

BRANDON TOWN COUNCIL
Minutes of the of the Full Brandon Town Council Meeting
Held on Monday 8 February 2010
At the Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. S Edwards, Cllr. N Vant, Cllr. D Bimson, Cllr. P Ridgwell, Cllr. G Hughes, Cllr. A Simmons, Cllr. P MacLoughlin, Cllr. R Silvester, Cllr. K Butcher.

Also present: Mrs C Mason (Town Clerk), Cllr. Bill Bishop, one member of the press and twenty seven members of the public.

Meeting commenced at 7.00pm.

1. APOLOGIES FOR ABSENCE

Cllr. L Jacobs, Cllr. E Ashley, Cllr. Mrs M Young, Cllr. S Le Gryns, Cllr. Mrs S Jureko.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests [per Parish Council's Code of Conduct 2001 / Local Government Act 2000].
None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Full Brandon Town Council Meeting of Monday 4 January 2010 (Public Items).

Resolution Record No. **BTC/117/08/Feb/10**

Proposed by Cllr. G Hughes and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 4 JANUARY 2010 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Full Brandon Town Council Meeting of Monday 4 January 2010 (Public items).

There were no matters arising.

5. PUBLIC FORUM – monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/118/08/Feb/09**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM

Members of the public voiced their concerns regarding a variation of condition 2 of planning permission F/2007/0555/RMA – amended access details including 9 metre radii kerbs. Land off Thetford Road, Brandon. With new amended plans yet to be received from Forest Heath District Council, it was agreed to defer further discussion until a later date. Residents were assured an extraordinary meeting will be convened on receipt of any revised application.

Other issues brought to the attention of the town council included a damaged wall on London Road; car parking charges at Brandon Country Park and the subsequent impact of this proposal on the Tourist Information Centre.

6. TO RECEIVE A REPORT FROM THE POLICE

The Chairman welcomed Sgt. Chris Chisnall to the meeting. Crime figures for the month of

January were circulated and noted. Presently the three SNT priorities are Homelessness, Brandon Industrial Estate, Speeding on Bury Road, London Road, and Thetford Road. Questions raised included the unrealistic speed limit on Green Road and bicycle thefts from Center Parcs.

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

With little to report, questions were invited and answered. Cllr. G Hughes thanked the Squadron leader for arranging a successful day visit to RAF Lakenheath. A second event is planned for 22 April 2010. All members are welcome to attend.

8. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Cllr. B Bishop's report included car parking charges at Brandon Country Park; a request for a donation in aid of Help the Heroes; item of play equipment (jeep) to be re-sited at the Brandon Remembrance Playing Fields play area.

Cllr. A Simmons informed members of the Building Issues and Opportunities meeting to be held on the 22 February at the District Council offices. Amongst other topics, The Healthy Living Centre and potential alternative options will be discussed. A report to be given at the next town council meeting.

The meeting was reconvened.

9. URGENT BUSINESS – any items the Chairman considers a matter of urgent business. There were no matters of urgent business.

10. ACCOUNTS

10.1 Approval of payments: Public items – January 2010. Discussion permitted.

10.2 Confidential Items: January 2010 (Staff Salaries).

Resolution Record No. **BTC/119/08/Feb/10**

Proposed by Cllr. A Simmons and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS TEN ONE AND TEN TWO EN-BLOC.

Date	Amount	Supplier	Net Total	VAT
Jan-10	9.12	Ian Smith Stationers Ltd	7.93	1.19
Jan-10	103.50	Simon Whiteside Computer Services Ltd	90.00	13.50
Jan-10	120.00	Reeves Cleaning	120.00	
Jan-10	187.00	P M Robson Funeral Supply	187.00	
Jan-10	59.38	Federation of Burial & Cremation Authorities	55.00	4.38
Jan-10	13,802.09	Suffolk County Council	12,001.81	1,800.28
Jan-10	65.96	Finevale Service Station	57.36	8.60
Jan-10	14.00	J & D Green	14.00	
Jan-10	148.02	Ray Lake Electrical	123.50	18.52
Jan-10	27.25	DMH Solutions Ltd	23.19	4.06
Jan-10	212.00	SLCC Membership	212.00	
Jan-10	65.55	Alan R Cross & Son	57.00	8.55
Jan-10	14.48	Thetford Garden Centre	12.60	1.88

Jan-10	188.06		Pearsons	160.05	28.01
Jan-10	412.85	Britannic Gdn Furniture Ltd (resident's order)		359.00	53.85
Jan-10	115.42		Shaw & Sons Ltd (Deed Book)	98.23	17.19
Jan-10	130.70		Arco Limited	112.99	17.71
TOTAL: 15,675.38				13,691.66	1,977.72

11. PLANNING APPLICATION

To discuss planning application F/2010/0007/VAR: Variation of condition 2 of planning permission F/2007/0555/RMA – amended access details including 9 metre radii kerbs. Land off Thetford Road, Brandon.

