

	Date	Cat.	Type	In/ Out	From/To	Detail	Copied to / Action / Notes
Items in RED require decision / action. Other items may also require decision / action.							
AGENDA ITEM 1 - APOLOGIES.							
1		Apology			Cllr Rogers	Cllr Rogers is away	
1A		Apology			Cllr Turner	"Apologies for the next meeting, I have nothing other than the Shadow info sent to you via the "Shadow" newsletter system."	
AGENDA ITEM 1A - CO-OPTION TO FILL A CASUAL VACANCY							
2	03/11/18	Candidate for co-option	Info	In	Mrs Deirdre Coates	Mrs Coates wishes to be considered for co-option.	
3	08/11/18	Co-option within 6 months of election		In	WDDC Electoral Services	"We are now within six months before the day on which your councillors will retire and I thought that it was worth clarifying the position in relation to any casual vacancies that may now arise on your council as by-elections are not held within this period. As you know, generally when a casual vacancy arises there is a requirement to give public notice of this for a period of fourteen days to allow for a written request for an election to fill this vacancy, supported by ten electors, to be submitted to the Returning Officer. This requirement does not apply within the six months before the day on which your councillors will retire. Therefore, if a casual vacancy arises between now and 6 May (the day on which your current councillors will retire), your council may co-opt to fill this but is not required to seek to do so and there are no requirements in relation to advertising this locally. As there is limited time between now and the scheduled elections for all parish and town councils in May 2019, your council may decide not to fill any vacancy and instead operate with a reduced number of councillors. Providing that you have enough councillors for your meetings to be quorate, that is no problem."	
AGENDA ITEM 5 - COUNTY AND DISTRICT COUNCILLORS' AND POLICE REPORTS							
AGENDA ITEM 7 - REPORTS							
4		Chideock War Memorial	Report		Clerk	Any proposal for maintenance of the memorial must be submitted to the Clerk as a Motion with Notice	Attached
5	10/11/18	DAPTC AGM	Report		Clerk		Sent to all
6	07/11/18	Dorset Council Newsletter			Dorset Council Shadow Exec		Sent to all
7	12/11/18	Dorset Council Logo	Info	In	Dorset Council Shadow Exec	"The Shadow Executive Committee has just approved the new logo for Dorset Council so we wanted to share the final design with you in our newsletter which has been sent to all staff and members. Take a look at the logo, find out how this decision was reached and learn more about when the logo will be available for use in the newsletter attached."	Sent to all
8	19/11/18	Dorset Council Newsletter			Dorset Council Shadow Exec		Sent to all

