

Mickleham Parish Council

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Minutes of the Annual MPC Meeting held at 8.15pm on 08 May 2024

Venue	St Michael's Church
Chair	David Ireland (DI)
Councillors Present	Graham Clark (GC) Will Dennis (WD) David Ottridge (DO) Gill Wilson (GW) Andrew McNaughton (AM)
Clerk	Trevor Haylett (designate)
Attending	District Cllr Chris Budleigh Emma Flynn
Members of the Community	-

Item No		Action:
	<p>This meeting followed on from the Annual Parish Meeting.</p> <p>DI opened the meeting by welcoming Trevor Haylett who would be taking notes in the absence of Feena Graham, and by congratulating Cllr Leah Mursaleen-Plank on being re-elected as Mole Valley District Councillor in the recent local elections.</p>	
1	<p>(1/05/24) Nominations for a Chair for 2024-2025</p> <p>Chaired by the current Chair, David Ireland. David Ireland was proposed by Andrew McNaughton and seconded by Graham Clark. DI was elected unanimously.</p>	
2	<p>(2/05/24) Nominations for a Vice-Chair for 2024-2025</p> <p>Chaired by the re-elected, and new Chair, David Ireland. Graham Clark was proposed by Andrew McNaughton and seconded by David Ottridge. GC was elected unanimously.</p>	
3	<p>(3/05/24) Opening Formalities</p> <p>3.1 Apologies for absence: County Cllr Hazel Watson (Meeting) District Cllr Leah Mursaleen-Plank (unavailable) John Lowes (Hols) Feena Graham (Hols)</p> <p>3.2 Declarations of Interest/Requests for Dispensations GW declared an interest with regards to discussions under Planning.</p> <p>3.3 Agree the Minutes of the Meeting held on 13 March 2024 Minutes were approved by Parish Councillors present and duly signed by the Chair.</p> <p>3.4 Chair's Comments</p> <ul style="list-style-type: none">Reference to the tree in Judy Kinloch's memory, has been purchased and planted and the date to be dedicated is 31st May at 630pm. All were welcomed to attend.The picnic bench has been installed now and is being used.	

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	<p>DI proposed that item 12 is be brought forward. Parish Councillors agreed.</p> <p>Agenda Point 12. Councillor Vacancy</p> <p>DI ran through the process followed:</p> <ul style="list-style-type: none">• Vacancy created due to DO's resignation.• Ad went out on 9th April - advertising for a local Parish Councillor.• Deadline Mon 29/04/2024.• No direct applications to MVDC. One application direct to MPC - Emma Flynn• Follow up: DI/GC met with EF to talk through the vacancy. <p>Graham Clark proposed Emma Flynn and seconded by Andrew McNaughton. Emma Flynn (EF) was duly elected as a new Mickleham Parish Councillor.</p> <p>EF gave a brief background of herself to the rest of the meeting.</p> <p>The existing Councillors and other attendees at the meeting introduced themselves to EF in return.</p>	
4	<p>(4/5/24) Open Forum</p> <p>4.1 Liaison between Surrey Police and Mickleham Parish Council</p> <ul style="list-style-type: none">• Periodic Police Report – DI ran through the incidents to date.• Dave Sadler was unable to attend. <p>WD highlighted that 2 of those incidents were due to traffic issues and confirmed that the community and we as the PC needed to continue to report issues as they are raised.</p> <p>4.2 Public Questions</p> <p>DI detailed the issues raised:</p> <ul style="list-style-type: none">• Jo Brown raised the issue of car parking in Old London Road, which was covered in the previous Annual Parish Meeting.• Traffic speed in Old London Road was raised.• Update from Cllr Hazel Watson, that the proposal for the 40mph speed limit to be reduced to 30mph and a 20mph reduction in the central area of Old London Road has had its feasibility study and the next stage is public consultations later this year. <p>It was agreed by those present that when the consultations start it would be advertised to the local community to ensure comments are raised appropriately.</p>	
5	<p>(5/05/24) Councillors Responsibilities</p> <p>5.1 To agree the areas of responsibilities for 2024-2025</p> <p>The previous year's list was reviewed and updated in line with the changes to the Councillors. List to be updated and sent to all Councillors.</p>	<p>Action / Clerk</p>

