

# PETROCKSTOWE PARISH COUNCIL

Parish Clerk: Fiona Lowe, Fourwinds, Fore Street, Witheridge EX16 8AH  
07989 638315 E-mail: [petroc.clerk@hotmail.com](mailto:petroc.clerk@hotmail.com)

Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting to be held at 7.30pm on Tuesday 20<sup>th</sup> July, in the Baxter Hall, Petrockstowe, to which Parishioners are invited and welcome to attend, to discuss the following business.

## AGENDA

- 1) **Apologies of Absence** To receive apologies and approve reasons for absence.
- 2) **Declarations of Interest** To declare any personal interests and any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item).
- 3) **Public Session**
- 4) **Minutes** To consider for approval the minutes of the Annual Parish Council Meeting of 18<sup>th</sup> May 2021, the minutes having been previously circulated.
- 5) **Planning**
  - a) **Application:** Ref: 1/0593/2021/FUL Dated: 1st July 2021 for the proposal: Proposed agricultural livestock building at Land At Hallwood Farm, Petrockstowe, Devon,
  - b) **Decision:** Ref: 1/0941/2020/FULM Dated: 28th June 2021 for the proposal: Residential development for 10 dwellings and associated works (Revised layout and elevations) (Variation of conditions 2 & 3 of planning permission 1/0450/2017/FULM) at Land To East Of Syncocks Farm, Petrockstowe, Devon. **GRANTED**
  - c) **Comments given. Appeal:** Ref: 1/0299/2020/FUL. Appeal Reference: PP/W1145/W/21/3273992. Appeal Start Date: 25th May 2021 for the proposal: Re-development of barn to dwelling re-submission of 1/0603/2019/FUL at Barn At Grid Reference 249156 110811, Petrockstowe, Devon. *Comments given*
- 6) **Correspondence** Please see below list of correspondence e-mailed to Councillors for consideration/information.
- 7) **Matters arising from previous minutes**
  - a) **Defibrillator** – update from Cllr Fisher on connecting to new website. Update from Cllr Busby on cost of replacing the “box”
  - b) **Virtual Attendance** – Update from Cllr Busby on feasibility of virtual attendance.
  - c) **Footpath post** – Update from Cllr Richards regarding replaced signpost
- 8) **Current Business**
  - a) **Proposed Caravan site at Aish Barton** – Cllr Richards
  - b) **Area Advisory Group Meetings** – email sent to all 11/06 - for discussion
- 9) **Councillors Reports** for information if required and available.
- 10) **Finance** up to date financial report provided for information
  - a) **Insurance** – £284.54 – approval required
  - b) **Internal Audit fee** - £100 – approval required
  - c) **Clerks Expenses** - £35.35 – approval required
  - d) **ICO membership** – (for info) £35 direct debit on 18/08/2021
  - e) **VAT refund** - (for info) £145.29 rcvd of which £45.27 to Play Park
  - f) **Precept Payments** (to be discussed and approved)
    - i. **Baxter Hall** – (2020 payment was £750)
    - ii. **Churchyard** – (2020 payment was £275)

iii. **Citizens Advice** – (2020 payment was £50)

iv. **ODCTG** – (2020 payment was £50)

v. **ND Records** - £50 (as agreed)

g) **Lease payments**

i. **Play Park** – £1 to Baxter Hall

ii. **Rec Grd** - £1 to Lord Burnett

11) **Confirm date of next meeting**

There is a provisional date of Tuesday 17<sup>th</sup> August 2021 if a Planning meeting is required and the next PCM will be on Tuesday 21<sup>st</sup> September 2021 at 7.30pm in Baxter Hall.



Fiona Lowe  
Parish Clerk  
13/07/2021

**Correspondence sent to Councillors from 13/05/2021 to 13/07/2021 inc.**

16/05/21 – Cllr Saywell - FW: Get out and move about for mental health awareness week

16/05/21 – DS Fire - Community Risk Management Plan for DSFRS - one week left to complete the survey

16/05/21 – TDC - Introducing Lendology - our partner for low cost loans for home repairs, improvements, adaptations and energy efficiency measures

16/05/21 – Healthwatch Devon - Healthwatch Devon E-bulletin 13 May

16/05/21 – DCC - Working together to improve the quality of life for residents in Devon

16/05/21 – TDC - Blue Flag Award cements Westward Ho! status as prime holiday destination for 2021

16/05/21 – DCC - Hugs are back! Go for the flow twice a week and Devon's vaccination centres need volunteers