AGENDA ITEM 8 - A35 matters.							
9	19/11/18	Air Quality	Questions	Out	WDDC	"Please will you tell me how to find the monthly air quality data on Dorsetforyou - the link appears to have disappeared since the website revamp. Also, when will the 2018 ASR be available?"	
19	20/11/18	Air Quaility	Resp	In	WDDC	https://www.dorsetforyou.gov.uk/environmental-health/pollution/air-quality-in-chideock.aspx will find it. If you type in Air Quality in to the home page - it'll find it. you may need to do this as we change to Dorset Council. Defra are still in the process of working through all the reports, ours is yet to be approved.	
11		Air Quality	Data			Year to date figures	Attched
11A	25/11/18	Air Quality	Reqs't	Out	WDDC	<i>"Chideock Parish Council would like to know the initiatives W.D.D.C. intend to propose ,and action to be taken, to reduce the current illegal emission levels in Chideock, with proposed time scales. The Parish Council hopes initiatives and action will be carried forward to the unitary Dorset Council. Your early reply would be appreciated."</i>	
12		Air Quality solutions meeting with HE, DEFRA, WDDC, DCC and OL				The next meeting is at 1 pm on Friday 30 November.	Draft questions attached
12A	22/11/18	Bridport A35 meeting	Notes	In	Bridport Town Council	Notes of meeting held on 12 October 2018	Sent to all
13	07/11/18	DVSA Vehicle Checks	Reqs't	Out	DVSA	"Please see the earlier e-mail below, which Stuart Carter replied to as you were on leave. Do you have anything further to add to his response? The Parish Council has 3 further questions: - What is the current status of the testing site at Puddletown? If not yet in operation, when will it be? Will weight checks be carried out on all vehicles which are targeted? I look forward to hearing from you.	Out of Office. Chased 19 November
14		Quarterly HE meeting				The next meeting is at 10 am on Friday 30 November.	Draft agenda attached
14A		Quarterly HE meeting	Reqs't	In	Cllr Carey	<i>"We could add under any other business a question about the proposed new link road for the A37 to the east of Dorchester, i.e. when is this link road planned to be constructed?"</i>	
15	07/11/18	WSP Severance & Safety Report	Reqs't	Out	HE, cc Oliver Letwin	"The Parish Council is most disturbed that release of the report from the WSP study of safety and severance issues for Morecombelake, Chideock and Winterbourne Abbas has been delayed yet again. Whilst councillor's understand that the report may have to be altered following the latest proposed study into reasons for the recent increase in accidents on the A35, given that the Devon portion of the A35 trunk road is being investigated before the Dorset stretch, it seems that the WSP report has, to all intents and purposes, been kicked into the long grass. The Parish Council urges you to release the WSP report, with the proviso that proposals may be altered when the latest study is complete."	
16	14/11/18	WSP Severance & Safety Report	Resp	In	HE, cc Oliver Letwin	"The report has not been kicked into the long grass, delays in production are due to the need for internal review/approval process and limited resources to undertake the work. I intend the reports to be available before we next meet at the end of the month."	

AGENDA ITEM 10 - PLANNING MATTERS - Planning Other							
16A	25/11/18	Seatown Regeneration Project	Reqs't	Out	DCC H'ways, Simon William	Request for update on construction of passing places on Sea Hill Lane	
16B	25/11/18	Seatown Regeneration Project	Resp	In	Simon Williams	"Andrew Brown can update on detail. But all going to plan with view to work being done in January. Andrew is meeting Martin Cox to agree fine details of diversion."	
AGENDA ITEM 11 - FINANCES							
17	01/11/18	Re-charge of election costs	Info	In	Dorset Council Shadow Executive	"This recharging structure supersedes any approach previously agreed by the current sovereign councils with effect from 1 April 2019. The report that was agreed for Dorset Council states at paragraph 3.4 "Any recharge will be made in the same financial year as the election or by-election." For May 2019 and scheduled elections thereafter, if you do not have a contested election there will be no recharge. Historically, the elections for the majority of smaller local councils have not been contested and we do not anticipate that there will be any change to this trend. However, you and your councillors will be best placed to predict whether there will be sufficient local interest to trigger a contested election and therefore whether your council needs to budget for this."	The spreadsheet provided indicates a cost of £1,016 per contested Chideock election, so a fund of at least £2032 is required.

