

Ardington and Lockinge Neighbourhood Plan

Agenda and Minutes

for Meeting held at 7.30pm on Monday 22 April 2024

in the Loyd Lindsay Rooms

Attendees: John Chadwick (Chair), Julian Sayers, Bruce Winney, Annie Boon, Stephen Rudgard, Carol Gibbs, Derek Morrow

Apologies: Jo Noble, Amanda Hawkins, Gary Proudfoot, Quentin Bevan, Amanda Bosley, Phil Avery

		Notes & Actions
1)	Welcomes, apologies, and thanks.	Thanks to Julian for making Loyd Lindsay room available
2)	Approval of minutes of the meeting on 9 April 2024	Approved
3)	Declarations of Interests	Julian is a Director of Adkin, managing the Lockinge Estate
4)	Matters arising <ul style="list-style-type: none"> Register of Interests – amendment of Terms of Reference List of activities requiring funding beyond that available from the PC Appropriate Material for PC website Report to PC on items outside the NP responsibility 	Updated by Bruce to include “Conflicts of Interest.” PC to approve amendment. Bruce reported no funding released to date; quotes being sought from Bluestone and one other to compare with Community 1 st quote. The first need for funding will be facilitation of workshops. Quote from Terry Gash (retired planning consultant) to be sought (Annie) See Note 4) iii below (Carol) Derek confirmed that these non-Neighbourhood Plan issues were known to the PC.
5)	Finalising the Household Questionnaire (including consulting VOWHDC)	Stephen went through the 16/4/24 version, - further small changes were made to be put to Cheryl Soppet at phone call on 23/4/24
6)	Finalising the Business Questionnaire (including consulting VOWHDC)	As Above
7)	Arrangements for Distributing Questionnaires	See Note 7)
8)	Any other business	No logo for NP deemed necessary
9)	Date of next meeting	To be decided by Doodle Poll (John)

Notes (numbered as per Agenda Item)

- 4) iii Carol confirmed she had sent to the Parish Council Clerk on the 19/4/24 the following to put on the PC's website:
- the full set of SG's Minutes to date,
 - the latest Terms of Reference,
 - the Neighbourhood Plan map
 - a Summary of the Feedback received from the January 2024 Flyer - which fell outside of the remit of the NP, but considered of sufficient concern to send to the Parish Council.

7) Arrangements concerning the format and distribution of the questionnaires.

6th May: Flyer alerting the community to the Questionnaire: a hard copy would be hand delivered to all households. **Stephen** would obtain printing quotes from Hobbs.

The Residential Questionnaire: available online, via a QR code, via email and some hard copies - available at village shop.

The Farming/ Business Questionnaire: to be sent by email by Estate Office (**Julian**). Hard copies available at village shop.

14th May: 30-minute presentation of NP to Parish Council's AGM.

9th June: Deadline for Return of Questionnaire Responses.

Bruce to liaise with Stephen to "test" the QR code and the "short URL" links.

Both questionnaires would have the 2024 date on the front, show the map and the QR code

All Questionnaire queries to go via the new email address: ardingtonlockingeplan@gmail.com

Access to this would be limited to a few SG members.

The Questionnaire to be advertised as per the January Flyer ie Village Notice Boards, WhatsApp, Trumpeter, Church entrances, the Village Pub and Shop. TO BE DONE AS SOON AS THE FINAL VERSION OF FLYER AND QUESTIONNAIRE IS AVAILABLE. **Gary** to ask Editor of The Trumpeter to include. **Carol & Derek** to ensure details included on village noticeboards.