receive Declaration of Acceptance of Office.  **MB proposed Ros Doree, DC seconded**. RD was elected. |
| ***RD in the Chair.*** | | |
| **15/05/02** | **To Welcome** councillors & public and to receive apologies for absence.  Apologies were received from WC. | |
| **15/05/03** | **Declaration of Interests** All councillors declared trusteeship of Abinger Parish Recreation Grounds Charity (APRGC).  RD declared an interest in item 7 (e) – Holy Trinity Church  MB declared an interest in item 7 (e) – Oakwood Hill Village Hall  GB declared an interest in item 7 (e) – Forest Green Cricket Club  PF declared an interest in item 7 (e) – Walliswood Village Hall | |
| **15/05/04** | **To confirm and sign minutes** of the meeting held on 16 March 2015.  **RF noted matters arising on minutes –**  BT kiosk item 4 (k) - RF spoke to Editor of the magazine distributed in the North Ward regarding the BT kiosk at Abinger Common which is still used by residents. The Editor indicated that for the time being there is no requirement to get any local interest.  The minutes were agreed, **RF proposed, GB seconded**. | |
| **15/05/05** | **To Elect a Vice Chairman** and receive Declaration of Acceptance of Office for all Councillors  **DC proposed Gary Bennett, PC seconded**. GB was elected. | |
| **15/03/06** | **To Appoint Representatives**  SALC - RD  WASP Community Bus - PF  Walliswood Village Hall Committee – PF & Clerk  Oakwood Hill Village Hall Committee - MB  Forest Green Village Hall Committee -DC  Abinger Hammer Village Hall Committee – PC & WC (check)  Abinger Common Village Hall Committee - RF  Transport Representative - ALL  Parish Magazine Correspondents North – RF  Parish Magazine Correspondents South – GB  **Actions Agreed**   * To check with WC re. representative of Abinger Hammer Village Hall **(Clerk)** | |
| **15/05/07** | **Abinger Parish Council Business**   1. **Financial.** To receive Clerk’s financial report and to authorise issue of cheques.   Clerk went through financial statement**. PC proposed, RF seconded.**   1. **On Line Banking.** To receive update.   Clerk explained that in order to set up payments online it would require a signatory and that for transparency the Clerk should not be a signatory. Councillors agreed to continue with moving the account online and that RD would set up payments once agreed at an APC meeting. It was agreed to add PC as a signatory and to remove BA.  **RF proposed, MB seconded.**   1. **Annual Accounts.** To approve and sign off accounts.   The Clerk went through the annual accounts which wereagreed. **RF proposed, DC seconded.**   1. **Annual Insurance.** To receive quotations and an appoint.   Agreed to make a decision by email and must include Trustees insurance.   1. **Section 137 Grants.** To receive any applications.   Councillors discussed applications received taking into account the annual budget for grants and previous payments made. It was agreed to grant the following applications:  Oakwood Hill Village Hall - nil  Walliswood Village Hall - £750  Forest Green Cricket Club - £500  Holy Trinity, Forest Green - £500 for structure only  **PC proposed, RF seconded.**   1. **Burial Grant.** To receive request from St. James’ at Abinger Common.   The Councillors agreed burial grant at the rate£150 as per budget. **PC proposed, RF seconded.**   1. **Defibrillator.** To receive update**.**   The Chair gave an update on progress on the Defibrillator Project.  APC have applied to the Aviva Community Fund for £5000 to purchase a unit for each village. The funding is allocated depending on how many votes it receives over the internet therefore the Chair encouraged everyone to vote. A decision is made in early June.  A Heart Start course has been arranged for Tuesday 9 June 7pm-9pm at Forest Green Village Hall, currently four members of the public have responded to the advert placed in the South Ward magazine. DC confirmed that Ms Cuthbert will provide tea and biscuits for the course.  There are also plans to deliver a course on 24 June although both village halls are booked. It was agreed to ask the sports club if they free.   1. **Walliswood Village Gateways.** To receive update.   GB confirmed that there will be a meeting on Thursday 21 May at 7.30pm-9.30pm in Walliswood Village Hall to look at designs of gateways. It will be a drop in session with CCllr Hazel Watson. Residents will be asked to cast their vote and the design with the most votes will be installed.   1. **Design Statement.** To receive an update.   Councillors discussed the requirement of a Strategic plan which would be a small step towards a Neighbourhood Plan. GB is arranging a meeting with Sarah Nelson, Senior Planning Officer, MVDC. The Chair and PC agreed they would also like to attend. To carry forward to next meeting.   1. **APRGC**. To agree meetings will follow an Ordinary APC Meeting by separate agenda.   Councillors agreed to try this format for three APC meetings.  **Actions Agreed**   * To continue to move account to online banking **(Clerk)** * To agree insurance premium by email **(Clerk)** * To inform grant applications of decisions **(Clerk)** * To inform St. James’ of burial grant **(Clerk)** * To confirm availability of sports club for 24 June **(Clerk)** * To arrange a meeting with Sarah Nelson**,** Senior Planning Officer, MVDC **(GB)** | |