18	01/11/18	Public Conveniences	Update	In	WDDC via LGRC	<p>"I am writing to you as Clerk to one of the Parish Councils in West Dorset who had been originally approached by LGRC in connection with the proposed transfer of Public Conveniences from West Dorset District Council to being managed and operated by your Parish. As you will recall our original proposal was for the public conveniences in your Parish to be transferred freehold together with a cash sum to cover refurbishment and two years running costs. You may also be aware that the District Council's decision on devolution of assets and services was subsequently reviewed by the Shadow Executive of the new Unitary Authority but was not supported. As a result the cash sums which had been envisaged as part of the programme are no longer available.</p> <p>I have been asked now to contact you in order to clarify the position and to ask for your formal response to the District Council's amended proposal. Under the Shadow Executive Principles if public conveniences are to be transferred this may only be done on a leased basis with a proviso that if the Public Convenience is ever closed then the asset reverts to the new Unitary authority. The Public Conveniences in your Parish could now be transferred on a 30 year lease at a peppercorn rent and while no funding is available for refurbishment the District Council would attempt to address any maintenance issues before transfer. The transfer would therefore take place on the basis that the Parish Council agrees to fund the management and operation of the service from the date of transfer.</p> <p>I would be grateful if you could therefore arrange for your Parish Council to review the amended proposal and let me know, as soon as possible ,whether or not it would be prepared to proceed on that basis. Any transfer agreed would need to take place on or before the 30th March 2019."</p>	
18	01/11/18	Public Conveniences	Resp	Out	WDDC via LGRC	<p>Chideock Parish Council next meets on 27 November and will formally consider this matter then. However, in the meantime, I am reasonably confident that Chideock Parish Council will NOT wish to take over operation and maintenance of the public conveniences at Seatown in the light of: -</p> <ul style="list-style-type: none"> - The Dorset Shadow Executives publication of Principles for "transfer of assets" which is in many respects contrary to what was offered by WDDC - The total lack of any funding or refurbishment - The lack of time available to come up with any kind of business plan, which is a Shadow Executive prerequisite given in the Principles.. <p>Chideock Parish Council's Precept for the current year is just over £16,000. The Council cannot justify the increase necessary to cover the to the projected running costs as given by WDDC, let alone refurbishment costs. The facility is not used by residents but by visitors.</p> <p>Do you know if there is any scope for the running of the conveniences to be taken over by an outside body, for example a commercial establishment at Seatown?</p>	

19	05/11/18	Public Conveniences	Resp	In	WDDC via LGRC	"Thank you for your response which is as expected. I think the District Council would consider proposals involving third parties although I think it would depend on the specific circumstances. If a proposal were to come forward I think it would be considered on its merits. A community based body would certainly be likely to be able to take over the Public conveniences , a commercial body would probably need to agree to continue to operate them as public conveniences, so it would depend on their motivation for doing so. In any event it would be worth a discussion."	
AGENDA ITEM 12 - CLAPPS MEAD PLAYING FIELD							
20	20/11/18	New play equipment	Req'st	Out	Caledonia Play	Request for information re fixings and corrosion, originally asked in October.	
21	20/11/18	New play equipment	Resp	In	Caledonia Play	"Thanks for your patience as we have been looking into the options for you. There are quite a variety of metal fixings and attachments in the Cube, such as the Traversing Net eye bolts and our standard Top Hats and washer plates, and we have asked our suppliers for prices for the AISI 316 alternatives. Our net supplier does not do AISI 316 at all, even for special requests, and for other items the additional cost is significant. Where we would attach the Traversing Net to the uprights of the frame, we will instead countersink the fixings and use Nyloc nuts with a cap on top. Where the Top Hats and washer plates are used on top of the frame, plastic washers will be added between those items. The additional cost for adding those items will be £50.00 + VAT in addition to the existing quote. I hope that answers your questions and is sufficient. Please let me know if you have any other questions at all."	
22		Tree as memorial to Kate Geraghty	Reqs't	In	Chideock Society	The Chideock Society requests permission to plant a tree in Clapps Mead in memory of Kate Geraghty. Species yet to be determined, location to be chosen by CPC.	
AGENDA ITEM 13 - DCC HIGHWAYS AND FLOOD MANAGEMENT							
23	13/11/18	North Road gate from Manor grounds	Reqs't	Out	Cllr Carey to DCC H'ways	"Just to let you know that the gate still opens outwards onto North Road, perhaps you will be able to take it further."	
24	14/11/18	North Road gate from Manor grounds	Resp	In	DCC H'ways	"Thank you for the information. I'm a bit fully booked this week but I shall make this a priority next week."	
24A	24/11/18	Watercourse maintenance	Info	Out	Residents x 2	2nd stage letter for residents who have not acted on the 1st letter (2)	
AGENDA ITEM 14 - CONSULTATIONS							
25	12/11/18	"Let's Talk Libraries"			DCC		by 2 December
26		Landscapes Review: Call for evidence			Defra	"The Government has asked for an independent review of England's National Parks and Areas of Outstanding Natural Beauty (AONBs). You can find more about the work of the review and our Terms of Reference. Already the review team, led by Julian Glover and a panel with a range of experiences and interests, has carried out visits and meetings in many parts of England."	by 18 December