16/05/21 – TDC - Planning within Torridge - Town & Parish Council Update

16/05/21 – DCC - Roadmap - Highways Parish & Town Council Newsletter

16/05/21 – Save our Hospital Services (SOHS) - NHS Structural Changes: Briefing for councillors

16/05/21 – SOHS - NHS Structural Changes: Briefing for councillors: Addendum

16/05/21 – SOHS - STOP PRESS: NHS Structural Changes: Briefing for Councillors

18/05/21 – Cllr Saywell - FW: Devon Coronavirus Vaccination Briefing - 15 May 2021

20/05/21 – Healthwatch Devon - Healthwatch Devon E-bulletin 20 May

24/05/21 – TDC - Councils publish research on potential future coastal change in northern Devon

24/05/21 – TDC - Torridge Councillors meet at AGM and re-elect Councillor Ken James as Leader

24/05/21 – DCC - Let's be cautious over the next few weeks

24/05/21 – Cllr Saywell - FW: Devon Coronavirus Vaccination Briefing - 21 May 2021

30/05/21 – TDC - Spring Half-Term Fun on Northam Burrows – Scavenger Hunt and Poetry events for all ages

30/05/21 – Healthwatch Devon - Healthwatch Devon E-bulletin 26 May

30/05/2021 – Cllr Saywell - FW: Advice if you're travelling to areas of the UK where the new variant of concern is spreading, a rise in COVID-19 cases in the South Hams and drive to combat children's holiday hunger in Devon gets £250,000 boost

30/05/2021 – Cllr Saywell - FW: Devon Coronavirus Vaccination Briefing - 28 May 2021

07/06/21 – DCC - Your monthly update from Devon Climate Emergency!

07/06/21 – Healthwatch Devon - Healthwatch Devon E-bulletin 03 June

07/06/21 – TDC - Social Media Post

07/06/21 – SOHS - Closed Minor Injuries Units

07/06/21 – DCC - Case numbers expected to rise due to easing of restrictions and more vaccination centre volunteers needed.

07/06/21 – DCC - Wild About Devon: invite to join & attend launch event - Monday 28th June

07/06/21 – Cllr Saywell - FW: Devon Coronavirus Vaccination Briefing - 4 June 2021

16/06/21 – ODCTG - Newsletter 70

16/06/21 – DCC - Latest business and economy news from Devon

16/06/21 – Cllr Saywell - Fwd: It's hotting up here, vaccination information for the under 30s and four new work hubs for Devon

16/06/21 – DCC - Devon responds to delay in easing COVID-19 restrictions  
17/06/21 – TDC - Overwhelming backing for Bideford's Isaacs Yard Funding Bid following Torridge Full Council meeting  
23/06/21 – TDC - Suggested Tweet  
23/06/21 – Cllr Saywell - FW: Devon Vaccination Briefing 18/06/21  
23/06/21 – ODCTG – AGM  
29/06/21 – TDC - Carbon, Environment and Biodiversity Plan is adopted by Torridge Full Council  
29/06/21 – Cllr Saywell - FW: Devon Vaccination Briefing 25/06/21  
29/06/21 – DCC - Sharp rise in COVID-19 cases among Devon's young people; grab-a-jab weekend with walk-in vaccination clinics and we're baaaaaack at the Devon County Show this year  
05/07/21 – TDC - FW: Diversity and Pride Festival 2021 - Sunrise  
05/07/21 – Healthwatch Devon - Healthwatch Devon E-bulletin 01 July  
05/07/21 – Devon Communities Together - FW: Invitation for Devon's second Local Councillor Climate Emergency Support Network - 19th July  
05/07/21 – Devon Communities Together - New Small Grants Scheme now open  
05/07/21 – DCC - Significant rise in Devon's COVID-19 cases; hospitality employees urged to get COVID-19 jab and a message of thanks on behalf of Team Devon  
06/07/21 – Cllr Saywell - FW: Devon Vaccination Briefing 02/07/21  
06/07/2021 – DCC - Devon's Director of Public Health encourages people to not put themselves at unnecessary risk as COVID-19 restrictions set to end  
06/07/2021 – TDC - Nature Recovery Declaration  
07/07/21 – DCC - Exciting news from Devon Climate Emergency!  
08/07/21 – DCC - #BackTheFuture: Devon Climate Challenge event, Natural Capital Challenge Fund and the Devon's Citizens' Assembly  
08/07/2021 – TDC - Torridge District Council provide £100K funding to larger towns to support recovery post Covid-19  
08/07/21 – TDC - Social Media Post  
13/07/21 – Cllr Saywell - FW: Devon Vaccination Briefing 09/07/21  
13/07/21 – Devon Communities Together - Take a look at LOVE Devon magazine 2021!