| **15/05/08** | **PUBLIC QUESTION TIME** (5 minutes) - *prior notice of any question to your Parish Councillor please***.**  Mrs & Ms Spear asked if they could update the Parish Council since the last correspondence. The Chair confirmed that this would be acceptable although this was a Charity matter and any further discussions would be discussed at the Charity meeting.  Ms Spear explained that the planners have been given the right boundaries as per the land registry. Ms Spear confirmed that MVDC have no objections to the proposed plan and it will be put before the Development Committee on 6 June. Ms Spear asked how do we move forwards with APRGC and resolve issues and if it could be resolved before 6 June they would be very grateful. The Councillors asked Ms Spear if she could forward the new plan to the Clerk.  Ms Spear reassured Councillors that cars and horse boxes would be parked in an area on their land and not on the village green.  Trustees are happy in principle to grant an access easement which complies with Charities Act and that a formal letter from APRGC would follow.  The Chair thanked Ms Spear for the update and further discussions would continue at the Charity meeting which followed.  **Actions Agreed**   * To receive new plan with correct boundaries **(Clerk)** | |
| **15/05/09** | **Planning.** To receive an update on applications since the last meeting.   * **MO/2015/0335/ECL** - Wickland Farm, Ockley Road, Forest Green * **MO/2015/0329/PLA** - Walliswood House, Walliswood Green Road, Wallis Wood * **MO/2015/0330/PMB** - Pisley Farm, Holden Brook Lane, Ockley * **MO/2015/0339/DEA** - Sawpits, Froggetts Lane, Wallis Wood * **MO/2015/0357/PMB** - Exfold Farm, Horsham Road, Wallis Wood, Dorking * **MO/2015/0349/PLA** - Danesmead, Ockley Road, Forest Green * **MO/2015/0318/PLA** - Lakeview, Standon Stables, Standon Lane, Ockley * **MO/2015/0342/PLA** - Keepers Cottage, Standon Stables, Standon Lane, Ockley * **MO/2015/0478/PMB** - Furzen Farm, Furzen Lane, Wallis Wood * **MO/2015/0455/PLA** - Hightrees, Horsham Road, Wallis Wood * **MO/2015/0466/PLA** - Mayes Green Cottage, Horsham Road, Forest Green * **MO/2015/0471/PLA** - Standon Homestead, Standon Lane, Ockley * **MO/2015/0619/PLAH** - Woodlands Cottage, New Barn Lane, Ockley * **MO/2015/0632/PCL** - Pippen Manor, Walliswood Green Road, Wallis Wood   A comment was made on planning application **MO/2015/0349/PLA** - Danesmead, Forest Green | |
| **15/05/10** | **Surrey County Council Highways**   1. **Highways.** To review current situation & to agree any action.   Councillors agreed that the way forward is to report potholes on line periodically. Councillors are to tell Clerk exact details to report on line. The more hits SCC get on the pothole online reporting then the higher it moves up the priority list.  **Actions Agreed**   * To report 3 potholes near bus stop on road to Oakwood Hill from Walliswood, 2 are certainly almost lethal. Numerous on left and right. **(Clerk)** | |
| **15/05/11** | **SALC.** Future events run by Surrey Association of Local Councils.  New Councillor Training events, £50+VAT.   * Tuesday 2nd June 2015 (0900-1200) - East Grinstead * Wednesday 3rd June 2015 (0900-1200) - Bletchingley * Tuesday 9th June 2015 (1830-2130) - Hailsham * Wednesday 10th June 2015 (1300-1600) - Nr Pulborough, * Friday 12th June 2015 (1300-1600) - Reigate Hill * Tuesday 23rd June 2015 (1830-2130) - Angmering * Wednesday 24th June (1830-2130) - Telscombe Cliffs * Thursday 25th June 2015 (1300-1600) - Newlands Corner * Wednesday 1st July 2015 (0900-1200) - Wadhurst * Thursday 2nd July 2015 (0900-1200) - Chichester * Friday 3rd July 2015 (0900-1200) - Cranleigh * Monday 6th July 2015 (1300-1600) - Uckfield * **Thursday 9th July (1300-1600) - Dorking Halls – Richard Frost book** * Tuesday 14th July 2015 (1830-2130) - St Leonards on Sea * Wednesday 15th July 2015 (1830-2130) - Southwater * Thursday 16th July 2015 (1830-2130) - East Grinstead   **Actions Agreed**   * To book RF a place on training event. **(Clerk)** | |
| **15/05/12** | **Invitations/Correspondence** from other bodies.  Highways Forum – Pippbrook, Dorking, October 2015  Oakwood Hill Cricket Club celebration for new roof – 23 May 12pm. | |
| **15/05/13** | **Member’s Reports/Future Business** at Chairman's discretion.  **Prudential RideLondon** – Meeting with businesses. Feedback.  Kevin Nash and James Taylor from PRLS attended as did Lucy O’Connell from MVDC. The Chair confirmed that only one business attended which was rather frustrating. The Councillors agreed that the Parish Council has gone as far as it can go for the time being and that it would focus on getting better (more frequent) crossing points possibly with traffic lights. The Chair asked Councillors to think about how the Parish Council can campaign on how to stop the PRLS from becoming a permanent sports fixture in the future.  PRLS have not proposed any meetings yet regarding the greens. Agreed to suggest proposals for barriers and signs on the green. PRLS have asked for toilets to be sited on Abinger Hammer and Forest Green again this year. Clerk to contact Kevin Nash to confirm. Agreed MB, DC, RF and RD to meet with PRLS.  **Police Summit**  MB attended a summit at Dorking Halls and gave Councillors an overview. The Chair thanked MB for attending and producing a report for the meeting.  **Actions Agreed**   * To contact Kevin Nash and arrange meeting **(Clerk)** * MB to forward report to Clerk for circulation **(Clerk)** | |
| **15/05/14** | **To Agree Dates of future Parish Council meetings:**  20 July 2015 - Abinger Hammer Village Hall  21 September 2015 - Oakwood Hill Village Hall  16 November 2015 - Evelyn Hall, Abinger Common  18 January 2016 - Walliswood Village Hall  21 March 2016 - Abinger Hammer Village Hall | |
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|  | **PART TWO** | |
| **15/05/15** | **To consider excluding the public** from the remainder of the meeting having regard to the nature of the business to be discussed | |
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|  | **Meeting finished at 9.40 pm** | |