



MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 10TH NOVEMBER 2015 AT THE ALLENS, ALBION ROAD, MARDEN COMMENCING AT 7.30PM

- 095/15 **PRESENT:** Cllrs Boswell, Brown, Childs, Mannington, Newton, Robertson, Tippen and Turner. The Clerk, PCSO Nicola Morris and two members of the public were also in attendance.
Cllr Adam arrived during the course of the meeting.
- 096/15 **APOLOGIES FOR ABSENCE:** Cllrs Reed and Weir. Apologies were also received from the Assistant Clerk and Community Warden Mira Martin.
In the absence of Cllr Reed Cllr Tippen took the chair.
- 097/15 (a) **DECLARATION OF INTEREST:** Cllr Newton declared an interest in item 101/15(g) as he is a Hall Trustee, Cllrs Adam and Tippen declared an interest in item 105/15(a) as they are both members of Marden Footpath Group.
(b) **COUNCILLORS REGISTER OF INTEREST:** There were no amendments to the register if interest.
(c) **GRANTING OF DISPENSATION:** There were no requests for dispensation.
- 098/15 **MINUTES OF THE PREVIOUS MEETING**
Minutes of the Parish Council meeting held on 13th October and the Extraordinary Full Council Meeting on 20th October were agreed and signed as true records.
- 099/15 **IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING:** One member of the public wished to comment on item 105/15(a).

The meeting to be adjourned for the following items:

EXTERNAL REPORTS

Borough Councillors – no Borough Councillor in attendance

County Councillor – the County Councillor was not in attendance

Police: There had been one crime since the last meeting – theft of heating oil. The Police had received reports of young people with catapults and the youths and parents had been spoken to. Reports also received of quad bikes on the playing field.

PCSO Morris had been liaising with British Transport Police as youths were running along the station platforms and banging on train windows as the train was moving, also seen on tracks and damage to shelter. She is looking to view CCTV to try to identify the youths.

19:40 PCSO Morris and one member of the public left the meeting.

Community Warden – not in attendance

The meeting to be reconvened for the rest of the agenda.

- 100/15 **MATTERS ARISING FROM PREVIOUS MINUTES (for information only)**
Office Back-up system - Cllr Newton was still looking at options available and would speak to a member of the Business Forum to discuss further. The Clerk would obtain quotes from other companies to put before the Finance Committee meeting.

101/15 **PARISH MATTERS**

- (a) Local Needs Housing - Planning Application for Maidstone Road Local Needs Housing has been discussed at MPC Planning Committee and is now with MBC Case Officer for a decision to be made.
- (b) Business Forums
MBF – nothing to report
NRBF – nothing to report
- (c) Police Forum – next meeting 19th November – Cllr Turner gave his apologies as he would be attending the Neighbourhood Plan meeting. Cllr Newton offered to attend in his place.

19:50 Cllr Adam arrived at the meeting

- (d) Communication
 - (i) Newsletter – Winter edition was due to go to print at the end of the week and costings had been received for additional pages following a request from the Village Club for sponsorship. Cllrs discussed, and agreed, that flyer would be the best solution and this could then be placed in each edition. Cllrs also agreed that the banner would have “sponsored by Village Club” written onto it. The Clerk would speak with the company to find out the cost of printing an A4 flyer in colour.
 - (ii) Website – this was currently being kept up to date but if Cllrs, or members of the public, found any issues they were to let the Clerk know.
- (e) Cemetery – Exclusive Right of Burial Certificates - no burials have taken place in last month
- (f) Update from Full Council To Do List – this had been circulated to Cllrs and all items were discussed in this meeting.
- (g) Marden Memorial Hall Roof update – The tiling had been completed with the finishing touches being made to the guttering. The flat roof over the kitchen remains to be done and a snagging meeting would be arranged once all work has been completed – Cllr Newton agreed to attend.
- (h) Napoleon Drive Transfer – the legal documents had been received and the Chairman went through the wording however there were a couple of issues which the Clerk was asked to clarify before signing.
- (i) Marden Neighbourhood Plan – further comments had been received from group members and these had been incorporated into the draft document and recirculated. A meeting of the NP Group has been arranged for 19th November 2015.
- (j) CCTV – The Clerk was still awaiting confirmation the order had been cancelled. Once this has been received a new order will be submitted with a different company.

The following item was moved from Highways to enable member of the public to comment if wished:

PROW KM275 – consultation for diversion of this PROW: Cllr Adam summarised that KM275 is the path that connects Howland Road to Park Road which KCC had initially consulted to be distinguished. Following responses from Marden Parish Council, Marden Footpath and Walking Groups and Maidstone Ramblers stating that this PROW should remain KCC is now looking to divert it a short distance further south. Cllrs were in agreement that this solution is acceptable.

