

GREWELTHORPE PARISH COUNCIL

Minutes of Meeting 12th September 2018

- 1. Present**
Cllr Dawson (Chair), Cllr Kerr (Vice Chair), Cllr Rhodes, Cllr Exelby, Parish Clerk
Cllr Simms (HBC), previous Parish Clerk joined for the Confidential agenda item
- 2. Apologies**
Cllr Atkinson (NYCC), Cllr Lofthouse – apologies approved.
- 3. Declaration of Interest**
None
- 4. Minutes** of meeting held on 11th July 2018 were approved and signed as a correct record
- 5. Matters arising from the last meeting**
 - 5.1 Youth Consultation**
Cllr Dawson stated that the GVVHCC were willing to set up the cinema subject to volunteers being available. Interested volunteers should contact any member of the Village Hall Board.

Resolved that the matter be noted and appropriate advertising take place in due course.
 - 5.2 Verification of Asset Register** – Cllr Kerr requested that the report generated by the Councillors review of the Asset Register should be used to produce an action list, allocating responsibilities to each Councillor.

Resolved - Cllr Kerr and Parish Clerk to complete.
 - 5.3 Playing Field Lease** – the Clerk reported that this has now been approved, signed and the Licence Fee of £125 has been paid to NYCC for the first year of the 5 year lease. As requested at the last meeting, a letter has been sent to the GSSA to confirm the access arrangements for children using the School Field, to ask the GSSA to share this with their members and to consider a contribution towards the Licence costs.

Resolved - to report back at next meeting
 - 5.4 Health and Safety Risk Assessment – Play Area**
Cllr Rhodes had completed this and presented his report. There were no identified issues
 - 5.5 Christmas Lights** – an additional set of Christmas lights has now been located.
 - 5.6 Report of blocked drain** – reported by a member of the public at Maryfield House. Now also identified at Whitehouse Cottage. The member of the public had recorded these with the Highways Dept. The Clerk had also recorded with the formal Highways reporting process.
Highways have responded that these blocked drains will be added to their worklist for action.

6.0

Finance

6.1

Balance of Accounts

The financial position as outlined below was reported as at 30th August 2018
Business Account statement £3594.30
Cash Management Account £3066.87

Resolved: That the position be noted.

6.2

Budget statement - The Parish Clerk issued a budget statement to the Council

Resolved : That the position be noted.

6.3

Monies Received - The Council noted the receipt of the following monies:

- i) Northern Power Grid – Way Leave Agreement - £59.73

6.4

Authorisation of expenditure – The Council approved the following expenditure.

- i) Clerks expenses £41.40
- ii) Clerk Training costs – ½ day YLCA - £18.00
- iii) Noticeboards installation – 3 quotations received. Middle quotation accepted with SteveA Enterprises for £550.
- iv) Installation of Duck Pond signs – quotation of £40 accepted with DIY.

6.5

Payments to be recorded - The Council recorded the following payments:

- i) Clerk's salary (July) £324.01
- ii) Farm and Land Services(May + June) £172.80
- iii) Eura Audit services £36.00
- iv) Farm and Land Services (July + August) £172.80
- v) HMRC PAYE/NIC £138.60

7.0

Commuted Sums - Discussions took place on the allocation and the potential use of Commuted Sums on pond works. This would include replacing/resetting the wood around the island, adding duck ramps for the island and potentially replacing the pond edging.

Resolved – Clerk to develop a project proposal to bring to next council meeting and subsequently obtain 3 quotations , in order to apply for Commuted Sums.

8.0

Neighbourhood Watch – Cllr Kerr had received a contact from Harrogate Borough Council, advising of the launch of an initiative to enable Neighbourhood Watch schemes, where there was local interest and support.
Anyone interested in assisting with this should raise this with a Councillor.

Resolved - awaiting further contact from HBC.

9.0

Approval of pre-circulated Governance Policies – HR Policies had been developed and pre-circulated to Councillors.

Resolved – These were all approved and will be added to the Council Governance procedures and displayed on the Council website . To be reviewed annually – next review September 2019.

10.0 To consider request from GSSA for Council support towards bunting purchase
The Clerk was awaiting details of the costings and request of support from GSSA.

11.0 Correspondence – no items to report

12.0 Decision on applications, appeals, enforcement investigations received (for information) – no decision items. 2 items of pre-circulated update.

- i) Notification of Appeal Hearing on Application 18/0030/NREFPP – appeal hearing on 11th September. Swinton Estate application for erection of upto 80 dwellings on field at 422755 480244
- ii) Notification of Appeal Hearing on Application 18/00056/HOUSER on 13th August. Appeal of HBC refusal of planning permission on extension to 7, Holmfield.

13.0 Councillors reports

Cllr Rhodes highlighted that some kerb side paths were becoming blocked by overgrown hedges from adjoining gardens.

Resolved – Clerk to place an advisory notice on the new Noticeboards, requesting that householders cut back their hedges where this is an issue.

Cllr Rhodes highlighted that the new noticeboards can be utilised to encourage volunteers for all village initiatives.

14.0 Questions or comments from members of the public – none received .

15.0 Agenda Items for next meeting – Christmas arrangements and planning

16.0 Confidential Item – Cllrs Kerr, Rhodes and the Previous Parish Clerk update the Council on this matter. A confidential minute is recorded.

17.0 Date of Next meeting- 14th November 2018. 7.30 pm Village Hall.

Close of Meeting – 8.35 pm

Signed as a correct record

Date -----

