



Rolvenden Parish Council

Minutes of a meeting of Rolvenden Parish Council held on Tuesday 15th January 2019 at 7.30pm in Rolvenden Village Hall, Maytham Road, Rolvenden, Cranbrook, Kent TN17 4ND.

Present: Cllr D Murray (Chairman) Cllr Mrs D Curtain (Deputy Chairman), Cllr B Hindley, Cllr M Hook, Cllr Mrs I Newman, Cllr Mrs J Stace, Cllr G Tiltman, Cllr R Wilcox and Cllr J Wilkins

In attendance: Peter Setterfield PSLCC, Parish Clerk and Responsible Financial Officer.

Also attending the applicant and architect in respect of the planning application and one resident.

The Chairman changed the order of the agenda with the agreement of the Council.

200. APOLOGIES FOR ABSENCE:

There were no apologies for absence

201. DECLARATIONS OF INTEREST:

1. Declarations of Members' Disclosable Pecuniary Interests:

Cllr Mrs D Curtain, trustee of the War Memorial Trust

Cllr M Hook, trustee of the War Memorial Trust

Cllr Mrs I Newman, trustee of the War Memorial Trust.

Cllr B Hindley, trustee of the War Memorial trust, Chairman Rolvenden Cricket club

2. Declarations of Members' Other Significant Interests:

Cllr G Tiltman, member of the Village Hall Management committee

3. Declarations of Members' Other Interests:

Cllr M Hook, membership of the Weald of Kent Preservation Society and Rolvenden History Group.

Cllr J Wilkins, church fabric committee.

202. MINUTES:

The minutes of the Parish Council held on 11th December 2018 were submitted, agreed as a true record and signed by the Chairman.

203. Planning:

18/00974/AS (DEL) – Land West of Kingsgate Cottage, Frensham Road, Rolvenden – Erection of 5 new dwellings with new vehicular access point from Maytham Road (previously Frensham Road) REVISED SCHEME.

Resolved: The Parish Council unanimously support the revised scheme subject to the following conditions being applied should permission be granted.

- 1. The green space in front of the properties to be retained in perpetuity.**
- 2. All rainwater/surface water drainage to be retained within the site as surrounding area has been known to flood.**
- 3. A requirement that the tree roots are protected at all times.**

204. Rolvenden Primary School projects:

Report RPC/18/02: The Parish Council have received correspondence from the school bidding for a proportion of the Section 106 monies that the Parish Council may receive.

After discussion it was agreed that of the projects listed the nature garden could be considered as part of the green spaces sum as this has not received any planning. A working group will be established to consider various projects for this fund in readiness for when the funds become available.

Resolved:

- 1. To receive and note Report RPC/18/02.**
- 2. To request that the Parish Clerk respond to the school advising that it will consider the nature garden project when the funds have been received.**

205. Rolvenden Rocket:

Councillors Curtain and Tiltman have attended 3 meetings with Kent County Council regarding their Big Conversation consultation and proposals for the Tenterden area. It is now being felt that progress is being made as KCC are reconsidering how they are going to deliver the project.

As the project has been running for six months there is to be a review meeting with the user groups and drivers on 22nd January with the Borough Portfolio holder B Bradford in attendance. The shopper bus service has been suspended temporarily.

Councillors Curtain and Tiltman were thanked for all the time and effort being put into making the project a success.

206. Halden Field:

At the present time Taylor Wimpey are unable to give any indication as to when the project will be completed.

207. Barrett Field:

Nothing to report.

208. Pavilion Project:

The project is on hold until the Section 106 monies become available.

209. Playground equipment:

The project is on hold until the Section 106 monies become available.

210. Neighbourhood Plan:

The Borough Council have advised that the references in the Neighbourhood Plan to the NPPF all need to be amended to relate to the new framework. It is likely that the references to the Current Local Plan will also have to be amended as the Ashford Local Plan 2030 will be placed before the Borough Council shortly for adoption.

211. Highways matters:

The Clerk has been in communication with Kent Highways with regard to the verge opposite the Village Hall, initially the request for a kerb was declined therefore a new request was made for a knee rail. However, following a site visit the Officer has stated that a knee rail is not the best way forward and has seen the damage to the verge and has offered to quote for installing a kerb. This has been requested and will be considered at a meeting of the Council once received.

212. Finance

Payments authorised at the meeting

Cheque number	Payee	Amount
300108	P Setterfield	£485.76
300109	P Setterfield	£30.44
300110	H M Customs & Excise	£198.50
300111	S Brooks	£150.00
300112	Cornex Garage Ltd	£256.25
300113	Information Commissioner	£40.00
300114	PCC St Mary the Virgin Rolvenden	£85.00
300115	Ashford Borough Council	£1000.00
300116	M Babbage	£5.00
300117	G Tiltman	£71.25

Cllr Curtain confirmed that the entries through the bank account were verified.

Resolved: To request the bank to send regular statements to the Parish Clerk as a non-signatory to enable reconciliation of the account and the invoices in respect of the Rolvenden Rocket.

213. Public Participation:

The resident present requested to know the balance of the Council's account and how much the Council had on Loan from the Borough Council and what action was being taken regarding the missing funds.

The balance of account and amount of loan were provided and it was stated that at the present time the Council's Insurer's are unable to process the claim as the matter is still in the hands of the Police.

214. Budget 2019/20:

Report RPC/18/01: this report concludes the budget-making process for 2019 / 2020 and makes recommendations to enable the Parish Council to set its Precept for 2019 / 2020 and to notify the tax collecting authority, Ashford Borough Council, in accordance with statutory legislation.

Budget 2019 / 2020	
Expenditure	£
Audit	600.00
Bank charges	100.00
Contingency	7,582.00
Donations	100.00
Grounds maintenance	12,000.00
Insurance	1,000.00
Meetings	200.00
Neighbourhood plan	6,000.00
Phone boxes	1,000.00
Play areas	1,500.00
Postage	100.00
Rolvenden Rocket	1,000.00
Staff costs	9,000.00
Stationery	500.00
Subscriptions	900.00
Training	1,000.00
Total	<u>42,582.00</u>
Income	
Council tax support grant	1,158.00
Concurrent grant	1,910.00
Churchyard maintenance	2,320.00
Precept	37,194.00
Total	<u>42,582.00</u>

Resolved:

- 1. To receive and note Report RPC/18/01.**
- 2. To agree the budget for 2019 / 2020 as set out above:**
- 3. To confirm the Precept for 2019 / 2020 in accordance with the provisions in Sections 39, 41 and 50 of the Local Government Finance Act 1992.**
- 4. To authorise the Clerk and Responsible Financial Officer of the Parish Council to sign the Precept demand on Ashford Borough Council.**

215. Any Other Business:

It has been suggested that an additional noticeboard be installed in a prominent position as the noticeboard at the Village hall is not obvious. This will be discussed at the next meeting.

The annual Parish meeting is set for the 4th April 2019.

There being no further business the meeting closed at 9.15pm.