

RODMELL PARISH COUNCIL

Dear Councillors, you are summoned to attend a meeting of **RODMELL PARISH COUNCIL** to be held on **Tuesday 15th September 2026, 7.00pm** Rodmell Village Hall. *Lorna Thwaites*, Rodmell Parish Clerk, Tuesday 8th September 2026.

To RECEIVE questions from the Public:

The first ten minutes are available for public participation before the start of the meeting. During this time, members of the public may ask questions or make representations, in respect of business on the agenda. Members of the public may only speak at other points during the meeting if they have knowledge or information that will aid the discussion and will only speak at the Chairman's discretion.

AGENDA

- 1. APOLOGIES FOR ABSENCE:** To receive and accept apologies for absence.
- 2. DECLARATIONS OF ANY INTERESTS AND TO CONSIDER ANY REQUESTS FOR A DISPENSATION WITH RESPECT TO ITEMS ON THE AGENDA,** as required by the Members Code of Conduct.
- 3. MINUTES OF THE PREVIOUS MEETING:** To RESOLVE that the minutes of the ordinary meeting of Rodmell Parish Council held on 21st July 2026 are a correct record and are signed by the Chair.
- 4. FINANCE AND ADMIN:**
 - 4.1 To RATIFY August & September payments and to RECEIVE and SIGN the August & September bank reconciliations.
 - 4.2 To RECEIVE the confirmation of exemption from PKF Littlejohn for the external audit.
 - 4.3 To RECEIVE the estimate from Mulberry and Co for the internal audit and to RESOLVE to instruct.
 - 4.4 To RECEIVE an update on the electricity supplier switch for the Pavilion.
 - 4.5 To ADOPT the RPC IT policy.
 - 4.6 To RESOLVE to pay LDC for the emptying of dog litter bins by direct debit.
 - 4.7 To RECEIVE and ACCEPT the NALC pay award 2026-7.
- 5. GRANT APPLICATIONS:**
 - 5.1 Rodmell Village Hall.
- 6. REPORT(S):** Any written reports to be taken as read.
 - 6.1 To RECEIVE reports from Parish Cllrs, Local and District Councillors and the MP for Lewes.
 - 6.2 Wilder Ouse Conference.
 - 6.3 Speedwatch Meeting with Steve O'Connell.
 - 6.4 James MacCleary visit, 28th August.
- 7. CORRESPONDENCE RECEIVED:** To RECEIVE correspondence and AGREE any actions:
 - 7.1 Letter for Parish Council for Distribution – Cycle Lewes.
 - 7.2 Emergency Planning – L.Farley.
 - 7.3 Invitation to SDNPA Parish Meeting (virtual) 30th September, 6.30pm – SDNPA.
 - 7.4 Field Hire – J.Lewis.
 - 7.5 Sport England Active Places – Rodmell Sports Field.
- 8. MATTERS ARISING:**
 - 8.1 To RECEIVE a proposal from Cllr Clerk-Smart to RESOLVE to plant fruit trees in several locations in the village.
 - 8.2 Damage to the fence at the top of Mill Lane.
- 9. GRASS CUTTING:**
 - 9.1 To RECEIVE an update on grass cutting undertaken to-date and to agree any further grounds maintenance required outside of the regular schedules.
 - 9.2 To RECEIVE details of the work undertaken by ACE Landscapes for weeding/tidying/branch removal at the playground site and to RESOLVE to set up a working group for ongoing tidying – Cllr Toye.
 - 9.3 To review the urban and rural cuts by ESCC in order to create a specification of cuts for ACE Landscapes to quote on.
- 10. HIGHWAYS:**
 - 10.1 To RECEIVE an update on the repairs requested to the Vehicle Activated Speed Signs.
- 11. PLANNING APPLICATIONS:** To AGREE or RATIFY comments for any applications received.
- 12. PROJECTS:**
 - 12.1 Pavilion and Playing Fields:**
 - 12.1.1 To AGREE the terms of use for Rodmell Cricket Club for the 2027 season.

- 12.1.2 To AGREE booking forms for general hire and Rodmell Cricket Club.
- 12.1.3 To DISCUSS repairs to the Pavilion roof and AGREE next steps – Cllr Toye.
- 12.1.4 To RECEIVE an update on the event held at the Playing Fields – Cllr Barnell.

12.2 Playground:

- 12.2.1 To RECEIVE an update on the playground equipment height and need for planning permission and to AGREE the tower height/type.
- 12.2.2 To RESOLVE to accept a donation of £10k for the playground project.
- 12.2.3 To RECEIVE an update on donations and funds raised to-date.
- 12.2.4 To RECEIVE an update on the VEOLIA application.
- 12.2.5 To RECEIVE an update on the playground boundaries and agree any actions required – Cllrs Hickey & Clerk-Smart.

12.3 Bus Shelter Repairs:

- 12.3.1 To RECEIVE details of repairs needed to the bus shelters including the removal of dead branches over the roof of the Lewes bound shelter – Cllr Wetttern.

12.4 Benches:

- 12.4.1 To RECEIVE an update on the replacement bench by the noticeboard.

- 13. TO PROPOSE AGENDA ITEMS FOR THE NEXT ORDINARY MEETING OF RODMELL PARISH COUNCIL.**
- 14. TO RECEIVE THE TIME AND DATE OF THE NEXT MEETING OF RODMELL PARISH COUNCIL.**
- 15. TO CLOSE THE MEETING.**