

MEDSTEAD PARISH COUNCIL

MINUTES OF THE MAINTENANCE COMMITTEE MEETING HELD ON 22nd February 2017 AT MEDSTEAD VILLAGE HALL AT 6.00pm

Present:

Cllr Hans Taylor (Chairman to item 11 of agenda), Cllr's Ken Kercher (Chairman items 12 to 14), Cllr Peter Buckland & Cllr Jean Penny.

Also present:

Mr Peter Baston (Clerk).

17.1 OPEN SESSION

- i. Cllr Buckland stated that the lay by outside the Cemetery is becoming rutted at one end and requires repair. This would be flagged by the Clerk on the HCC web site. It was further suggested that the current paved area be extended which should be considered F&GP as part of their review of projects.

Action

Clerk

F&GP Committee

17.2 APOLOGIES OF ABSENCE

Cllr Kercher absent from 6pm to 6.45pm.

17.3 MINUTES

- i. The minutes of the meeting held on 14th December 2016 having been previously circulated, **were agreed as a true record and were signed by the Chairman.**
- ii. No matters arising.

17.4 DECLARATIONS OF INTEREST

There were no declarations of interest.

17.5 COMMUNICATION / CORRESPONDENCE

- i. **Idverde UK Contract.** The Clerk stated that he had received the new contract from Idverde (formerly Landscape Group) for the bin emptying during 2017/18, now covering 4 bins. This was agreed and would be signed by the Clerk and returned to Idverde.
- ii. **Rights of Way resurfacing.** Confirmation had been received from HCC, confirming that the Parish Council have the power to surface any right of way.
- iii. **Sports England.** The Clerk would confirm to Sports England that the detail they currently hold is correct.

Clerk

Clerk

17.6 TREES

- i. **URC Medstead / The Knapp.** Following a representation at the previous meeting, the Clerk had met with representatives from the URC and had sourced a quote to address the issue of overhanging trees and bushes at The Knapp. Due to the urgent nature of one dangerous oak bough, the Clerk had already given the go head to address that issue and it was further agreed that the remaining issues should also proceed and the Clerk was asked to contact the tree surgeon and ask him to proceed based on the quote provided.

Clerk

17.7 HEALTH AND SAFETY POLICY.

The draft Health & Safety Policy was approved and would be submitted on to Full Council for approval.

Clerk / Full Council

17.8 COMMUNITY ENGAGEMENT PROJECTS

The Clerk had written to the Village Fete Committee suggesting that the Parish Council take over responsibility of the Christmas lights. A response is awaited pending discussion at their next meeting.

17.9 BUS SHELTERS

After discussion it was agreed that the Clerk should contact the bus operator and ascertain the numbers of the children who use the service.

Clerk

Cllr Pullen had also sourced a quotation for a length of kerb and a 1.80 m wide tarmac footway behind with a concrete path edging at the rear. After discussion it was considered that this option be pursued pending the information on numbers of children using the facility. The provision of a bench at this site was also considered rather than a bus shelter and would be put to Full Council.

Full Council

17.10 CEMETERY

- i. **Memorial Renovation Works.** The Clerk confirmed that he had received confirmation that the faculty application had been approved by the Diocese and papers would be sent by the Diocese shortly for completion.
- ii. **Medstead Parish Council Memorial Wall**
 - a. **Plaques.** It was agreed that marble plaques are the preferred option measuring 200x100mm. The Clerk was asked to source a suitable supplier.
 - b. **Spur Path.** The Cemetery path was almost complete and is waiting for the scalping dressing to be laid.

Clerk

17.11 VILLAGE GREEN / BBQ & BENCH

- i. **BBQ** - The location for the BBQ was discussed and it was agreed that this would be near to the Hussell Lane boundary. A concrete plinth will need to be laid and Cllr Taylor would take this forward.
- ii. **Picnic Bench.** The Committee reviewed the options and with the Grant already received from the District Councillor, a suitable 6 seater round picnic bench was chosen with the supplier to be identified by Cllr Taylor and then to be ordered by the Clerk.

Cllr Taylor

Cllr Taylor / Clerk

Councillor Kercher joined the meeting at 6.45pm at took the Chair.

17.12 CONTRACT RENEWAL EXTENSIONS

It was resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, to exclude the public and press for discussions regarding contract renewal extensions where publicity might be prejudicial to the special nature of the business. The discussion of matters considered under this item were therefore held in closed session as it concerned information that would identify individuals and the financial and business affairs of those persons.

17.13 EHDC OPEN SPACE, SPORT AND RECREATION STRATEGY

Cllr Kercher outlined the meeting he and the Clerk had had that morning with Continuum Sport and Leisure Site Visit (on Behalf of East Hampshire District Council) who are carrying out a visual assessment of the winter sports pitches (football) along with the supporting changing pavilions/clubhouses, including the internal areas. A further review would also be carried out on the summer facilities (i.e. cricket) later in the year.

17.14 CURRENT & FUTURE PROJECTS

The projects were reviewed by the Committee. It was agreed that an action plan was required on the Green infrastructure programme and the Committee would walk the route in the near future to agree the programme of required action.

At the conclusion of the discussions the meeting was closed at 7.30pm.

SignedChairman Date.....