Detailed discussion deferred until amended plans are submitted by Forest Heath District Council.

12. GRIT BIN SCHEME

Resolution Record No. BTC/120/08/Feb10

Proposed by Cllr. A Simmons and seconded by Cllr. G Hughes.

CARRIED: 6 for 2 abstentions.

THAT BRANDON TOWN COUNCIL AGREES TO AN ARTICLE BEING SUBMITTED TO BRANDON LIFE, INVITING NAMED VOLUNTEERS TO GRIT SPREAD OR CLEAR SNOW WITHIN THEIR LOCAL AREA.

13. ZEBRA CROSSING, RATTLERS ROAD, BRANDON

Resolution Record No. **BTC/121/08/Feb/10**

Proposed by Cllr. N Vant and seconded by Cllr. P Ridgwell.

CARRIED: 7 for 1 against.

THAT BRANDON TOWN COUNCIL FULLY SUPPORTS THE PROPOSAL FOR A ZEBRA CROSSING ON RATTLERS ROAD, BRANDON, BUT DOES HAVE RESERVATIONS ON THE PRACTICABILITY OF A RAISED PLATFORM.

14. NO EXCUSES CAMPAIGN

Resolution Record No. **BTC/122/08/Feb/10**

Proposed by Cllr. A Simmons and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

THAT THIS COUNCIL FULLY SUPPORTS THE NO EXCUSES CAMPAIGN ORGANISED BY FOREST HEATH DISTRICT COUNCIL.

15. REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT

Resolution Record No. **BTC/123/08/Feb/10**

Proposed by Cllr. R Silvester and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL FORMALLY ADOPTS THE DOCUMENTATION RELATING TO THE REVIEW OF THE EFFECTIVENESS OF INTERNAL CONTROL PROCEDURE.

16. THE LODE

The Environment Agency will be conducting an assessment of the Lode prior to any work being carried out. No further discussion until later in the year.

17. ALLOTMENTS

Resolution Record No. **BTC/124/08/Feb/10**

Proposed by Cllr. P Ridgwell and seconded by Cllr. N Vant.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES A QUOTATION RECEIVED FROM CHASE FENCING FOR THE SUM OF THREE HUNDRED AND EIGHT POUNDS AND NINETY EIGHT PENCE PLUS VAT, FOR THE SUPPLY AND FITTING OF A FIVE BAR GATE AT THE ALLOTMENT SITE.

18. TERMS OF REFERENCE

Resolution Record No. **BTC/125/08/Feb/10**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT THIS COUNCIL ADOPTS THE ORIGINAL TERMS OF REFERENCE BETWEEN BRANDON TOWN COUNCIL AND THE BRANDON SAFER NEIGHBOURHOOD TEAM.

19. BRANDON COUNTRY PARK

Resolution Record No. **BTC/126/08/Feb/10**

Proposed by Cllr. G Hughes and seconded by Cllr. D Bimson.

CARRIED: 7 for 1 against.

BRANDON TOWN COUNCIL AGREES TO A LETTER BEING SENT TO SUFFOLK COUNTY COUNCIL, STRESSING THE COUNCILS DISSATISFACTION THAT PRIOR TO THE FORMALISATION OF THE CAR PARKING CHARGES NO CONSULTATION PROCESS HAD TAKEN PLACE. FURTHERMORE, CONSIDERATION SHOULD BE GIVEN TO WAIVE CAR PARKING CHARGES FOR LOCAL RESIDENTS.

20. CLERKS MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

Zebra crossing on Thetford Road: Jon Noble to be contacted for an update on the proposed review of the crossing.

Land for new cemetery: An agenda item for the March town council meeting.

21. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/127/08/Feb/10**

Proposed by Cllr. K Butcher and seconded by Cllr. R Silvester.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

BRANDON TOWN COUNCIL

Confidential Minutes

Of the Full Brandon Town Council Meeting

Held at 7.00pm on Monday 8 February 2010

In the Council Chamber, Old School House, Brandon

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

22. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Meeting of Monday 4 January 2010.

Resolution Record No. **BTC/128/08/Feb/10**

Proposed by Cllr. A Simmons and seconded by Cllr. N Vant

CARRIED: Unanimous.

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL MEETING OF MONDAY 4 JANUARY 2010 BE ACCEPTED AND SIGNED AS A TRUE RECORD.

23. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Meeting of Monday 4 January 2010.

None arising.

24. CEMETERY MATTERS

Contents of a letter regarding grave digging were noted.

There being no further business the meeting closed at 9.25pm.