

Lower Halstow Parish Council

C/o Parish Clerk, Mrs. A Smith
11 Cumberland Drive, Lower Halstow, Sittingbourne, Kent, ME9 7EJ
Tel: 01795 842908
Email: clerk.lhpc@gmail.com

**The Monthly Meeting of Lower Halstow Parish Council will be held on
Tuesday 2nd February 2021 at 7.00pm remotely at:**

<https://us02web.zoom.us/j/89945206825?pwd=cGpFMlIFdE1WRHlvaWZiWFpEZ2JFZz09>

Meeting ID: 899 4520 6825

Passcode: 923834

Please note that this meeting will be recorded for the purposes of the Minutes

1. To receive **Apologies for absence**.
2. To receive any **Declarations of Pecuniary or Non Pecuniary Interest**, and any Applications for Dispensation on Agenda Items. (Requirement of the Localism Act 2011.)
3. **Public session**. (Maximum 15 minutes).
Parishioners of Lower Halstow are welcome to address the meeting during this time. Any other person wishing to address the Parish Council must make a written request to the Clerk.
4. **Visitors**. Reports or comments from:
 - a) KCC Councillors;
 - b) SBC Councillors;
 - c) PCSO;
 - d) Friends of the Brickfields.
5. **To resolve that the Minutes** of the Parish Council meeting held on Tuesday 12th January 2021 are a correct record.
6. **To consider** and agree any action regarding **Correspondence**:
 - a) Email received regarding cutting of hedges at Burial Ground – 24/1/21
 - b) Email from Friends of the Brickfields regarding preventing Quad Bikes from entering the site – 28/1/21
7. **Matters Arising**:
 - a) KALC Award Scheme – Nominations.
 - b) Service for Defibrillator – due 28th February 2021
8. **Finance**:
 - a) To approve limits for credit card application
 - i) Monthly credit limit
 - ii) Single Transaction limit
 - b) To agree Treecraft Grounds Maintenance continuation of contract for 2021/22. No increase to rates.
9. **To discuss and agree response (if any) including the following Planning Applications**:
 - a) APPLICATION REF: 21/500101/FULL PROPOSAL: Demolition of conservatory and erection of single storey rear/side extension. ADDRESS: 21 Burntwick Drive Lower Halstow Sittingbourne Kent ME9 7DX COMMENTS DUE BY: 4 February 2021 DECISION DUE DATE: 9 March 2021 CASE OFFICER: Megan Harris 01795 417313
<https://pa.midkent.gov.uk/online-applications/applicationDetails.do?keyVal=QMLVTOTYIOC00&activeTab=summary>
 - b) 21/500266/FULL PROPOSAL: First floor side extension and installation of new bay windows to front elevation. ADDRESS: 100 School Lane Lower Halstow Sittingbourne

Kent ME9 7ES COMMENTS DUE BY: 17 February 2021 DECISION DUE DATE: 18 March 2021 CASE OFFICER: Emily Clark 01795 417469

<https://pa.midkent.gov.uk/online-applications/applicationDetails.do?keyVal=QN4PO5TYKBS00&activeTab=summary>

10. **Any applications received between producing the agenda and this meeting.**
11. **To receive reports on the following:**
 - a) Parks & Leisure & Planning (MS)
 - b) Footpaths, highways, lighting and hedgerow maintenance (TP)
 - c) Parish Highways Plan (AS and K H-C)
 - d) Dock and Brickfields (currently vacant)
12. **To acknowledge Reports on meetings attended on behalf of the Parish Council:**
 - a) KALC Rep;
 - b) Memorial Hall Rep.
13. **To receive Clerk's report, to include:**
 - a) To note payment received since last meeting;
 - b) To authorise Invoices for Payment – See Payments List.
14. **Items for information only:**
 - a) Items for Website.
 - b) To receive agenda items for next meeting and agree date of next meeting.

Ann Smith

Ann Smith (Mrs)
Parish Clerk

Date: 28th January 2021