

## Hanslope Parish Council Allotments

Newport Road, Hanslope

### Risk Assessment

Date: Jan 2024

Site specific hazards	What is the risk?	Local control measures	Risk level	Further action/comments	
Access	Vehicle access gates locked from 1 <sup>st</sup> November to 1 <sup>st</sup> April	Signage on the gates and emails to tenants advising of closure. Notice on website. Pedestrian access unaffected.	LOW	New signage ordered advising of revised emergency contact numbers in event of emergency vehicle requiring access. To be displayed on gates. Keys to locks held by at least 2 x personnel in the village.	GM
Bonfires	Risk of burns and/or damage to property	Set near water access or have bucket of water, only when no wind. Must be supervised at all times and extinguished before leaving site	LOW	See also Rule 27	ALL
Communal pathways	Trip/slip hazard	Paths to be kept mown and clear of any obstruction	LOW		ALL
Compost bins Manure storage	Splinters, cuts Flies spreading disease	Individual compost bins should be covered and secure Manure should be covered	LOW		ALL
Dogs	Bites Fouling	All dogs on a leash except when on owner's secure plot Owner responsible for removing fouling from site	LOW	Notices to be placed on all access gates saying all users of the allotment field, and this includes people using the PROW, must keep their dogs on a lead. See also Rule 25	ALL
Fuel storage	Explosion, fire	Not to be kept on site	LOW		COMMITTEE
Gates, hedging, fencing	Scratches, bruises and other injuries	Check for loose hinges, awkward locks and catches and ease of use. Keep gates clear and fences well maintained	LOW		COMMITTEE
Glass	Cuts and Tetanus	All plot holders to remove broken glass from their plot and dispose of safely	LOW		ALL

Livestock	Bites, pecks Disease from waste	No livestock to be kept on site unless authorised	LOW	Only plot holder to touch livestock or housing. It is plot holder's responsibility to maintain housing and comply with Govt. guidelines on poultry health and welfare. See also Rule 13	ALL
Refuse	Trips, slips or other injuries. Disease	To be removed from site by plot holder. Take your rubbish home with you!	LOW	See also Rule 30	
Structures/sheds/polytunnels	Collapse, falling timbers or metal framework	To be well maintained by plot holder	LOW	See also Rule 16	ALL
Vehicles	Serious injury	Vehicles to be parked in marked areas and not driven around the field.	LOW	Notices on each gate reminding plot holders of the rules See also Rules 12, 13 & 14	ALL
Vermin	Bites/diseases	Plot holders to monitor continuously and report any sightings to PC	LOW	Do not go near and report immediately to a member of Allotment Committee.	
Water storage	Collapse, slips	Rainwater only to be stored in specially designed water butts or tanks covered when not in use	MED		ALL
Water - ponds	Trips, slips, drowning	Only on fenced, secure plots. Must be covered with mesh	MED		ALL + COMMITTEE
Wood (used)	Trips, cuts, tetanus	Check for rusty and/or protruding nails and screws.	LOW		ALL
Emergency contact details	Plot holders and/or visitors need to know who to contact if there is a problem	Post details on notice board. Plot holders to have details when renewing tenancy agreement		Phone contacts Iain: 07768 362164 Fiona: 07710 230915 Pat: 01908 510402 Waldo: 07979 410227 Roland: 07973 772024	