20:20 Member of the public left the meeting

102/15 **COMMITTEE REPORTS**

- (a) **Amenities Committee** – Minutes of the Amenities Committee Meeting held on 27th October had been previously circulated.
- (b) **Planning Committee** – Minutes of Planning Meetings held on 20th October and 3rd November had been previously circulated.
- (c) **Other Conferences/Meetings attended:**
 - 20th October – Marden at Christmas meeting
 - 22nd October – KALC Finance Conference - Clerk & Asst Clerk attended. Unfortunately the Clerk reported that this was not the best Finance Conference that had been attended.
 - 27th October – Meeting with Redrow Cllrs Boswell, Mannington and Reed together with

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the Clerk and Borough Cllrs Blackmore and Burton attended. Notes of this meeting had been circulated to Cllrs.

6th November – Cllrs Adam, Boswell, Childs and Tippen together with the Clerk had met with Elliott Austin of Network Rail at Marden Station and notes of the meeting had been circulated to Cllrs.

9th November – Kent Highways Seminar. The Clerk had attended and notes of this had been circulated to Cllrs.

(d) **Conferences/Meetings for the coming months**

103/15 **CORRESPONDENCE**

- (a) Parish Church Magazine – November edition - for information
- (b) Clerks and Councils Direct - for information
- (c) Staplehurst Parish Council – Christmas drinks invite on 21st December. The Clerk would attend on the Parish Council's behalf.
- (d) KCC – Budget Proposal Savings – consultation <http://www.kent.gov.uk/about-the-council/have-your-say/budget-consultation>
Cllrs Childs and Tippen had agreed to look through the document on Friday 13th November.
- (e) KALC Area Committee Minutes – 20th September 2015 - previously circulated to Cllrs
- (f) KALC – Parish News - for information
- (h) MBC – Parish Charter - previously circulated to Cllrs. The Clerk was asked for clarification from John Littlemore at MBC as to whether this was still a draft and when the consultation period was.
- (i) Kent Air Ambulance – future proposals – A letter had been received and an article had been placed in the Kent Message on 31st October regarding the moving of the air ambulance station to Paddock Wood. A planning application was due to be submitted shortly but it was noted that the funding offices would remain in Marden.

104/15 **FINANCE**

- (a) Balances as at 28th October 2015
Post Office £17,642.22: Santander Account £37,707.45
Nat West Account: £255,688.57
- (b) Payments for Approval (list available at meeting)
- (f) NEST – Employee pensions – The Clerk asked for this to be deferred until she had received more information and inputted the staff details.

105/15 **HIGHWAYS AND PUBLIC TRANSPORT**

- a) **Highways**
Highways Issues – Traffic Calming and other highways issues
Street Lighting consultation
<http://consultations.kent.gov.uk/consult.ti/streetlighting/consultationHome>
Kent Highways and Transportation Survey – The Clerk had completed part of the survey and the Chairman went through the rest of the document to be completed.
Email from resident – serious traffic incident at Chainhurst – This had been sent to Cllrs along with Kent Highways and Police. Kent Highways were planning to undertake a traffic survey in the area.
Other Highways Issues
PROW KM275 – consultation for diversion of this PROW: - discussed earlier in the meeting.
Email regarding flooding in Pattenden Lane – Cllr Turner reported that this subject had been brought up at a meeting of the Surface Water Management Plan Group. According to a report this gulley is cleared regularly however a pipe on Network Rail land gets blocked and means water backs up. Therefore responsibility is with KCC and Network Rail not Southern Water.
Clapper Farm Update had been provided by a resident. There had been a couple of issues with horse riders but these had been reported to Police and Kent Highways and had been dealt with.

Finger post refurbishment – Cllr Turner's neighbour was interested in the work and would contact the Clerk for more details.

(b) **Public Transport**

Marden Station

Improve Rail and Bus Services and Facilities

Response from Richard Dean – South Eastern Railway. This was in response to the Clerk asking for additional carriages to be on the 16:21 from Tonbridge. It was confirmed that 7 coaches would form this service from 14th December 2015.

Potholes have been repaired at Station approach

Road closure sign still at station approach

Other issues raised by Cllrs.

A letter had been received from Helen Grant by some residents of the Parish regarding Widehurst Solar Farm. The Clerk was asked to send Ms Grant a copy of the Parish Council's response and to ask that she makes contact with the Parish Council when writing on any issues relevant to Marden.

The new restriction sign in the village car park was felt to be confusing as it mentions free parking Monday to Friday and not weekends. The Clerk was asked to contact MBC.

It was with regret that the Chairman had to report that Cllr Weir had given his resignation from the Parish Council with effect from 16th November. The Clerk had reported this to MBC.

There being no further business the meeting closed at 9.45pm

PUBLIC FORUM

No member of the public was in attendance at the end of the meeting.

Signed
Chairman, Marden Parish Council

Date: 8th December 2015