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	<p>5.2 To agree membership of any Working Groups The membership of groups remains the same. Norbury Park will remain with JL. Local Plan will remain with AM.</p>	
6	<p>(6/5/24) Finance & Formalities</p> <p>6.1 Approve Accounts for Payments Retrospective payment is: £58.16 - Refund to the Clerk for 2 x Zoom payments, Domain payment and cost of the Plaque for the new bench.</p> <p>New Payments are: £264.00 - Refund to DO for payment to Zurich for Insurance £94.80 - Refund to DO for payment to Bright Pay for payroll software. £152.00 - Refund to DI for payment for the plaque for Judy Kinloch's memorial £750.00 - Refund to the Clerk for payment to Tony ToolBox for the Bench. (The previous cheque issued direct to Tony ToolBox has been returned as his bank, as it does not accept cheques and the Clerk made a direct payment online). £200.00 - Refund to Mark Day for the purchase of the hawthorn tree for Judy Kinloch's memorial. (We have been given an anonymous donation of £132.00 so MPC is only liable for £68.00).</p> <p>All Parish Councillors present agreed and five cheques were signed for payment.</p> <p>6.2 Agree Bank Reconciliation The bank reconciliation up to the 05 April 2024 for the end of the financial year had been circulated and was approved by all and signed by the Chair. The current bank balance after all agreed payments is: £3750.03</p> <p>6.3 To agree Section 1 of the AGAR (Annual Governance Statement) Section 1 had been circulated and was approved by all Councillors and signed by the Chair and Clerk present.</p> <p>6.4 To agree Section 2 of the AGAR (The Accounting Statement) Section 2 had been circulated and approved by all Parish Councillors and signed by the Chair. DO had already signed the RFO section.</p> <p>6.5 To approve the AGAR Certificate of Exemption. Approved by all Parish Councillors and signed by the Chair and RFO.</p> <p>6.6 To approve the dates of the Notice of Public Rights These will be published on the MPC website and will be available from Monday 3rd June to Friday 12th July 2024. All Parish Councillors agreed.</p>	<p>Action / Clerk</p>

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	<p>6.8 To agree a new Insurance Premium. DO had investigated renewals costs and notified the Parish Councillors in advance and agreed. The new quote from Zurich is £264.00.</p> <p>DI thanked DO for compiling the relevant RFO documents for approval.</p> <p>DI continued to thank DO for all the support over the years as the RFO and Councillor and presented DO with a leaving gift from the Councillors with good wishes.</p>	
7	<p>(7/5/24) Planning</p> <p>GW left the meeting.</p> <p>AM reported on one planning application by J Wilson for a proposed Erection of two storey side extension and single storey rear extension on 11 April 2024. No objections were raised. It was agreed to reply as such to planning department.</p> <p>GW returned to the meeting.</p>	Action / Clerk
8	<p>(8/5/24) Reports from Working Groups</p> <p>8.1 Norbury Park Working Group No further updates given</p> <p>i. Tenancy GW reported that she had heard from some of the residents that they have been given a 2-year extension. WD attended 2 meetings: one with Helen and Grant Wood and the other with Paul and Victoria Power, together with Charles Maxlow-Tomlinson, (Halsey Garton Residential Ltd) and his team at their Head Office in Reigate. It was on 14th March following the last PC meeting. Both parties have been granted a 2-year extension of stay. Both properties will be put on the market in 2 years' time if SCC continue to sell off their properties and both the Woods' and Powers' would have an opportunity to put in an offer as well as anyone else. Halsey Garton are aware of a wealthy individual who wants to buy one of the properties. However, there may be a change of policy which would affect any sale, and this issue might appear on the agenda again in the future.</p> <p>8.2 Local Plan AM reported that there are no further updates, but the General Election may result in a change of policy.</p> <p>Cllr Chris Budleigh reported on the meeting he had with DI/WD and a Trustee from the project in Poland Meadow, in Brockham:</p>	

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	<ul style="list-style-type: none"> • Build for 4 x 1-bedroom 2 x 2-bedroom and 1 x 3-bedroom flats. • Finance was £1m grant from Home Trust & £72k per property from Mole Valley. They have 5 self-builds where the land had sold for just over £200K each. • Total bill for the development came to £3m. • 60% of Market price. • All people with a link to Brockham have priority to an application. <p>Both DI/WD came away inspired by the high spec venture and tackled a complex area which is built around an existing farmhouse.</p> <p>Cllr Chris Budleigh summarised, that going forward the following details need to be sorted:</p> <ul style="list-style-type: none"> • How to finance the project. • How to acquire land. • How to project manage the build. <p>DI asked WD and Cllr Chris Budleigh to get together and investigate if this was feasible project within Mickleham/Westhumble.</p>	Action / WD & Cllr CB
9	<p>(9/5/24) Council Purchase /Assets</p> <p>9.1 Memorial Tree (Judy Kinloch) As discussed in previous items above.</p> <p>9.4 Notice Board – Recreation Ground Two quotes for replacement / repair work have been received:</p> <ul style="list-style-type: none"> • J Wilson to repair/repaint just over £200. • Tony ToolBox quote is £417. <p>The Councillors discussed and agreed to J Wilson’s quote.</p> <p>WD detailed an update about damage to the Bus Shelter. Not sure if there has been another collision or the original damage had not been properly fixed. But appears to be a minor repair.</p>	
10	<p>(10/05/24) Traffic & Parking & Noise</p> <p>10.1 Speedwatch Group Update Angela Ireland had forwarded details of the group’s recent watch in May. DI read out their report:</p> <ul style="list-style-type: none"> • The team conducted three sessions at different times of the day and the week. • Session 1 was between 8.00am and 9.00am, when 5 vehicles were caught travelling at over 35mph, three of them being delivery vans. • Session 2 was between 4.00pm and 5.00pm when 5 cars were caught, presumably after picking up pupils from Box Hill School. • Session 3 was last Saturday over the Bank Holiday weekend, when the group felt sure they would catch multiple motorcyclists as the weather was sunny and pleasant. In the event, they observed nobody travelling at over 35mph and only two motorbikes came past, travelling quite sedately. • More sessions are being arranged. 	

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	<p>VAS Readings were not received from SCC, but these have been chased</p> <p>10.2 Parking Enforcement As discussed previously in above point 4. DI to liaise with Box Hill School to review the number of spaces used for parking in Old London Road.</p> <p>10.3 Traffic Noise. No updates.</p>	<p>Action/ Clerk</p> <p>Action / DI</p>
11	<p>(11/5/23) Elections 2024 Update</p> <p>DI summarised the results of the Local Election which took place on 2nd April 2024:</p> <ul style="list-style-type: none">• Turnout for 29.8% for Surrey, of which Mole Valley was the highest at 39.7%.• One Liberal Democrat Councillor was re-elected for the ward of Mickleham Westcott & Okewood: Cllr Leah Mursaleen-Plank.• Lisa Townsend has been elected as Police and Crime Commissioner for Surrey. <p>All details available on the SCC and MV website.</p>	
12	<p>(12/5/24) Councillor Vacancy</p> <p>As discussed, and noted under point 3.</p>	
13	<p>(13/5/24) Urgent Items Received by The Chair</p> <p>DI has been asked whether a Husting for the next election would be held. DI to discuss with David Allbeury from Westhumble Residents Association.</p>	<p>Action / DI</p>
14	<p>(14/5/24) Next Meetings:</p> <p>Wednesday 10 July 2024 Wednesday 11 September 2024 Wednesday 13 November 2024 (inc. Children's Recreation Ground Trust Meeting) Wednesday 08 January 2025 Wednesday 12 March 2025</p>	

**DI thanked Trevor Haylett for taking the minutes, and everyone for attending.
The meeting closed at 9.29pm**

Signed as a true record of the meeting, and approved at the Full Parish Council Meeting on the 10 July 2024:

Signed:

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